

14th April 2015, Quarterly Report to Update the Highways Committee, and Full Council on RESOLVED agenda items passed by the Highways Committee 2014/15. By Kate Heydon. The first quarterly report was presented to the Highways Committee on 9th December 2014, titled 'Chair's Report', and was resubmitted without changes as the 'Quarterly Report' to the Highways Committee meeting on 10th February 2015. This is the second Quarterly Report for the Highways Committee.

Highways Committee Topic	Resolution passed to Highways Committee?	Resolution passed by Highways Committee	Date	Followup Resolution to Full Council or FLAC required? Y/N	Followup work required by a Working Party? Y/N	Action Status? Ongoing, Completed.	Date	Comments
Bus needs		14H/007 Resolution for a bus needs petition and standard response in order to monitor local bus needs and to supply information to Stagecoach and the County Council. RESOLVED.	12th August 2014	N	Y	Ongoing		Two separate surveys were set up online for councillors to try and links shared, one through a petition format, the other through Survey monkey. An informal meeting was held with Cllr Jenkins and an informal article submitted to the Cottenham Newsletter. A previous survey undertaken by the County Council on Cottenham Needs came to light and was shared. Our clerk's ability to share information through the parish council web page, facebook page, and through the Cottenham Newsletter clerk's reports and clerk's reports to full council, and to the Highways Committee fulfilled local need at this time. NB. > 6 months since the resolution was passed.
Highways Committee Chair		14H/014 Resolution that Cllr Heydon be ratified as Chair of the Highways Committee. RESOLVED.	14th October 2014	N	N	Completed	14th October 2014	Outside terms of reference - at the second Committee meeting of the Highways Committee.
Minutes		14H/020 Correction to the minutes by Cllr Heydon - "the" was replaced by "whether there is a" before 'the need to increase the service to the far end of the village'. Resolution that the minutes (circulated to members) of the Committee meeting held on the 12th August be signed as a correct record. RESOLVED.	14th October 2014	N	N	Completed	14th October 2014	
Cottenham Speedwatch		14H/022 Resolution that the Highways Committee recommends the purchase and installation of 2 Speedwatch signs on Rampton Road at a cost of £138+VAT. RESOLVED.	14th October 2014	Y	N	Completed	14th October 2014	Passed to Full Council. RESOLVED.
Street Lighting		14H/024 Resolution that the Highways Committee recommends that the lamp column outside 13 Lyles Road in reinstated at a cost of £1850 + maintenance and energy charges. RESOLVED.	14th October 2014	Y	Y	Completed	14th October 2014	Passed to Full Council. RESOLVED.
2013/14 Highways proposed expenditure		14H/026 Resolution that the Highways Committee put together a package of improvements up to the value of £20k. RESOLVED.	14th October 2014	Y	Y	Ongoing	14th October 2014	Passed to Full Council.

Resolution Compliance

2015/15 Proposed Highways Committee Budget Recommendation to FLAC/Full Council		14H/028 Resolution that the Highways Committee recommends a budget of £60k from the 2015/16 precept. RESOLVED.	14th October 2014	Y	Y	Completed	14th October 2014	Passed to FLAC/Full Council/2015/16 Budget proposal. NB the Committee decision reached was based on a spreadsheet provided by Cllr Morris at the meeting, and unrelated to the proposal outlined by Cllr Heydon in the Agenda Reports Pack http://www.cotttenhampc.org.uk/wp-content/uploads/2014/07/Highways-reports-pack-Oct-14.pdf
Landbeach Cycle Path		14H/029 Resolution that Cllr Heydon will write to Landbeach PC to support the concept of a cycle path between Cottenham and Landbeach. RESOLVED.	14th October 2014	Y	N	Completed	14th October 2014	Letter drafted and approved, delivered to Landbeach Parish Clerk.
Minutes		14H/037 Resolution that the minutes (circulated to members) of the Committee meeting held on the 14th October be signed as a correct record. RESOLVED.	9th December 2014	N	N	Completed	9th December 2014	
20mph zone/limit		14H/039 Resolution to consider a 20mph zone in the 4 year Highways strategy. RESOLVED.	9th December 2014	Y	Y	Ongoing		Ongoing under 4 years strategy.
Minutes		15H/004 Minutes - Resolution that the minutes (circulated to members) of the Committee meeting held on the 9th December 2014 be signed as a correct record. RESOLVED.	10th February 2015	N	N	Completed	15th February 2015	
Landbeach Road Gritting/CVC Academy		15H/007 Resolution to write to County Highways to ask that Landbeach Road is routinely gritted during the school term. RESOLVED.	10th February 2015			Ongoing		
Transparency - Minor Highways Bid paperwork		15H/010 Resolution to publish on Cottenham Parish Council web site the the Minor Highways Bid paperwork as submitted to County Council Highways 2014. RESOLVED.	10th February 2015	N	N	Completed	15th February 2015	
Quarterly Highways Report for August 2014 to December 2014.		Resolution to accept the expanded Quarterly Highways Committee Report for presentation at the AGM. RESOLVED.	10th February 2015	Y	N	Completed	15th February 2015	December 9th 2014 Chair's Report resubmitted without changes, re-titled Quarterly Report and approved at the February Highways Committee meeting. December 2014 to April 2015 Quarterly Report to be included at April 2015 Highways Meeting. Also a Supplementary Report to be provided at the April 2015 Highways Committee, AGM.