

COMMUNITY & LEISURE FACILITIES COMMITTEE

AGENDA REPORTS PACK – JUNE 2015

Minutes of the Community and Leisure Facilities Committee

Held in the Village Hall on Tuesday 19th May 2015 at 7.30pm

Present: Cllrs Mudd (Chair), Berenger, Nicholas and Young and Terry Keeble and Jo Brook (Clerk)

- 15L/076. Chairman's Introduction and Apologies** – apologies accepted from Cllr Collier (personal), Cllr Morris (holiday), Alan Raven (personal) and Andy Ward (personal). Cllr Mudd mentioned an email received from WREN regarding a consultation on their future. The LCF is undergoing a review and the fund may be affected. Suggestion that the skatepark working party respond. Cllr Richards arrived at 7.35pm.
- 15L/077. Public participation – Standing Orders to be suspended** – none present.
- 15L/078. To accept Declarations of Interest** - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting – none received.
- 15L/079. Minutes** - Resolution that the minutes of the Committee meeting held on the 16th April 2015 be signed as a correct record. **RESOLVED.**
- 15L/080. Reports**
- **Clerk** – report circulated prior to the meeting to highlight matters on agenda & update on matters arising since last meeting - the Colts are having an additional under 6's event on the 30th May. The Toy Library is looking to rent the hall long term for soft play sessions. We have an issue at the rec with long-term parking which has caused problems for some of the contractors.
 - **Playground safety** – report circulated prior to the meeting
- 15L/081. New skatepark** – To receive an update on the project and to agree arrangements for opening event – Cllr Berenger has received an email from the contact at Wheelscape who deals with events. An ice cream van is lined up and Cllr Richards offered to do a bbq. The concrete lorry is arriving on Friday with a mix to test that it's ok. There has been an issue with lorries driving across the rec. Cllr Nicholas asked if the Rospa report will be signed off before the event and it was confirmed that Wheelscape will organise this.
- 15L/082. Changing rooms** – To receive an update on the project – The roof trusses are being delivered this Friday and will probably come down the main access road. Cllr Richards left the room at 7.57pm. As a result the main car park will have to be closed. Users have been informed that it will affect the school morning run but the carpark should be open again in the afternoon. Cllrs Morris and Mudd have met with the contractors and W&B and from the progress report supplied they are on stream. Cllr Morris has put together a shopping list of internal fixings which Cllr Richards is looking at. Cllr Nicholas requested clarification of the access road construction; this is still to be decided.
- 15L/083. Playground inspection** – To review annual Rospa report – Cllrs Mudd outlined the report. We don't understand the comment regarding the inclusive swing chain links being notched – the item was only purchased in 2014. The inspector also reported that the disclaimer signage was ok however it wasn't in situ at the time of the inspection!
- 15L/084. WARG Field** – To consider next steps for project including ground preparation and 'plaque unveiling event' with former owners – The field needs harrowing to level it. Cllr Richards will take another look at the land with the groundsman to see if it has dried out. Item deferred.
- 15L/085. Crowlands Moat maintenance** – Resolution to accept quote for treating the gates with wood preservative (£120 + materials). **RESOLVED.**
- 15L/086. Cambridgeshire Community Fair** – To consider attendance at this event on 2nd June – Clerk to send refresher email to see if there is anyone who would like to attend.
- 15L/087. Community Chest** – To consider submitting an application to SCDC for the purchase of crockery/cutlery for the Village Hall – Clerk outlined. Resolution to submit Community Chest grant for the purchase of crockery/cutlery for the Village Hall, not to exceed £150. **RESOLVED.**

- 15L/088. WI Anniversary tree** – To consider a Tree Warden recommendations for species of tree to be planted on the Pond (Broad Lane) – Clerk outlined. The WI have now contacted us to suggest a Rowan which would give year round colour. Resolution to permit the WI to plant a Rowan on the Pond in honour of their centenary. **RESOLVED.**
- 15L/089. Football pitches** – To consider provision of pitches for the 2015/15 season and drainage issues on the 3rd field of the Recreation Ground – Cllr Mudd outlined. Terry stated that the adults will have 3 teams and need 2 pitches and the Colts may have an 11-a-side so they will need 2 adult size pitches + 2x 7 by 7, 1x 5 by 5 and 2x 9 by 9. This is provisional because they don't know if they be able to use the primary school. Cllr Richards suggested building up the 3rd pitch on the second field using the soil from the changing rooms build, which would then need rolling and seeding. It was reported that the drainage channels on the 3rd field are looking a bit better. Not yet been able to get hold of County to discuss the land swap. Cllr Richards has a meeting with Cambs FA and will sound them out about a way forward and report back. Cllr Mudd will investigate drainage companies. Need to speak to groundsman regarding Colts requirements.
- 15L/090. Dog bins** – To consider provision of dog bin on Lyles Road – Cllr Richards outlined. Clerk has contacted Environmental Services at SCDC but had no response. The bin ideally should be located on Lyles Road at the end of Lambs Lane. Resolution to request a dog bin to be situated on Lyles Road. **RESOLVED.**
- 15L/091. Tenison Manor buffer zone** – To consider ongoing maintenance – Clerk outlined. Quote received from BC Trust for £240 per month. Cllr Young requested that they provide a proper maintenance plan plus an idea of on-going costs for when the area is in a reasonable state.
- 15L/092. Outdoor gym equipment** – To consider pre-application planning advice from SCDC – SCDC have stated that no planning permission is necessary. Suggestion that we advertise the equipment at the FEFF. Clerk to put together a letter and illustrative pictures as a consultation with immediate residents.
- 15L/093. Matters for consideration at the next meeting** – suggestions to Clerk.
- 15L/094. Dates of next meetings** – 16th June 2015
- 15L/095. Close of Meeting** – 9.25pm.

Signed _____ (Chair) Date _____

Item 15L/101 - CLERKS REPORT – June 2015

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Village Hall

- Litter pick – 11th July (meeting & finishing at the hall)
- Ladybirds – booked the hall for 11th July for a family disco (2.30-4.30pm + setting up)

Recreation ground

- Cllr Richards has been assisting electrician re. repairing floodlights. Cherry picker hired to investigate.
- Flying of model aircraft to be permitted on the 3rd field following agreement at the full Council meeting on 6th April. Agreement/regulations to be drawn up. Need to amend signage.
- Aquarious have now had 3 aborted attempts to servicing the pump/drain. We have a general issue with cars parking overnight or for the whole day when not using the rec or being part of the building sites.
- Damage has been sustained to 2 items of the wooden trim trail. Playdale will be undertaking the repairs which will be paid by groundsman insurance. Approx. installation 2-3 weeks.
- Criminal damage has been sustained to the skatepark overnight 9/10th June. Crime reference CF0230670615. By chance contractors were on site the next day to complete snagging so repairs have been undertaken at the same time. Fencing now removed with the consent of the groundsman and the skatepark is open!
- Need to finalise FEFF parking arrangements.

Misc admin

- Rob Mungovan has responded re. planting of WARG Field. He has suggested sending some photos of the site currently so he can identify any plants to keep. Ground will need careful preparation to level and spray for weeds. Suggested planting a small pear tree orchard since the trees are tolerant of a high water table. With regard to hedging species, he suggested looking around the site to see what's growing and select those species. Most hedging plants (except elder) will tolerate a high water table. The Woodland Trust can provide free tree planting packs and they may have something to meet our needs. Need to apply by 3rd Sept.
- The village sign has been completed and reinstated. CALF have suggested that the original sign may go to CVC as a suitable refurbishment project for their art students. Cllr Collier is making contact with them.
- 6m stall booked for the FEFF. We will be located by the pond near the College. Need to complete risk assessment forms and gather display materials together. Need to arrange delivery of tables/boards to the location.
- CALF have agreed gates on Moat to be treated with preservative. Work has already been carried out.
- WI will be planting a Rowan tree as part of the centenary celebrations on 16th September on the Pound. Would like groundsman to attend to assist. Time TBC. Press will be in attendance.

Item 15L/102. New skatepark

- Wheelscape began work on 9th April
- 90% of SCDC grant claimed following first Wheelscape invoice; rest on completion
- Now essentially complete following rectification of some safety and signage issues
- Reviewing cost variations prior to certification of practical completion
- Final Signage (disclaimers and grant acknowledgements) to be arranged
- Opening Event scheduled for 12th July; invitations, press coverage etc ...

Item 15L/103. Changing rooms

- C J Murfitt nearing completion of Phase 2
- Short (2-week?) delay anticipated following wind-post / roller-shutter misalignment
- Fourth monthly cycle of grant claims cycle in hand
- Options to finish off access road (turning circle, width/finish) being finalised
- Shopping list of "19 room final fit" items / budget prepared for first-fit M&E meeting
- Signage (grant recognition) to be arranged prior to opening
- Invitation lists, Press coverage etc need special consideration

Item 15L/103. Connections Bus update

Attendance figures for the youth bus visits so far this term.

Week Commencing

13 Apr – 11

20 Apr – 16

27 Apr – 15

04 May – 14

11 May – cancelled, short of staff

18 May – 12

On the last few occasions they have had to park the bus in the school layby as the carpark has been too busy to be able to access or park.

Item 15L/108. Baby clinic

They have been holding regular sessions on the first Wednesday of the month, managed previously by Ladybirds. They would now like formal use of the Village Hall and as such a contract will need to be organised.

Item 15L/109. Toy Library

The Toy Library are looking to set up soft play sessions and would like to hire the village hall on a regular basis. The sessions would run once a month on a Friday morning for 2 hours (probably 9.30-11.30am) so that they could run 2 soft play sessions and maybe have use of the kitchen for 1 hour. They would require some storage space for mats (which would fit under the stage) and soft toys (either the cupboard in the players tunnel or old refs room would be a suitable size). CPC would need to determine a cost for the regular sessions and arrange a formal contract.