

To: Members of Cottenham Parish Council

You are hereby summoned to attend a Planning Committee Meeting
To be held in the Village Hall, Recreation Ground, Cottenham on **Thursday 20th September 2018 at 7.30pm**

AGENDA

The Public and Press are invited to attend

- 18P/157. Chairman's Introduction and Apologies** - Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present & that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA 1972, members present must decide whether the reason(s) for a member's absence are accepted.
- 18P/158. Any Questions from the Public or Press – Standing orders to be suspended**
Public question time is dealt with prior to the start of the meeting & doesn't form part of the formal business of the Council. Time is limited to 1 hour & each member of the public is asked to restrict their comments and/or questions to 3 minutes in order to allow other people to speak without the public session exceeding its allotted time. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting. However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.
- 18P/159. To accept Declarations of Interest and Dispensations** – i. To receive disclosures of pecuniary & other interests from Councillors on matters to be considered at the meeting. ii. To receive written requests for dispensation. iii. To grant requests for dispensation as appropriate. (NB this does not preclude any later declarations).
- 18P/160. Minutes** – to resolve that the minutes of the Committee meeting held on 6th September 2018 be signed as a correct record.
- 18P/161. Planning Applications:**
- **S/2661/18/FL** - Proposed rear single storey and first floor extension to main house & garage conversion to existing double garage, 31 Telegraph Street, Cottenham (Updated plans for the addition of side elevation e4)
 - **S/2935/18/FL** – Single storey rear extension, 58 Lyles Road, Cottenham
 - **S/2281/18/RM** - Approval of reserved matters for access, appearance, landscaping, layout and scale following Outline planning permission S/1606/16/OL for the erection of up to 121 dwellings, formation of a new vehicular and pedestrian access onto Oakington Road and associated infrastructure and works, Land off Oakington Road, Cottenham (Persimmon) – (Full design and access statement and additional drainage information)
 - **S/3242/18/FL** – Proposed single storey extension to the front of the property, installation of window to side elevation, and infill of garage window, 12 Dunstal Field, Cottenham
 - **S/1532/18/FL** – New parking bays, Franklin Gardens, Cottenham - Amendment - The existing parking now shown on the plan, parking to be removed now shown on the plan and the drainage amended

Tree Orders

- **S/3408/18/TC** – 1. Lime - remove all major dead wood and suckers at base; 2. Yew - cut ivy at base; 3. Yew - cut back low branches over footpath to 2.5m and remove dead spurs; 5. Yew - sever ivy at base; 6. Oak - local area of dead bark at base on North side, monitor for fungal development - remove major dead wood; 7. Yew - signs of crown decline - clear adjacent shed by 1m, remove dead pegs and cut ivy; 8. Yew near path - major crown dieback on North side - remove dead branches and sever ivy; 9. Groups of Beech near back gate - remove lower branches to 3m high for access; 11. Hornbeam in corner - dead - remove to ground level; 14. Yew at end of path - crown lift to 2.4m and clear gravestones back to hedgeline; 16. Ash - shorten branch over seat by 4m and major dead wood - inspect cavities at 3 & 7m; 21. Oak near house - hollow stem on house side carrying heavy top weight - thin out branches by 50% to reduce risk of stem failure, remove major dead wood; 23. Horse Chestnut - no visible defects seen from ground level - climbing inspection and report advised 24. Horse Chestnut - climbing inspection, report advised 25. Horse Chestnut - weeping canker on trunk at 1m. Heavy branch over road rising from epicormic shoot - shorten by 50% 26. Horse Chestnut - weight bias towards churchyard - thin out heavy re-growth at previous reduction points by 40% 27.

Horse Chestnut - end weight reduce and thin ends by 20% 28. Horse Chestnut - west side of gates - clear road sign, climbing inspection and report advised. All Saints Church, Cottenham

- **S/3410/18/TC** - 3no Lime trees at rear of property - repollard to previous pruning points 10. Golden cypress (dying) - fell and grind stump, Village College staff houses, Cottenham

SCDC Decisions – approvals

- **S/2610/18/LB** - Removal of existing cupboard doors, construction of new en-suite WC and wardrobes, 35 High Street, Cottenham
- **S/2479/18/FL** - conversion of outbuilding to annexe (retrospective), 101 High Street, Cottenham
- **S/2476/18/FL** - single storey flat roofed side extension to existing annexe including external stairs and walkway and rear covered way (retrospective, 101 High Street, Cottenham
- **S/2478/18/FL** – studio building (retrospective), 101 High Street, Cottenham
- **S/2551/18/FL** - Demolition and replacement of existing single storey extension, 9 High Street, Cottenham

18P/162. Joint Minerals & Waste Local Plan – consider suggested Cottenham sites put forward by 31st October 2018

18P/163. Enforcement – consider updates from Enforcement Officers and additional items for enforcement

18P/164. Date of next meeting – 4th October 2018

18P/165. Close of meeting



Jo Brook, Clerk

13th September 2018