

To: Members of the Finance, Legal and Administration Committee (FLAC)

You are hereby summoned to attend a Committee meeting

To be held in the Village Hall, Lambs Lane, Cottenham on **Tuesday 29th September 2015 at 7.15pm**

AGENDA

The Public and Press are invited to attend

15F/161. Chairman's Introduction and Apologies

15F/162. Any Questions from the Public or Press – Standing orders to be suspended

Public question time is dealt with prior to the start of the meeting and doesn't form part of the formal business of the Council. Time is limited to 30 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. NB: Councillors will not be able to respond on items on the agenda, but will take notice of the views put forward.

15F/163. Declarations of Interest - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary. An interest is pecuniary if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

15F/164. Minutes – to resolve that the minutes (circulated to members) of the Committee meeting held on Tuesday 28th July be signed as a correct record.

15F/165. Update on the Changing rooms project – Cllr Morris & Mud

15F/166. To authorise Peter Dann invoice for £1485.00 + VAT £297 = £1782.00 (Invoice no: 10- 4895.02 dated 28/08/15) – Cllr Morris

15F/167. To authorise Durman Stearn invoice for £13,501.38 + VAT £2700.28 = £16201.66 (Invoice no: 06612 dated 07/09/15) – Cllr Morris

15F/168. To authorise C. J Murfitt Ltd invoice for £64014.18 + VAT £12,802.84 = £76817.02 (Invoice no: B73111 dated 08/09/15) – Cllr Morris

15F/169. To authorise Cutting Edge PC invoice for £125 (Dated 14/08/15) - RFO

15F/170. Review of monthly management accounts (to 31st August 2015) – Cllr Young

15F/171. Review of monthly bank reconciliation (to August 31st 2015) – Cllr McCarthy

15F/172. Town Ground rent - Cllr Bolitho

15F/173. Consider capital grant management agreement and administration – Cllr Morris

15F/174. Review of IT policy – Cllr Morris

15F/175. To consider the use of iPads by councillors/reimbursement of ink cartridges – Cllr Bolitho

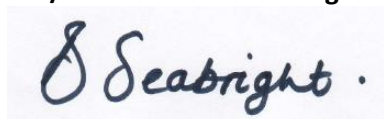
15F/176. Oil consumption arrangements for the Parish Council – Cllr Bolitho

15F/177. Banking arrangements for the Parish Council – Cllr Morris

15F/178. Matters for consideration at the next meeting

15F/179. Date of next meeting

15F/180. Close of meeting



Debbie Seabright – RFO

22nd September 2015