

Community and Leisure Facilities Committee Minutes

Meeting held in the Village Hall on Tuesday 18th October 2016 at 7.30pm

Present: Cllrs Mudd (Chair), Berenger, Collier, Hodson, Morris, Nicholas and Young, Bob Lee (Colts), Alan Raven (cricket), Andy Ward (S&SC) and the Clerk

16L/153. Chairman's Introduction and Apologies – Apologies accepted from Cllr Richards (sick).

16L/154. Public participation – Standing Orders to be suspended – no public present.

16L/155. To accept Declarations of Interest - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting – Cllr Berenger declared a pecuniary interest in item 16L/157 (developments) and will leave the room during discussions.

16L/156. Minutes - Resolution that the minutes of the Committee meeting held on the 20th September be signed as a correct record. **RESOLVED.**

16L/157. Reports

- **Clerk** – Tree works required on the Green in preparation for Christmas lights; agreed to quote for £100 + VAT from groundsman. Dog fouling has got considerably worse since the mornings/evenings have got darker. A new 'dog poo fairy' has been recruited. Clerk was thanked for sorting out issues with unexpected arrival of Thurston's Fair. Need to progress tree/hedge works on Brenda Gautrey Way; Clerk to write to residents affected. Need to look at solutions for deterring foxes from the Recreation Ground. Clerk to obtain quotes for repair of downpipe on Village Hall.
- **Balancing Pond** – we are now in the closing stages of negotiating the commuted sum for maintenance.
- **Major developments** – as per the report.
- **Youth Projects** – Cllr Collier reported that she had attended 2 meetings with other neighbouring parishes re working collaboratively on youth projects. Looking at following the Girton model of having a youth worker employed by the YMCA. Cost would cover YMCA looking after payroll/pension/personal development etc. This would be a separate venture to the Connections Bus. Currently drawing up a wish list and obtaining a quote which can then be tailored. It may be too soon for Cottenham to join in and we may require further information before Council is ready to move forward with this idea for the 2017/18 budget. Next meeting on 3rd November.

The babysitting course was postponed due to poor take up and will be rescheduled for the new year.

16L/158. Village Hall redevelopment – to consider recommending to Council to take design to full planning permission – Cllrs Morris said that we had now received the pre-app report. We anticipated an issue with the height and W&B have managed to shrink the building 1m below the Primary School height (was previously 1m above). Internally the room heights have come down to 2.5m. Ian Stuchbury (CUFC) arrived at 7.50pm. NB: the pre-app advice is based solely on the drawings and location. Concerns were raised about potential increase in noise although our survey doesn't indicate a problem. To create a barrier W&B have added a closed end to the balcony to screen closest properties. We may have to consider limiting the number of large events or a sound limiter as part of the conditions. The fact that the building is in the open countryside is a big issue. We have to show the need for the nursery and function rooms in this location. Cllrs are meeting with the policy team at SCDC tomorrow and get further advice on policy DP/7. NB: even though there has been a building on site for 50 years and providing a service this doesn't count since we are demolishing and starting again.

Resolution that CALF recommends that Council proceeds to apply for planning permission for a new Village Hall on the basis of the current design. Cllr Young requested a recorded vote. Resolution proposed by Cllr Collier, seconded by Cllr Berenger. 6 votes for, 1 abstention (Cllr Young). **RESOLVED.**

16L/159. CALF 2017/18 budget – to consider budget items to put forward to FLAC – Cllrs Morris, Mudd and the Clerk have met to come up with some initial ideas as per the report. The MUGA can't currently be done until we know the situation regarding additional land. Footpaths were defined as 'off road'; possibility of creating one behind Tenison Manor estate as part of the tree belt works. Medical centre – we'll know in November whether the CCG have the money to do an initial survey. Wish list of capital projects was pared down and we need to pick and choose which we will put forward up to a value of £30k.

Resolution that CALF sets a provisional budget for 2017/18 of £30k for capital projects, £12k for youth provision and £20k for general maintenance. **RESOLVED.**

16L/160. Grounds maintenance Contract – to consider reviewing the scope of the contract – Cllr Morris stated that the current grounds maintenance contract runs until the end of 2017. There are other pieces of work being taken on that either need to be included in the contract or put out to tender. Crowlands Moat maintenance contract is already out to competitive tender. Currently the Moat work is listed as a separate line in the accounts. Would like this simplified to just 2 lines: village maintenance and open space maintenance.

Resolution that CALF sets a provisional budget for 2017/18 of £15k for village maintenance and £30k for open space maintenance. **RESOLVED.**

16L/161. Recreation Ground tariffs – to review charges for use of the Recreation Ground – Cllr Morris ran through the existing figures. Ian Stuchbury stated that CUFC were unhappy with the increase in rates for use of the new building. Cllr Morris pointed out that there is a special dispensation for sports clubs which means they could reclaim the VAT and that the increase was to reflect the better facilities. Alan Raven confirmed that the cricket club were already looking into VAT reclaim. Current contracts are valid until March 2017. Sports clubs to confirm usage to the Clerk. Bob Lee left the meeting at 9.08pm.

16L/162. CCTV – to consider placing a contract for installation of CCTV on the sports Pavilion – Cllr Morris summarised. Has gone out to further tender. Item deferred.

16L/163. Tariffs – to consider annual review of charges for use of the Parish facilities – Clerk has received some complaints about Village Green hire charges, which have gone up significantly over the past few years and are higher than other parishes. Andy Ward mentioned loss of Hall bookings due to demolition. Resolution to keep hire tariffs at current levels. **RESOLVED.**

16L/164. Neighbourhood Plan – to consider an endorsement of the scope for the amenities and facilities extract – Cllr Morris outlined the extracts.

Resolution that CALF believes that the extract appears to summarise the key issues facing Cottenham and the projects identified will achieve the objectives for improved amenities and facilities. **RESOLVED.** The working party were thanked for their work to date on this project.

16L/165. Phone box – Resolution to accept quote up to £500 + VAT for the refurbishment of the phone box on Denmark Road/High Street (to include toughened glass). **RESOLVED.**

16L/166. Rubbish bins – Resolution to install a rubbish bin at the Pound at a cost of up to £250. **RESOLVED.**

16L/167. Matters for consideration at the next meeting – youth provision and 2017/18 budget.

16L/168. Date of next meeting – 15th November 2016

16L/169. Close of Meeting – 9.35pm.

Signed _____ (Chair) Date _____