

**To: Members of the Finance, Legal and Administration Committee (FLAC)**  
You are hereby summoned to attend a Committee meeting  
To be held in the Village Hall, Lambs Lane, Cottenham on **Tuesday 5<sup>th</sup> January 2016 at**  
**7.15pm**

**AGENDA**

The Public and Press are invited to attend

**16F/001. Chairman's Introduction and Apologies**

**16F/002. Any Questions from the Public or Press** – Standing orders to be suspended

*Public question time is dealt with prior to the start of the meeting and doesn't form part of the formal business of the Council. Time is limited to 30 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. NB: Councillors will not be able to respond on items on the agenda, but will take notice of the views put forward.*

**16F/003. Declarations of Interest** - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.

*The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary. An interest is pecuniary if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.*

**16F/004. Minutes** – to resolve that the minutes (circulated to members) of the Committee meeting held on 26<sup>th</sup> November be signed as a correct record.

**16F/005. Review of monthly management accounts (to 30<sup>th</sup> November 2015)** – Cllr McCarthy & RFO

**16F/006. Review of monthly bank reconciliation (to 30<sup>th</sup> November 2015)** – RFO

**16F/007. Budget planning for 2016-17** -

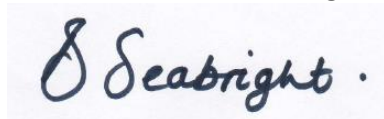
**16F/008. Pension scheme arrangements for the Parish council employees** –

**16F/009. Youth Provision** – to consider £4K for an enrichment programme for young Cottenham residents - Clerk

**16F/216. Matters for consideration at the next meeting**

**16F/217. Date of next meeting** –

**16F/218. Close of meeting**



Debbie Seabright – RFO

22<sup>nd</sup> December 2015