

MINUTES of FLAC Meeting

Held in the Village Hall, Lambs Lane, Cottenham, Cambridge
On Tuesday 25th October 2016

Present: Cllrs: Bolitho, Collinson, Morris, Mudd, Young, RFO

16F/136. Chairman's introductions and Apologies – Cllr McCarthy (Unwell)

16F/137. Standing orders to be suspended- Any Questions from the Public or Press – Standing orders to be suspended

Public question time is dealt with prior to the start of the meeting and doesn't form part of the formal business of the Council. Time is limited to 30 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. NB: Councillors will not be able to respond on items on the agenda, but will take notice of the views put forward – two members of the public were present from the Fen Edge Community Association (FECA) committee to support the FECA grant application to be considered this evening (item 16F/142).

16F/138. Standing Orders re-instated- Declarations of interest – To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary. An interest is pecuniary if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter. No declarations

16F/139. Minutes - Resolution that the minutes from the committee meeting held on Tuesday 27th September are a correct record – **RESOLVED**

16F/140. Review of monthly management accounts (to 30th September 2016) – The committee reviewed the management accounts to the end of September 2016 - The committee were satisfied with the accounts.

16F/141. Review of monthly bank reconciliation (to 30th September 2016) – Cllr McCarthy and RFO completed the bank reconciliation earlier on in the month (to 30th September 2016), the committee accepted the report given by the RFO. Some discussion regarding outstanding payments due to us from Michelle Plowman, RFO and Cllr Morris have emailed Michelle but have had no response. Actions to be taken in pursuing these overdue rent payments need to be added as an item for the next full council meeting.

16F/142. Consider S137 grant applications – There were four grant applications considered:

Fen Edge Community Association (FECA) – Proposal that we treat this application as a section 145 application (provision of entertainment) and to be considered at a later date subject to a request from FECA - **RESOLVED**. *Cottenham Mobile Warden Scheme* – Proposal that we treat this application under the Transport act 1985 (Section 106a) with the recommendation of approval for the amount requested of £1500 - **RESOLVED**. *Cottenham Primary PTCA* – Cllr Collinson declared a pecuniary interest and left the room for the discussion. We need to have more information on the type/design of cover planned and the lifespan of the structure. Defer pending further info. Cllr Collinson re-joined the meeting. *Over Day Centre* – Taking account of their financial position recommendation to make a grant to Over Day Centre - **RESOLUTION FAILS**

16F/143. Likely end of year expenditure and assumptions for next year – The committee looked at the management accounts at our financial position at the half yearly point. RFO will put together a spreadsheet to look at each area of income/expenditure with budget set for this financial year, year to date figures and suggested figure for the next financial year to be considered further at the next FLAC meeting.

16F/144. Consider expenditure request from Community and Leisure facilities (CALF) and Highways – The Community and Leisure facilities committee have proposed the figure of £107,000 expenditure in the next financial year. The Highways committee have proposed the figure of £30,000 expenditure for the next financial year. To be considered further at the next FLAC meeting.

16F/145. The pros and cons of various methods of project capital financing – The committee discussed various ways in which we could look at financing capital projects. This will be discussed in more detail over the coming months.

16F/146. The risks in various possible Neighbourhood plan projects – There are a number of proposals in the neighbourhood plan for possible future development. Cllr Morris talked about how we need to be aware of the risks involved in each proposal. These discussions will be taken to a full council in due course.

16F/147. To investigate the appointment of an ‘authorised officer’ or PCSO to enforce dog fouling rules by ensuring that dog walkers have bags on them to clean up their own dog waste – It was decided to take this to the full council meeting

16F/148. Matters for consideration at the next meeting –

- Management accounts to 31st October 16
- Bank reconciliation to 31st October 16 – Cllr McCarthy/RFO
- Budget planning 2017-18

16F/149. Date of next meeting – 21.11.16 (in the office as a Monday)

16F/150. Close of meeting – 21.50

Signed _____ (Chair) Date _____