

COTTENHAM PARISH COUNCIL

To: Members of Cottenham Parish Council
 You are hereby summoned to attend a **Full Council Meeting**
 To be held in the Village Hall, Lambs Lane, Cottenham on Tuesday 7th October 2014 at 7.15pm

AGENDA

The Public and Press are invited to attend

14/271. Chairman’s Introduction and Apologies

14/272. Public participation – Standing Orders to be suspended

Public question time is dealt with prior to the start of the meeting and doesn’t form part of the formal business of the Council. Time is limited to 30 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. NB: Councillors will not be able to respond on items on the agenda, but will take notice of the views put forward.

14/273. To accept Declarations of Interest - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary. An interest is pecuniary if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

14/274. Minutes - To resolve that the minutes (circulated to members) of the meeting of the Extraordinary Council meeting held on the 30th September and the FLAC meeting held on 29th July be signed as a correct record

14/275. Reports

- **SCDC** – report circulated prior to the meeting
- **CCC** – report circulated prior to the meeting
- **Clerk** – report circulated prior to the meeting
- **Police** – update from PCSO James Fuller

14/276. Finance

Income	Description	Net	Gross
SCDC	Remittance 106 monies	£ 4,962.00	£ 4,962.00
Sunflower care	Rent of Village Hall - one off event	£ 80.00	£ 80.00
Debbie Prince	Rent for July/Aug/Sept	£ 96.00	£ 96.00
Kids Only	Rent for June	£ 845.00	£ 845.00
Precept	2nd installment	£ 118,820.50	£ 118,820.50
Day centre	Rent for August	£ 240.00	£ 240.00
Jane Williams	Rent for August	£ 80.00	£ 80.00
John Lawsons Circus	Rent for the green	£ 180.00	£ 180.00
		£ 125,303.50	£ 125,303.50
Expenses	Description	Net	Gross
Salaries	Salaries and back pay	£ 5,311.56	£ 5,311.56
HMRC	Tax and NI	£ 2,075.64	£ 2,075.64
The BC Group Trust	upkeep of Crowlands manor	£ 556.00	£ 667.20
Andrew King	Hire of equipment	£440.00	£ 528.00
Andrew King	Mileage expenses	£9.60	£ 9.60
Came and Company	Insurance renewal	£ 4,859.26	£ 4,859.26

Debbie Seabright	Expenses re stamps and stationery	£ 28.37	£ 28.37
PHS Group	2014-15 notice re. waste at Village Hall	£ 69.95	£ 83.94
Cottenham Computer Services	Repair to RFO computer and Virus protection	£ 79.99	£ 79.99
Connections Bus	Payment for Connections bus in summer holidays	£ 1,185.00	£ 1,185.00
Cambridge Water Co	Water bill	£ 34.80	£ 34.80
PHS Group	Annual charge re 3 sanitary disposal units	£ 673.53	£ 808.24
EON	Electric bill for the Recreation ground	£ 393.28	£ 393.28
Birmingham fuel oils	Oil bill for the Recreation ground	£ 677.25	£ 677.25

Resolution to pay these invoices

- 14/277. Cottenham Post Office** – To consider response to the 6 week consultation re. proposed move to new premises
- 14/278. Vision Plan Questionnaire** – To receive feedback on results of the Vision Plan questionnaire – Cllr Ward
- 14/279. Northstowe Phase 2 consultation** – To consider submitting a Cottenham Parish Council response to the Northstowe Phase 2 Consultation, prior to the 31st October 2014 deadline (report attached) - Cllr Heydon
- 14/280. Cottenham Feast** – To consider having a stall to promote CPC activities – Cllr Mudd on behalf of CALF
- 14/281. Co-option to committees** – To consider co-opting Cllr McCarthy onto the Planning and Highways Committees
- 14/282. Health & Safety Policy** – To consider adoption of H&S policy (as circulated in reports pack) – Cllr Morris/Mudd
- 14/283. Wiser Recycling** – To consider setting up an electrical recycling collection scheme – Cllr Ward
- 14/284. Human Resources** – To consider setting up a Human Resources Committee of 3 Councillors – Cllr Leeks
- 14/285. Exclusion of public** – To exclude the public from the meeting because of the confidential nature of the business to be discussed
- It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.*
- 14/286. Contract for grounds maintenance (closed item)** – to progress contract – Cllr Young
- 14/287. Matters for consideration at the next meeting**
- 14/288. Dates of next meetings** – Planning 9th & 23rd October, Highways 14th October, Facilities 21st October, Finance 22nd October, Full Council 5th November.
- 14/289. Close of Meeting**

Jo Brook - Clerk

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1st October 2014