

## Community and Leisure Facilities Committee Minutes

Meeting held in the Village Hall on Tuesday 20<sup>th</sup> June 2017 at 7.30pm

**Present:** Cllrs Collier (Chair), Mudd, Nicholas, Young, Andy Ward (S&SC) and the Clerk

**In attendance:** 1 member of the public (groundsman)

- 17L/071. Chairman's Introduction and Apologies** – Cllr Mudd stated that following the meeting last month whereby Cllr Collier was the shadow him for 3 months she will now be taking over the Chair's role with immediate effect. Apologies accepted from Cllr Morris (meeting) and Alan Raven.
- 17L/072. Public participation – Standing Orders to be suspended** – no comments.
- 17L/073. To accept Declarations of Interest** - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting. None given.
- 17L/074. Minutes** - Resolution that the minutes of the Committee meeting held on the 16<sup>th</sup> May 2017 be signed as a correct record. **RESOLVED.**
- 17L/075. Reports**
- **Clerk** – Updates from report: dead tree branch removed from the Green. Clerk and Groundsman to do visual check of the whole Village Green prior to Fen Edge Festival. Request received for nettles to the rear of Kingfisher Way to be sprayed; Groundsman to action. No response as yet from Environmental Health regarding ice cream van; Clerk to escalate to District Councillors. Ian Stutchbury arrived at 7.37pm. War Memorial – Clerk to contact Hibbits to inspect. Cllr Nicholas requested update on bench refurbishment; is now with Chris Richards and will be ready for mid-September. Andy Ward mentioned that the outside toilet was locked at the request of the Caretaker and not the S&SC. Cambs FA Support Day – Ian Stutchbury is preparing report but they are struggling to get someone for daytime meeting due to work commitments. Clerk to speak to Cllr Morris to see if time can be re-arranged. Agenda to be shared. Ian Stutchbury queried whether the drain issue in the Pavilion had been sorted; yes. He mentioned that remedial devices are available which we may need to investigate going forward. Clerk highlighted issues with football training not being booked via the online system. Standing Orders suspended at 7.55pm. CUFC are concerned about bookings for the Rec with the Colts being unable to use CPS any more – clashes/over use. The Colts will require an extra adult pitch this season; how will the 1<sup>st</sup> pitch work with the Colts on a Saturday? From September 2017 the 3<sup>rd</sup> field will be full of pitches so there's less training space (the only formal training area being under the floodlights/behind the skate park). Groundsman can fit the extra pitches in but it's just a longer walk. The requirement is: 4x adult pitches, 1x 9x9 pitch, 2x 6x40 pitches and 1 mini league. Don't yet know how many teams there will be and this could problems. Cllr Young queried if it was worth looking into the cost of the insurance for use of CPS; Cllr Mudd to investigate. Groundsman said that ideally would like grass to rest during the cricket season. Going forward there is to be no training on the pitches and all training must be booked via the online system. Standing Orders reinstated 8.15pm.
  - **Health & Safety report** – No electronic report submitted due to technical issues. Nothing new to report from last month.
  - **Major developments** – report as per pack.
  - **Neighbourhood Plan** – report as per pack.
  - **Youth Provision** – Connections Bus showing good attendance. This is possibly due to the new outreach worker who is organising the babysitting course in September. Summer sessions are booked and this is a good indicator of what activities are needed going forward.
  - **Village Hall** – report as per pack.
- 17L/078. Recreation Ground 3<sup>rd</sup> Field** – to consider contingency plans for 3<sup>rd</sup> field – Item brought forward. Appears that the 2017/18 season won't be affected. The loss of the CPS field is a big issue. Ian Stutchbury is obtaining quotes for mobile goals which can be used on the other fields. Will take approximately 3 years to get a new field up to playing standard. Need to clarify the CPS situation and further information

gathering is required. Ian Stutchbury requested a copy of the Parish Council grant application form. Clerk/RFO to forward.

- 17L/076. Defibrillator** – to consider the most appropriate location given security issues – Cllr Mudd outlined. Resolution to relocate defibrillator to the Pavilion and explore cost of external box. **RESOLVED.** Clerk mentioned that the Red Cross are currently offered a free 2 hour emergency first aid course including defibrillator training; will contact user groups to gauge interest. NB: battery to be checked and replaced if necessary.
- 17L/077. Recreation Ground car park** – to consider expansion of car park – Clerk outlined. To proceed with the car park extension only no planning permission would needed and no improvements required to the access road. Groundman suggested that if the the grass alongside the Pavilion roadway was used for the extension it then would affect the pitch. Resolution to extend Recreation Ground car park in principle. **RESOLVED.** Cllr Young left the meeting at 9.03pm.
- 17L/079. Phone Box** – to consider possible use of refurbished phone box – Box is looking better following refurbishment. Siting of defibrillator doesn't seem viable. Maintain in current state for the moment.
- 17L/080. Child Protection** – to consider updates to our Child Protection statement – Cllr Collier to look at document further and advise of possible updates.
- 17L/081. Equal Opportunities** – to consider the Equal Opportunities Act and items to implement into the Parish Council EO statement – Point 1 – add Sports Pavilion. Resolution that CALF recommends formal adoption (subject to minor amendment). **RESOLVED.**
- 17L/082. Matters for consideration at the next meeting** – child protection policy; Groundsman to join CALF as a rep (add to Full Council agenda).
- 17L/083. Date of next meeting** – 18<sup>th</sup> July 2017
- 17L/084. Close of Meeting** – 9.17pm.

Signed \_\_\_\_\_ (Chair) Date \_\_\_\_\_