

Community and Leisure Facilities Committee Minutes

Meeting held in the Village Hall on Tuesday 15th March 2016 at 7.30pm

Present: Cllrs Mudd (Chair), Hodson, Morris, Nicholas, Bob Lee (Colts), David Munns (Football), Alan Raven (Cricket), Andy Ward (S&SC) and the Clerk

- 16L/039. Chairman's Introduction and Apologies** – Cllrs Berenger (personal) and Young (work). Simon Rose from the Colts was hoping to attend but unable to do so for personal reasons.
- 16L/040. Public participation – Standing Orders to be suspended** – no public present.
- 16L/041. To accept Declarations of Interest** - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting – none received.
- 16L/042. Minutes** - Resolution that the minutes of the Committee meeting held on the 16th February be signed as a correct record. **RESOLVED.**
- 16L/043. Reports**
- **Clerk** – Colts have responded with parking numbers for FA event in April (40-50 cars). LKW should read Fen Reeves.
 - **Playground safety** – There is some damage to the path caused in November during a Colts game. Clerk to obtain quote from groundsman for repairs. Regarding the skatepark damage, this needs to be looked at by the groundsman.
 - **Changing Rooms** – working through the snagging list. Cllr Richards arrived at 7.40pm.
 - **User Contracts** – end period is flexible because the Village Hall may be demolished beforehand. Rascals need to be added to the list and a meeting set up.
 - **Festival 2016** – Ice cream van booked. Struggling to get a band at the moment. Cllr Richards speaking to teams for the It's a Knockout tournament.
- 16L/044. Cricket square** – consider removal of small cricket pitch on 1st field (request from Groundsman) – Under 11's may need the pitch but not until next season. Cllr Richards asked what was required to get new squares up and running. Work would need to be undertaken at the end of the 2016 season. Need to progress item for square extension using £15k budget allocated for 2016/17.
- 16L/045. Land at rear of Pavilion** – update following discussion with netball & other sports clubs – Cllr Richards has met with netball reps who love the idea of coming to the Rec. Court size would need to be 30x15m and they currently have 3 courts at CVC (shared with tennis which requires a different surface to a standalone netball court). There are 5 adult and 2 junior teams, playing twice a week (45 adults + 45 kids 11 years +). The under 14's team is particularly good. Waiting list to join and there is the possibility of obtaining grants. Training costs £210pm at the College + £20 per match. Would need floodlights and other teams might be interested in playing on the courts so there could be a new revenue stream. Most leagues currently play at Impington. Land behind the pavilion is too small to house courts and we can't do anything at this stage. Possibility of moving the containers to the vacant land and replacing with cricket nets. Alan Raven asked if the Cricket Club could store the covers on the land behind the Pavilion. Resolution that the Cricket Club be allowed to store covers behind the Pavilion whilst a partnership agreement with CPC is in place. **RESOLVED.**
- 16L/046. Colts contract** – consider amendment to event fee – Cllr Richards requested clarification of what the £500 event fee was for. Fee is for use of the Village Hall and is not £500 because 20% is taken off plus a further 15% so the figure is actually £340. Don't have to pay this in advance so would not be due rather than being funds that needed to be refunded. Resolution that the Colts contract is amended so that event fee will be reduced to zero in the case that there is no damage to the facilities. **RESOLVED.** Bob Lee and David Munns left the meeting at 8.40pm.
- 16L/047. Additional security at Village Hall** – consider additional security measures for Village Hall – Andy Ward stated that there was an issue with people climbing onto the flat roof which is causing damage. Resolution to spend up to £500 on anti-vandal paint and signage to protect the flat roof. **RESOLVED.**
- 16L/048. Car parking** – consider how to take forward plans to increase amount of parking spaces – Tie into meeting with W&B on 21st March. W&B would be able to draw up plans and put in the planning application.

- 16L/049. VH booking requests** – consider requests to hold 18th and 21st birthdays at the Village Hall – Agree to 21st. 18th would require a minimum of 10 adults and 2 people on the door at all times. Emphasize that invitation only. Deposit of £250 required.
Resolution to accept booking for 21st birthday on 17th September 2016. **RESOLVED.**
Resolution to accept booking for 18th birthday on 19th November with conditions. **RESOLVED.**
- 16L/050. Trade waste** – consider update following discussions with Ladybirds – Clerk to advise users that the bins are for everyday use and not trade waste.
- 16L/051. S&SC Contract** – consider amendment to Sports & Social Club contract in relation to hall hire – Cllr Mudd outlined the amendments.
Resolution to, subject to agreement by CUS&SC, add a supplementary clause to the agreement with CUS&SC to add SIX free Village Hall hires to CUS&SC's allocation for use during the period from 1st January 2016 to 31st March 2017 by member clubs with valid signed Partnership Agreements with the Parish Council. The free hires are only to be used by the member club to raise funds for its own use. **RESOLVED.**
- 16L/052. Queen's 90th Birthday Celebrations** – consider arrangements for beacon lighting ceremony – Suggestion that Bob Ward is approached to light the Beacon (also 90 years old). Clerk to approach The Chequers to provide bar. Cllr Richards to speak to Barkers Bakery regarding the provision of cakes.
- 16L/053. Dog fouling** – consider potential methods of deterrent following rise in complaints – Clerk outlined.
Resolution to purchase 6 cans of biodegradable spray marker paint up to the value of £50. **RESOLVED.**
- 16L/054. Youth projects** – consider how to take agreed projects forward – Cllr Hodson to pick up projects whilst Cllr Collier is on maternity leave.
Resolution for Cllr Hodson and the Clerk to organise the setting up of youth courses. **RESOLVED.**
- 16L/055. Les King Wood** – consider response to County Farms re. contributing £175 towards cost of repairs to the car park. NB: we would also incur additional costs from groundsmen for spreading of the load – Clerk outlined request from County.
Resolution for CPC to contribute £175 towards the cost of repairs to the Les King Wood car park.
RESOLUTION FAILS.
- 16L/056. Grant funding** – to consider potential projects for funding by grant schemes i.e. Community Chest or Tesco Bags of Help – Cllr Mudd outlined. Cllr Nicholas left the room at 9.29pm. Item deferred.
- 16L/057. Public art** – consider draft process paperwork for applications/claims – Cllr Morris summarised. Entries required by 7th June and the winners will be announced that Festival on 2nd July. Cllr Nicholas returned to the room at 9.31pm.
Resolution to open a public art competition. **RESOLVED.** Cllr Morris to draw up application documents.
- 16L/058. CALF Terms of Reference** – Resolution to request that Council adds the following clause to CALF's Terms of Reference – review every request for ad-hoc hiring of Parish Council-owned rooms and/or grounds, rejecting any which appear to present an unacceptable risk of disruption or damage to Council assets or reputation, even where this is covered by insurance. This review can be delegated to the Clerk for low risk events (during daylight hours and involving no more than 40 people, including at least 4 adults) for which standard contract terms apply, provide these are reported to the next Committee meeting. **RESOLVED.**
Resolution to request that Council adds the following clause to CALF's Terms of Reference – review every request for discounted hiring of Parish Council-owned rooms and/or grounds by a registered local charity; such discounts must not reduce the hire fee below actual costs involved in opening, operating and securing the hired facility. **RESOLVED.**
- 16L/059. Playhouse replacement** – consider quotes for replacement for existing equipment at Rec. Item deferred.
- 16L/060. Slide mound** – consider solutions and quote for surfacing to the slide mound. Item deferred.
- 16L/061. BGW ditch** – consider next stage of possible adoption – Cllr Mudd outlined the background. Until the planning conditions are resolved regarding 2 Denmark Road we can't move forward. Item deferred.
- 16L/062. Balancing Pond** – consider update regarding possible meeting with Persimmon about adoption. Item deferred.
- 16L/063. Whyatts Fair** – Resolution to accept request for use of the Green from 4th – 8th May. **RESOLVED.** Clerk to send booking form.
- 16L/064. Matters for consideration at the next meeting**
- 16L/065. Date of next meeting** – 19th April 2016
- 16L/066. Close of Meeting** – 9.40pm.

Signed _____ (Chair) Date _____