

Community and Leisure Facilities Committee Minutes

Meeting held in the Village Hall on Tuesday 16th February 2016 at 7.30pm

Present: Cllrs Mudd (Chair), Berenger, Hodson, Morris, Nicholas and Young, the Clerk, Bob Lee (Colts), Andy Ward (S&SC)

In attendance: 2 members of the public

16L/018. Chairman's Introduction and Apologies – Cllr Hodson was welcomed to the Committee. Apologies accepted from Cllr Richards who will be late (personal). David Munns arrived at 7.31pm.

16L/019. Public participation – Standing Orders to be suspended – no comments.

16L/020. To accept Declarations of Interest - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting – none received.

16L/021. Minutes - Resolution that the minutes of the Committee meeting held on the 19th January be signed as a correct record. **RESOLVED.** Cllr Richards arrived at 7.33pm.

16L/022. Reports

- **Clerk** – report circulated prior to the meeting to highlight matters on agenda & update on matters arising since last meeting. Alan Raven arrived at 7.35pm. The handle for the electric box is missing and the tunnel has possibly been broken into to switch the floodlights on. Cllr Nicholas queried the LKW car park costs.
- **Playground safety** – report circulated prior to the meeting. Cllr Nicholas circulated photos of skatepark faults. Discussion regarding the cracking of the surface and Cllr Morris confirmed that Wheelscape have stated we can either leave the cracks until the end of the warranty period (July) or have them tackled immediately. The repairs are cosmetic and are to be expected due to the stresses on the concrete; they will continue due to the lack of expansion gap. Wilby & Burnett will look at the situation in the next few weeks when they are onsite and give a second opinion.
- **Changing Rooms** – update on the project. There are currently over 30 items on the snagging list. The cooker is now operational and the Building Control certificate has been received so the claim for the final part of the grant has gone off to SCDC. There has been an issue with a smell in the referee's room which has been resolved (gully trap drying out).
- **User Contracts** – update on progress. Colts meeting has been re-arranged again. CUFC are going through their contract next week.
- **Village Hall refurbishment** – update on progress. Now that we have appointed architects regarding Hall replacement it was considered a waste of funds to go forward with stage removal.
- **Fitness equipment** – update on installation on Tenison Manor. Waiting for installation date.
- **Festival 2016** – update on arrangements. Cllr Richards to organise It's a Knockout-style event and will source a marquee. Resolution that CALF request £1200 for running of the Festival. **RESOLVED.** Chair altered the order of the agenda.

16L/034. Public art – To consider process for selecting projects – Standing Orders suspended at 8.03pm. Edward Kramer and Margaret Edward are members of St Andrews Church. As part of the refurbishment works they are looking at getting a new communion rail made of steel/oak. The Council were shown a model of one of the panels along with drawings of the designs. The Church is open between 10am-4pm every day and is also used for non-religious activities. The cost of the project is approximately £16k. Cllr Morris ran through the process/criteria used for the CPS application. Standing Orders reinstated at 8.17pm. Need to check whether a religious building would qualify for public art under S106 regulations. If we establish that it is permissible then we can provide an application form. Need to write a brief and invite applications. Will hold a panel to judge in 3 months time. Brief: guarantee access/maintenance/original artwork/timescale for works; Form panel to judge benefit to the village (Cllrs Berenger, Morris, Mudd, Nicholas, Richards & Young); Should be a non-profit/charity organisation. Cllr Morris to adapt existing application and bring to next meeting.

- 16L/023. WARG Field**– consider next steps for improvement of facility – Cllr Morris outlined. Need to mark the boundary with fencing, recut the grass and level off.
Resolution to fence and mow the Field up to the value of £1k. **RESOLVED.**
- 16L/024. Rec play equipment repairs**– consider update following meeting with supplier – Item deferred. Clerk to speak to groundsman regarding items he can repair. For next RoSPA inspection we should ask for photos of problem areas.
- 16L/025. Playhouse replacement** – consider replacement for existing equipment at Rec – Item deferred. Clerk to speak to Ladybirds again re. feedback.
- 16L/026. Cottenham Environmental Audit Group** – Clerk outlined offer of funding from Group. Resolution that seating be installed in WARG Field. **RESOLVED.** Clerk to contact Group accordingly.
- 16L/027. Phone Box** – consider use for adopted phone box on Denmark Road/High Street – Planning Permission may be required for change of use since this is in a Conservation Area. The first step is to get the box refurbished.
Resolution to ask for a contractor via the Cottenham Newsletter. Work up to a value of £500. **RESOLVED.**
- 16L/028. Flooding** – identify vulnerable areas for use of sandbags – Cllr Mudd outlined the background. A report of historical flooding has been circulated within the Council. The main areas of concern are around the Green, High Street and Broad Lane. Cllr Young queried whether our flooding was suitable for use of the sandbags. We have been told that the bags are suitable for deflecting fast flowing water. Cllr Morris has written to the Emergency Co-ordinator’s further to the last full Council meeting. We need to look at the cost of sandbags for use by more vulnerable residents. Cllr Morris to write an article for the Cottenham Newsletter and look at costs.
- 16L/029. Queen’s 90th Birthday Celebrations** – consider arrangements for beacon lighting ceremony. Speak to Brownies and Scouts about possible involvement. Need to investigate music further.
- 16L/030. Land at rear of Sports Pavilion** – consider potential usage of land – Cllr Richard suggested that a MUGA or netball court could go in the space. He will liaise with the Netball Club to see what they need in terms of surfacing. Suggestion of putting in an all weather pitch as a future project – could generate income. Alan Raven also stated that the area would be suitable for cricket nets. Cllr Morris ran through survey results from NP and a MUGA came top of the ‘wish list’.
- 16L/031. Trade waste** – consider arrangements for collections at Rec Ground – Cllr Morris outlined. We pay £800 per year to have the bins emptied and it would cost another £400 for an additional bin. It is currently emptied every Wednesday and the Ladybirds bin is emptied every other week. Clerk to check with Ladybirds that they do pay and if needed CPC would pay for additional collections. Cllr Young stated that the costs should be apportioned to users and Cllr Hodson suggested having recycle bins. Clerk to talk to Ladybirds in the first instance and report back.
- 16L/032. BGW ditch** – to consider agreement with Taylor Wimpey – Cllr Mudd outlined. Last correspondence from Taylor Wimpey was 6th August 2014. In December 2012 CPC had agreed to accept a quote for £12k for ownership. Cllr Mudd has inspected the ditch today and it looks ok. Need to check with the RFO whether money has ever been received. We don’t want to take responsibility for the ditch until issues with Denmark Road have been resolved. Clerk to follow up situation with SCDC Officers.
- 16L/033. Balancing Pond** – to consider agreement with Persimmon and Anglian Water – Cllr Mudd outlined. We have attempted to make contact with Persimmon on several occasions but no response as yet. Cllr Morris will try to call contact instead.
- 16L/035. Cambridge Acre** – To consider response to survey re. funding – Cllr Morris to look at the survey and respond.
- 16L/036. Matters for consideration at the next meeting** – items to be mailed to the Clerk.
- 16L/037. Date of next meetings** – 15th March 2016
- 16L/038. Close of Meeting** – 9.40pm.

Signed _____ (Chair) Date _____