

COMMUNITY & LEISURE FACILITIES COMMITTEE

AGENDA REPORTS PACK – JANUARY 2017

Item 17L/004



Community and Leisure Facilities Committee Minutes

Meeting held in the Village Hall on Tuesday 20th December 2016 at 7.30pm

Present: Cllrs Morris (Chair), Collier, Nicholas, Richards, Andy Ward (S&SC) and the Clerk

- 16L/183. Chairman's Introduction and Apologies** – apologies accepted from Cllrs Berenger (work), Mudd (illness), Young (work), Bob Lee, Alan Raven and Ian Stuchbury
- 16L/184. Public participation – Standing Orders to be suspended** – none present.
- 16L/185. To accept Declarations of Interest** - *To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.* None given.
- 16L/186. Minutes** – Resolution that the minutes of the Committee meeting held on the 15th November be signed as a correct record. **RESOLVED.**
- 16L/187. Reports**
- **Clerk** – Carols event went extremely well and has given us a good basis on which to build.
 - **Health & Safety report** – Groundsman to fit new safety sign in the new year.
 - **Balancing Pond** – as per reports pack.
 - **Major developments** – as per reports pack. We have finally received feedback on the Neighbourhood Plan from SCDC.
 - **Youth Provision** – numbers are currently very good. Need to confirm continuing commitment at the start of January. Cllr Collier mentioned that Histon Parish Council were going to start rolling out a new, more catered, youth programme via Connections (rather than the YMCA as originally stated). Following their feedback CPC need to look at youth provision again in September 2017.
 - **Village Hall** – Cllrs Morris and Ward have checked the verified the votes today. Provisionally there were a total of 445 votes (still to collect Stevens Close box). 61% yes. FLAC have gone through the capital finance details and it is possible to take out £2.1m over 25 years. Cllr Morris is meeting architects in early January. We can afford to wait until planning permission is granted to get the technical design done and still be able to demolish in the summer. Need two motions on January full council agenda: 1. subject to getting planning permission we go to technical design stage. 2. Permission to borrow. In principle we will do a PQQ (pre-qualification questionnaire) on contractors whilst the technical design is being done.
- 16L/188. Dog fouling** – to consider participating in the 'We're watching you' Keep Britain Tidy campaign (previously deferred) – Clerk outlined. There has been a big spike in complaints this week and a noticeable trend of increases in fouling during winter months. Several residents have already expressed an interest in displaying signs including a new 'dog yoga' sign which could be displayed in windows etc. Clerk to put on website for residents to download. Resolution to purchase 10 x A3 'We're watching you' signs and 10 x A4 stickers plus a further 6 cans of biodegradable spray. **RESOLVED.**
- 16L/189. Feast 2017** – to consider granting permission for use of the Village Green on Sunday 15th October 2017 and assistance with insurance fees – Resolution to permit use of the Village Green on Sunday 15th October 2017 for the Feast parade, subject to hosting a CPC stall. **RESOLVED.** Resolution that CPC covers event insurance subject to it being less than £200 on our premium. **RESOLVED.** Cllr Mudd to check with insurance company accordingly.
- 16L/190. Fen Reeves** – to consider requests for use of Fen Reeves for bushcraft courses and forest play group plus consider maintenance requirements for the site (item from Full Council agenda) – whilst the idea of the woodland being used by children was considered excellent there were concerns about site access and safety. Clerk to check with Lucy Mutters whether the rear access via the Lode would be appropriate. Add to list of improvement projects for 2017/18.

Cllrs to do site visits over the Christmas period to check access. Working party to be formed to meet with Lucy Mutters. Add to January CALF agenda.

16L/191. Matters for consideration at the next meeting – Fen Reeves, Connections Bus (Full Council).

16L/192. Date of next meeting – 17th January 2017

16L/193. Close of Meeting – 8.19pm.

Signed _____ (Chair) Date _____

Item 17L/005 - Reports

Clerk's Report

Village Hall

- Cllr Richards arranging replacement door in men's toilets (to replace damaged door).
- Cllr Richards has purchased anti-climb paint (as agreed by CALF)
- Vermin issue in kitchen and store cupboard. DRE Pest Control have been contacted.
- Light cover in main hall has fallen down. Struggling to find replacement without getting lamp unit as well. Nick West following up.
- **Pump inspection/service booked for 13th February (plus pavilion)**

Recreation ground

- Cars parked at own risk sign has been removed completely. The FA sign has also been damaged.
- Groundsman has reported issues with vermin in the vicinity of the containers (coming from allotments). Traps have been set and DRE Pest Control also contacted.

Misc admin

- Fen Reeves - site looks like the trees need thinning. Several dead trees at bottom near caravan site where it floods. Need to decide whether to remove or cut down and leave for wildlife. Lots of general deadwood which needs tidying. CALF members doing site visits and will discuss at January meeting.
- Les King Wood – Anna Hicks would like our opinion on the style/ piece of wood to the left of the kissing gate. Would this be better if a normal post and rail fence was created or would we prefer it left as it is? Grass rides and maintenance - appointed a contractor who will carry out two seasonal cuts to the site. Tree guards- in the process of organising for these to be removed. Clerk to meet with her onsite.
- Have contacted All Saints re. putting dog bin back following rebuilding of wall. They have requested replacement from SCDC but are still waiting. SCDC Cllr Harford following up.
- Mobility gate for Moat has been collected and will be installed in January. Recycle existing gate at WARG Field.
- Contractor appointed to undertake repairs to phone box on Denmark Road/High Street. Will probably be done in March when the temperatures are more conducive for painting outside.
- BGW hedge cutting has been completed.

Balancing Pond

- No feedback yet on financial discussions (meeting has been delayed)
- We are investigating a mystery around low-flow operation of the Broad Lane ditch that has been exposed since the clearance work

Major developments – update on speculative developments

- Gladman 1818 (225+70) application goes to appeal on 4th April for up to 6 days
- Gladman 1411 (200+70) awaits determination by SCDC with new traffic information recently submitted
- Persimmon 1606 (126) awaits determination by SCDC
- County Council 2876 (154) awaits determination by SCDC

Youth Provision

Connections report:

Numbers

There have been 11 visits by the bus during the term and we have seen 53 young people

Age	11	12	13	14	15	16	17	19
Number Male	3	7	6	9	1	1	3	
Number Female	1	3	5	4	2	5	2	1

Session	1	2	3	4	5	6		7	8	9	10	11	12	13	14
Attendance	16	24	-	14	24	24	Half term	25	29	27	28	25	30	-	-

Activities

Craft and other activities available on the bus this term have included fantasy film art, alphabet beads, shrinkies, face painting, jewellery making, badge making, scratch art, stained glass art and bracelet making

Quizzes have been held on literacy, Dr Who, languages, space, chocolate, the slave trade, 21st anniversary of the Connections Bus Project, Remembrance Sunday, trees, road safety and AIDS awareness

General

Week 1 Had to get kebab van to move slightly (still no cones out). Good busy session with young people on and off the bus. Energy drinks caused some louder than usual behaviour. Conversations about energy drinks, holidays, school, literacy quiz and being kicked out of college. Young person had stomach pain at end, so gave support and waited until friends dad picked her up.

Week 2 Warm evening, but good busy session. Played Singstar, football, did Dr Who quiz and went on games consoles. Conversations about maths, Dr Who, marriage and future careers.

Week 3 Cancelled as no driver available.

Week 4 Good busy session, listening to music, playing games consoles and karaoke. Conversations about school, career choices, alcohol, smoking dangers, parent's habits and dyslexia. Referral to CCC team for young person with potential to be NEET

Week 5 Very busy evening enjoying games consoles, space quiz and music. Some complaints that kebab van was not serving them because of too much litter. Conversations about sugar, healthy eating, school open evening, plans after college, sponsorship for fostering. Also one-to-one about advice regarding school incident

Week 6 Funfair in village so most turned up later. Enjoyed games consoles, doodling and listening to music. Conversations about travel plans, career paths, funfair and old audio media. One-to-one from last week has been resolved following advice. But continued support regarding home situation
Half term

Week 7 Busy from the start. Enjoyed sitting chatting and listening to music in the warm. Conversations about parents, homework, anger, home situation, trust and writing a personal statement. A couple of one-to-ones about home and school life

Week 8 Lots of young people around from the beginning. There appeared to be a dispute between two girls but nothing escalated during the session and they took advice to avoid each other for time being. Conversations about injuries, school difficulties and staying calm

Week 9 Good busy session again despite cold weather. Enjoyed stained art craft, Remembrance quiz and games consoles plus homework being done on PCs. Conversations about weekend plans, football match and relationships. An ongoing issue between some of the girls escalated during the session (not helped by others interfering). Youth workers had one-to-ones with 3 involved.

Week 10 Good busy session. Dispute from last week seems to have subsided. Conversations about sex education, exams, homework and horse riding.

Week 11 Enjoyed watching TV, using PCs and football outside. Bracelet making craft came out near end and was surprisingly popular and well used. Conversations about college, assignments and relationships.

Week 12 Busy session with lots of loud music, watching YouTube clips of themselves, and conversations about health, hospitals, cancer and family history.

Week 13 No bus tonight as local event meant nowhere to park

Week 14 No bus tonight as local event meant nowhere to park.

Village Hall

- Following the 60:40 ballot in favour, CPC has voted to increase the precept by £118,000pa and seek powers to borrow up to £2.2 million over around 25 years
- Ladybird pre-school has confirmed its interest in working with us to deliver the nursery part of the project
- Cost projections have been revisited by the architect and look good.
- The outline business case produced last year has been developed further and, once nursery demand data from CCC is available, will be made available for review.
- Regular updates of current and potential key users are now under way.
- Planning application, including provision of temporary accommodation on-site, is due for determination by SCDC by 13th February but may slip etc
- Competitive tenders for the pavilion pathway and car park expansion (effectively phase 1 of the overall project) will be invited within two weeks.

Dog fouling

- 6x additional cans of spray have been purchased.
- 2x new fairies have been recruited.
- Escalation in issues in Wilkin Walk.
- We're watching you signs have been purchased. Awaiting confirmation of delivery.
- Environmental Services have clarified what is required to bring about a penalty notice/prosecution.

17L/006. Cricket Club

The cricket club are looking to build or purchase 2no sight screens and they would like PC permission to use and store them on the recreation ground.

17L/007. Feast 2017

The Feast organisers have asked for financial support with the event insurance (usually around £300). We have previously assisted. Cllr Mudd has investigated with our insurance company and they are unable to insure since it isn't a CPC event.

17L/008. Fen Reeves

Background:

We have had a couple of requests for use of Fen Reeves for various activities:

Tribal Bushcraft (<http://tribalbushcraft.co.uk/>) are looking for locations to run bushcraft courses in 2017. Their aim is to get people outdoors, enjoying and appreciating nature more. In return for the use of the woodland they would be very happy to pay. They could also provide themselves as volunteers for our use and would be interested in the possibility of helping out wherever needed.

Lucy Mutter, a childminder in Cottenham is very keen to try to establish a forest school for childminded children to take part in in the village. It is a great way to get kids outdoors, to challenge themselves and to gain confidence. They need a small area wooded area that they can use regularly, the minimum is 2 hours per week during term time and the summer. The types of activities involved are tree climbing, den building, natural sculptures, habitat building, wood whittling. (they looked at Les King Wood but it isn't suitable). Would like to start to fund raise soon and apply for grants to cover the cost of materials.

There is then the issue of Fen Reeves maintenance/improvements. To make the site more usable to all residents it would require a small car parking area, similar to that at Les King Wood. This would require the removal of some trees from the front area (the Bushcraft people may be able to help with this?) then laying down a loose aggregate surface i.e. 'crusher run' or crushed asphalt to create an area of hard standing. NB: tree works would need to be done before the end of February. There may be monies left in the CALF budget which could be diverted towards this work or alternatively given the type of project and interest in the site we could go for a grant (Community Chest in April) to go towards site improvements. The NP identifies the need for more accessible walks and with 68% of the NP responses saying it important to improve leisure and recreation facilities as a project this would go some way towards those improvements. NB: the site is used by Cub/Scouts so as well as benefiting their group they may be able to provide some support in terms of helping with any works.

Issues to consider

- Car park needs to be big enough to have a turning circle so that vehicles don't have to back onto the Twentypence Road. Neighbouring County-owned field would afford better access to the highways if we could get permission.
- Possibility of parking area being used improperly (restricted access via bollards as possible solution?)
- Makes it easier for fly-tipping (issue earlier this year which cost several hundred pounds to rectify).

17L/009. Pavilion Club Room

- The final snag list is being cleared by Murfitt

- CCTV surveillance of the pavilion, its approach and over the skate park, is likely to be installed within February.
- Once the pavilion pathway and carpark extension are completed, we should boost marketing of the Club Room (and temporary “Hall”)
- This will not only maintain continuity with most existing users but will help market the facilities of the new Village Hall & Nursery.