

COTTENHAM PARISH COUNCIL

Community and Leisure Facilities Committee Minutes

Held in the Parish Office on Tuesday 15th December 2014 at 7.30pm

Present: Cllrs Leeks (Chair), Berenger, Collier, Morris, Richards, Alan Raven (Cricket), Terry Keeble (Colts), Dave Partridge, Andy Ward (S&SC) and Clerk

- 14L/110. Chairman's Introduction and Apologies** – apologies accepted from Cllrs Heydon (holiday) and Mudd (illness)
- 14L/111. Public participation – Standing Orders to be suspended** – none.
- 14L/112. To accept Declarations of Interest** - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting. Cllr Richards arrived at 7.32pm. Cllr Young arrived at 7.33pm.
- 14L/113. Minutes** - Resolution that the minutes (circulated) of the Committee meeting held on the 18th November be signed as a correct record. **RESOLVED.**
- 14L/114. Reports**
- **Clerk** – report circulated prior to the meeting.
 - **Playground safety** – report circulated prior to the meeting
- 14L/115. New skatepark** – To consider next steps following WREN decision – Cllrs Berenger stated that WREN had allocated us a grant for £45k. Cllr Morris said that there is some paperwork to complete and that we need to go to tender for a contract administrator. Hope to start in March/April. Chair thanked all those who had worked on the proposals and grant application.
- 14L/116. Changing rooms** – To receive an update on the project – Cllr Richards declared a non-pecuniary interest. Cllrs Morris stated that we had received the go ahead from both the Football Foundation and Sport England today. Wilby & Burnett will advise the contractors accordingly. The total project cost is £640k with £390k of that being paid from grants. We still need to look at the finishing and also an opening ceremony (requirement of Sport England grant). Cllr Richards has 'sold' one roof truss already (sponsorship) and the sports clubs are looking at various other fundraising ideas. There are a few minor fixtures that still need funding i.e. mirrors/soap dispensers and kitchen cupboards.
- 14L/117. Lawson's Circus** – Resolution to grant permission for Lawson's Circus to use the village green on 1st to 4th October 2015. **RESOLVED.** Clerk to send new booking form.
- 14L/118. Ladybirds building** – Resolution to allow Ladybirds to paint an 'achievement tree' on an internal wall. **RESOLVED.**
- 14L/119. Hedging on rec ground** – To consider removal of hedging between the 2nd and 3rd fields – Clerk outlined the intention which is to open up the area between the 2 pitches by removing some of the hawthorn hedging. Would need to retain some hedging as a windbreak. Need to determine optimum length to remove and obtain quotes for the work.
- 14L/120. Verti-draining** – Resolution that CALF recommends deep-tine aeration at rec ground at a cost of up to £220+VAT per pitch. **RESOLVED.**
- 14L/121. Hire & partnership (user) agreements** – To consider progress & next steps – Item deferred. Clerk to remind residents to ask prior permission to install advertising banners on the village green. Fee to be introduced for commercial advertising.
- 14L/122. CALF Budget delegation and scrutiny** - currently the CALF Committee can identify wishes and needs but can only act on those needs by requesting financial authority at the next Council meeting which, while providing proper scrutiny, wastes Council time. Could we operate more effectively and accountably with a delegated budget (or three budgets covering Open Spaces, Village Hall and Changing Rooms)? Cllr Morris outlined. Cllr Young reminded that we need to ensure that the money went against the right cost centre. Suggestion that budget delegation is

ted in with the budget setting process. Resolution that CALF has a delegated budget covering Open Spaces, Village Hall and Changing Rooms. **RESOLVED.** In terms of budget setting Dave Partridge mentioned the need to look at security of the allotments and onsite for the changing rooms. Dave to email Clerk details of grant request for allotment security.

14L/123. Village Hall – To consider scoping a project for 2015/16 – we are likely to have some CPC budget for a Village Hall “makeover” which we could supplement with grants and increased lettings – how can CALF take the initiative on this? - Cllr Morris outlined. We are expecting approx. £23k in S106 money from the Beach Road development but currently there is no timescale for the receipt of monies. There may also be a capital fund available if we look later this year (once money is recouped from changing room grants). Cllr Berenger suggested using talent in the village i.e. a DIY SOS project. Cllr Berenger will look into solid wall insulation and associated grants. Cllr Morris is seeing Morgan Sindall on Friday and has contacted Mick George for further information regarding their grant scheme. Resolution to set up working party consisting of Cllrs Berenger, Collier, Morris & Richards to scope village hall improvement projects. **RESOLVED.**

14L/124. Open spaces – To consider scoping a project or two for 2015/6: we are likely to have some CPC budget for additional “open space” facilities which we may be able to supplement with grants or donations – how can CALF move this forward? – Cllr Morris outlined. Item deferred.

14L/125. Matters for consideration at the next meeting – security of allotments, Ladybirds fence, skatepark and changing rooms updates.

14L/126. Dates of next meetings – 20th January 2015

14L/127. Close of Meeting – 8.37pm.

Signed _____ (Chair) Date _____