

COTTENHAM PARISH COUNCIL

COMMUNITY & LEISURE FACILITIES COMMITTEE

AGENDA REPORTS PACK – OCTOBER 2014

Item 14L/054

COTTENHAM PARISH COUNCIL

Minutes of Community and Leisure Facilities Committee
Held in the Village Hall, Lambs Lane on Tuesday 16th September 2014 at 7.30pm

Present: Cllrs Mudd (Chair), Berenger, Collier, Heydon, Morris, Richards, SCDC Cllr Harford and Clerk

In attendance: 3 members of the public

- 14L/032. Appointment of Chair for Community & Leisure Facilities Committee** – Resolution that Cllr Mudd is elected Chair of the CALF Committee – **RESOLVED**.
- 14L/033. Chairman’s Introduction and Apologies** – apologies accepted from Cllrs Beckford (work), Leeks (holiday) and Young (work).
- 14L/034. Public participation – Standing Orders to be suspended** – no comments.
- 14L/035. To accept Declarations of Interest** - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting – none.
- 14L/036. Minutes** - To resolve that the minutes (circulated to members) of the Committee meeting held on the 19th August be signed as a correct record – **RESOLVED**.
- 14L/037. Reports**
- **Clerk** – report circulated prior to the meeting. Clerk gave updates. We have received an invitation from the Connections Bus to their AGM in October; Cllr Collier to attend. It was noted that the Cottenham Feast was being held on 12th October. The dates for John Lawson’s Circus have changed to 25th – 28th September. In relation to the Village Hall signage the Clerk will obtain quotes. Cllr Mudd had received requests from allotment members to re-locate the dog bin which is obscuring the view when exiting the site; Cllr Harford will investigate. Cllr Mudd queried the work required to the Kingfisherway trees.
 - **Playground safety** – report circulated prior to the meeting. Cllr Morris suggested that we have a disclaimer notice in the playground. Clerk to get quotes.
- 14L/038. Co-option** – Resolution to co-opt a member representative to the CALF Committee from CUFC, cricket club, Colts, Sports & Social Club, Ladybirds and Kids Only. **RESOLVED**. Reps from cricket, Colts and S&SC joined the meeting.
- 14L/039. Changing rooms** – To receive and consider procurement strategy for the changing rooms – Cllr Morris went through the report for the benefit of those present, in particular the key deadlines for the next couple of months and the possible need for an extraordinary meeting in the next couple of weeks. Alan Raven mentioned that the cricket team may be able to get discounts on materials via a scheme called Cricket Force; this could be useful at the fit out stage. Cllr Richards suggested that a public meeting would be appropriate to inform residents of what stage the project was at. It was suggested that CPC have a stall at the forthcoming Cottenham Feast to advertise the changing rooms, skatepark and other current projects. This will be brought to full Council for resolution.
- 14L/040. Microwave** – To consider purchase of replacement microwave for the village hall following user requests – Clerk detailed the request from main users. Cllr Richards pointed out that the current microwave belonged to the S&SC but that it was approximately 15 years old. Resolution that CPC purchase a new microwave. **RESOLVED**.
- 14L/041. Dishwasher** – To consider purchase of dishwasher for the village hall following user requests – Clerk outlined the request. The need is for a commercial dishwasher that would have a quick programme. It was noted that commercial machines were more expensive than domestic machines, with an indicative price of £1200+. Installing a machine would also require re-configuring the kitchen units which could push the overall spend up to £2-3k and there is the issue of ongoing maintenance/cleaning the machine by users. The machine may offer a saving on the water usage at the hall. Resolution that we agree to the purchase in principal subject to approval by the Finance Committee. **RESOLVED**.

- 14L/042. Festival money** – To consider how the money raised at the Cottenham Festival is spent – The Festival raised £682.88. Resolution that CPC purchase a bench for the recreation ground and a defibrillator, in conjunction with CUFC, to be located in the village hall. **RESOLVED.**
- 14L/043. Maintenance to benches located on The Pond and High St and PC noticeboards** – To consider maintenance to the wooden benches and repairs to 3 of the noticeboards at a cost of £394.70 + VAT – Resolution that CPC accept quote for £394.70 + VAT for the maintenance of 2 wooden benches (located on the Pond and outside the Cottenham Club) and repairs to 3 of the PC noticeboards. **RESOLVED.**
- 14L/044. Village noticeboards** – To consider provision of additional village noticeboards following resident requests – Item deferred.
- 14L/045. Carol concert** – To consider holding a carol concert on the village green on 16th December and forming a working party to organise the event – Resolution that CPC hold a carol concert on the village green on 16th December and that a working party is formed to organise the event. **RESOLVED.** Cllrs Berenger and Collier agreed to join the working party with the Clerk.
- 14L/046. Additional car parking** – To consider provision of additional car parking spaces on Wilkin Walk and Harlestones Road – Cllr Richards reported the currently there is a ‘redundant’ piece of grass/scrubland behind the Dissenters Cemetery and on Wilkin Walk/Pelham Close. There is a need for additional parking in both areas and these pieces of land may provide a suitable space. Clerk to contact County Highways to see how we would take over the ownership. Also need to clarify ownership of the wooden fence along Harlestones Road (unclear whether it belongs to County or Dissenters).
- 14L/047. WARG Field (Histon Road)** – To consider use for the gifted land – Cllr Mudd who has spoken with a farmer who had expressed an interest in renting the land from us but it is too small. The access from the main road between the 2 buildings is narrow so vehicle movements could impact on the neighbouring amenity. Resolution that WARG Field will be a public open space to incorporate a small playground and fruit trees. **RESOLVED.**
- 14L/048. Matters for consideration at the next meeting** – disabled access for skatepark, fencing requirements outside the village hall, Connections Bus 2015/16, lighting in outside toilet, precept 2015/16 ideas.
- 14L/049. Dates of next meetings** – 21st October, 18th November.
- 14L/050. Close of Meeting** – 9.15pm.

Signed _____ (Chair) Date _____

Item 14L/055

CLERKS REPORT – October 2014

Community & Leisure Facilities Committee

Village Hall

- Still waiting for work around the kitchen fan to be finished off.
- There is a loose tile in the centre of a hall floor which needs gluing. Has temporarily been taped down.
- The pipes along the window side of the room have been stood on resulting in them being badly bent and coming away from the walls. Need to look at a more permanent way of protecting them.
- Energy survey carried out on 24th Sept. Awaiting formal report.

Recreation ground

- Replacement boat seat has now arrived and been installed.
- The oil & diesel leaks on the tractor have now been repaired.
- Have contacted CUFC and Colts re. metal stakes which are being left in the ground, which cause damage to the blades of the mower.

Misc

- Rampton Road dog bin has finally been reinstated & moved to improve visibility from the allotments. Waiting to see whether height issues with other bins will be rectified as part of the SCDC programme being rolled out in September.
- Groundsman has reported that a replacement litter bin is needed on the Twentypence layby – the bottom of the existing one is rusted through.
- Work to reduce bushes at the Pound has been completed.
- Rubbish bins have been cleaned and the one opposite the Mace has been moved to the other side of the bus stop so that it is no longer under the tree. Groundsman has placed a bin on Tenison Manor.
- BC Trust have queried the ditch cutting around the Moat. They have suggested that our groundsman is responsible for 2 of them but that the work isn't being done. Have spoken to Andrew and he has confirmed that he is doing the work he has been instructed to do. I have checked the paperwork and it confirms that Andrew is only to cut 2 of the ditches. Site visit also carried out with Cllr Mudd and some areas requiring attention have been noted. I have contacted Geoffrey at BC Trust to inform him. No response received as yet.
- Bus shelter – Shelter Store has contacted us re. going into liquidation. Paperwork has been completed and returned by RFO/FLAC Chair. Need to consider how this project will be moved forward.
- County Farms have been contacted re. maintenance needed at Les King Wood. Site visit carried out with Sarah Shepherd. The contractor will be cutting the 'rides' shortly and return over the winter to cut back the scrub. They will try to organise for Community Payback to do some work inc. removing the tree guards. Too early for coppicing yet but she will put forward for scheduling in the next couple of years. Noted that there are a lot of tree guards that need removing to tidy the site. Will also look into the siting of a dog bin. She is also keen to see if there is a way to link the walk with the Cut with the installation of a bridge and would actively encourage the PC to link the rec with the wood if possible.
- Cottenham Feast – the stall went extremely well and we were swamped with residents looking at the information on display.
- Skatepark – additional info was sent to WREN for the end of September as requested. They will be in touch again at the end of November when we will find out if we have been successful.
- Have been in touch with Barker Storey Matthews re. getting the hedges around the Brookfields Business Park trimmed following complaint that visibility joining the Twentypence Road was impeded. They have instructed their contractor to do the necessary maintenance but as yet the work hasn't been done. Have chased.

- Tree surgery needed on several trees on BGW (identified during meeting with Cllr Nicholas). Surgeons being contacted for quotes.
- ABCO have been onsite at Ladybirds to repair roof leaks. Additionally an engineer has been to rectify a problem with their boiler.
- There is some guttering along the village hall which needs repairing – Mike Overall?
- Tree surgeons are being contacted to discuss work on Kingfisher Way. NB: this is a vast project and also affects Woodlark.
- CPC noticeboards have been repaired/refurbished. Benches on Broad Lane and High St have been taken away to be done.
- Cambridge Building Society had agreed to provide sponsorship towards our Christmas Tree.
- Fen Reeves in need of maintenance – paths overgrown, entrances overgrown and pond needs clearing.

Playground safety report

Item 14L/057
Rec user agreements

Situation

Currently there is no written agreement in place between any of the sports clubs/rec ground users and CPC. In order to stipulate exact usage terms etc. it is proposed that a formal agreement be drawn up using templates obtained from Histon & Impington PC and others.

Item 14L/064

Christmas tree

Quotes have been sourced and the best obtained is from Rougham Estate who are based near Bury St Edmunds. Cllr Berenger has managed to negotiate a figure for the tree & delivery of £425+VAT. This is for a 35ft tree. To date sponsorship towards the cost of the tree has been obtained from the Cambridge Building Society and other organisations are being approached.

We also need to consider replacing both the tree lights and those around the village green itself. At this stage we may only be able to afford new tree lights.

Item 14L/071

Possible Facilities Committee Projects 2015/16

New items

- Signage for The Pond/Pound/Old Village Green
- Signage on CPC noticeboards x4
- Flowers/hanging baskets along High Street - £65-90 + plants & maintenance (Glasdon)
- Bench(es) or picnic tables at the old village green - £400 picnic/£500+ bench (Glasdon)
- Scrubber/dryer for cleaner - £1.5-3k
- 2 new hand dryers in village hall - £450
- Community cups/glasses/plates etc in village hall kitchen
- Pocket parks on Tenison Manor and BGW – 2 x 2 bay swings + benches
- Swing, bench, trees and meadow seed for WARG field (Histon Road) – swing £2-3k (Wicksteed)
- Up to 5 new dustbins (lager bin by co-op?) - £145-300 each (Glasdon)
- Additional dog bins? The green ones belong to us but district empty them – from £175 (Glasdon)
- Fence on BGW to replace hedge (may be needed to maintain access to ditch.
- Kissing gate on the 3rd field connecting to LKW (to create new circular walking route) - £300
- Disabled toilets in the village hall
- Cutting of additional green areas around the village (£15ph – may need to take this over from County anyway as part of their budget cuts)
- Fitness equipment on the rec - £1900-3k per item (Wicksteed)
- Playground safety signage - £170-600 fence mounted vandal proof (Wicksteed)
- Dishwasher for village hall kitchen - £2k inc. fitting/re-jigging of cupboards
- Additional fencing along the side of the village hall
- Village noticeboards x 2

Replacement/refurbishment

- Refurbishment of village sign - £1500
- Replacement 'no bbq/dogs/model planes' signage at the rec ground
- Replacement edging to Himalayan climbing frame & aerial slide – URGENT ACTION REQUIRED ON SAFETY GROUNDS (on October agenda)
- Replacement surfacing for aerial slide - £46 per 1.5x1m mat (Wicksteed)
- Replace floor in village hall (119sqm) - £1500 approx.
- Replacement lighting to the village hall (LEDs would save money over current strip lighting)
- Cleaning of war memorial (75% grant available before December) - £2700 (previous quote)
- New fence alongside Ladybirds building to replace existing wooden fence (can any from skatepark be recycled?) - £84pm (bow top 1200mm high – Wicksteed)
- Refurbishment of village hall exterior – painting + render on front wall
- Replace flat roof for village hall (if decide not to build up over this space)
- Replace front door on village hall (wider main door to enable better disabled access with panel to side) £1200 (previous quote)
- New LED Christmas lights for around the village green - £5k?
- Drainage of rec ground. Grants available
- Replacement LED floodlights for the training ground. May be able to get grant

Ongoing maintenance

- Annual village hall floor cleaning/re-polish – needs to be added into maintenance figures - £500-600
- Annual deep clean of the village hall – needs to be added into maintenance figures

NB: It is acknowledged the the Wicksteed figures are based on list price and that Wicksteed isn't necessarily the cheapest supplier. The figures are to give an indication only.

Item 14L/072
Vision Plan results

Cottenham Vision Plan Survey – Summer 2014
Appendix - September

The survey was completed at the Vision Plan Festival and included in the July/August issue of the Cottenham Newsletter. We have now received 217 replies (almost 100 of which completed online) – there are likely to be a handful more*.

- The response (at approx. 8% of Cottenham Newsletter circulation) is disappointing but still gives some useful guidance about which facilities would be most popular with residents
- Compared with the census profile for Cottenham Ward (which includes Oakington, Westwick and Rampton), the sample is currently biased in favour of the 40-64 age band and females (this can be reweighted if deemed necessary)
- The intention is to write an article for the Oct/Nov newsletter (deadline imminent) – which might stimulate more discussion and hopefully completion of more online replies*.

1. Composition of sample

Total sample:	Survey	Survey	2011 Census	Comments
	(230)	(230)	Cottenham ward	
	No.	%	(8070)	
			%	Incl. Oakington, Rampton & Westwick
Under 20	16	7	24	We would not expect full representation of this group because many too young to respond
20-39	60	26	22	
40-64	115	50	36	Likely to be representing the views of families/younger children
65+	32	14	18	
Male	92	40	49	
Female	126	55	51	Females slightly over-represented
Contribute to council tax	179	78	n.a.	
Cottenham resident	208	91	n.a.	
Children in household:				
None	94	41	n.a.	
Aged <5	33	14	n.a.	
Aged 5-10	56	25	n.a.	
Aged 11-17	49	21	n.a.	
Young adults	31	14	n.a.	

2. Verbatim answers

2.1 Other facilities suggested/elaboration of views on facilities

Summary of spontaneous additional requests made 3+ times:

	No. mentions
Public toilets/improvements to current toilet	6
More parking (near shops/meeting places)	5
Stile/gate between rec and Les King Wood	4
Better bus service to Cambridge	4
Cycle path to guided bus/Oakington	4
Musical instruments/somewhere to jam	3
Table tennis (indoor/outdoor)	3

Full list:

- 2: Floodlit rugby pitches
- 3: Better changing rooms. Clean outdoor toilet
- 4: Grass tennis courts

- 6: Table tennis, cycle routes to nearby villages, Musical equipment (piano, drums, amps) for band practices. A more frequent bus service that goes directly to Cambridge
- 7: Improvement to skate park. The main group of people that use it are skateboarders who should be asked what they want. At the moment the park caters for BMX and rollerbladers due to its design
- 8: Please could we have a stile or small gate from far corner of rec to give access to Les King Wood instead of having to walk along Rampton Road. Bike racks while shopping.
- 9: Better bus service - currently very expensive and indirect - very difficult to get to 6th form colleges. Cycle route to Waterbeach to catch train. Improvement to CVC sports centre
- 11: More and safer cycle paths
- 14: Improved facilities at the rec: hall, changing rooms, toilets etc are inadequate and the village needs better for football, cricket etc
- 16: car parking within the village
- 17: A bus service that would cover all of the village as the area from Lambs Lane/High St junction has no public transport this must be difficult for those that do not drive or find the walk too far
- 18: Quicker and cheaper bus to Cambridge and train link - Waterbeach train cheaper and quicker than bus (essential for 6th form students). Cycle route to W'beach and Oak'ton. Car and bike park at guide bus
- 21: More family/village events. We really enjoy Ladybird family discos and the beer festival, FEFF festival have been fantastic
- 22: A wave garden
- 23: Fitness equipment
- 24: Upgraded skate park
- 25: a new skate park
- 27: Floodlights for hard courts
- 32: tea shop
- 35: skate park. more benches and picnic tables at rec. cycle path to Oakington guided bus and Waterbeach
- 37: Skate park. Dog walking area at the park, poo bins up at Les King Woods. Strongly feel for rugby pitches, skate park and swimming pool.
- 38: Facilities to run holiday clubs similar to those at Impington
- 41: squash courts
- 43: Golf course/centre
- 44: Access to Les King Wood from the playing field, so we can avoid the road and/or include it in a circular walk
- 45: more parking in High ST
- 46: Bank
- 47: Bookies, casino, Mens Club
- 48: Hockey facilities after school or evenings for adults and children
- 53: Den building areas, museum, green spaces
- 54: Subway shop/Ben and Jerry's, Blot
- 56: Cycle routes to Landbeach, Waterbeach, Westwick and Wilburton. Music area with piano, drums for practicing. Community bee keeping
- 58: Cycling club
- 59: Table tennis. A hill
- 75: More New Houses
- 85: A deli More pubs (but with nice beer on pump and not top pressure (and not Greene King IPA AGAIN!!!!) A nice place to sit outside where I can enjoy a barbecue or a beer or two away from traffic. A park or something Better facilities for the after school club at the Primary School
- 121: More bridleways; Library opening hours which allow full-time workers to use it more easily eg open at 8 or 9pm one evening/week
- 123: Public toilets; Drinking points on playing fields; Lock & lights in existing toilets; Park updated - needs more fun for teenagers; outdoor gym; shelter for when raining; Look at Soham non-estate park - really good. ; bowling alley
- 124: Go-kart track

- 125: Music, singing, playing. Is the village really tone deaf? Productions are scarce Well-being isn't just about physical health. The suggested options are ill-balanced. More culture is needed. Is the library's future secure? Is a new cemetery needed (a home for wildlife)
- 126: Community gym with swimming pool; outdoor table tennis tables
- 130: Improved pavements esp Histon Rd - wider on both sides. More footpaths/bridleways around and between villages; traffic scheme for Lambs Lane/school drop off. Remove parking in front of village hall to make safe walking route to Ladybirds
- 131: More footpaths to make walking around the village more enjoyable and safe. Making Histon Rd safer for cyclists and pedestrians - wider footpaths and slower traffic on the roads. Make safe crossing on High St between Co-op and Community Centre
- 132: Youth club facilities for varying ages. Coffee shop is excellent but would have more of a pull if parking more available
- 133: Place where young people can meet and take them off the street. Sporting facilities nearby do improve fitness
- 137: A decent car park - trying to get to the post office etc is awful as only a few spaces on the road
- 138: A decent sized village hall and parking nearby. Current hall used a lot so not available on a regular basis and nowhere else where parking is near (Church hall, community centre and Legion) and village college now too expensive
- 139: Community car share; more activities at the library
- 141: A stile at the far end of the recreation ground to provide walkers with access to Les King Wood; cycle racks around village amenities
- 142: wildflower area on village green; no more takeaway shops; farmers shop; nice delikatessen where old mace was
- 144: pitch & putt
- 146: outdoor gym equipment
- 147: public toilets; children's play area at Tenison Manor end of village
- 148: another play park on or round the moat (Tenison Manor) I live on Kestrel close and there is little for the kids to do within easy walking distance
- 165: Flood lights for rugby pitches and a community sports club house.
- 172: Pedestrian crossings; signs for do not park on the pavements
- 173: Clear paths for pedestrians, prams and mobility scooters. Road crossings eg at Rampton Rd
- 177: Theatre trips to London & elsewhere
- 180: Like Fulbourn social club: bar, playground, 5xside football pitches, tennis courts. what a way to bring the community together
- 181: More woodland and nature reserves. Use existing waterways to make a nature reserve
- 182: Craft group; group for over 55s
- 184: Toilets at the park; outdoor pool like Newnham
- 189: A gate at the bottom of the rec for access to Les King Wood
- 192: Lloyds bank cashpoint
- 194: A booklet on all clubs in Cottenham; adult craft club
- 197: Film club in village hall or community centre
- 205: Indoor soft play
- 217: Reasonable priced property for 1st time buyers from Cottenham only. Planning permission on to be given if this is agreed

2.2 Groups which could be approached to help with management/maintenance of new facilities

Summary of spontaneous additional requests made 3+ times:

	No. mentions
Renegades/Rugby club	22
Gardening club	4
Fen Edge Community Association	4
Tennis club	3
Scouts	3

Football club	3
Cricket club	3

(Single mentions of individuals volunteering their help: Eyres Electrical; Rob Wright; Phill Carr; Rebecca Coles; Sally Gibson)

Full list:

- 6: Renegades - rugby pitches
- 7: Eyres Electrical for maintenance (respondent Sam Ayres)
- 12: Bikeability for cycling related facilities. Cottenham tennis club for tennis facilities
- 18: Tennis club: courts and pavilion
- 25: local businesses could help by sponsoring
- 35: Gardening group - community and sensory garden. cyclepath should be provided /maintained by highways to encourage use of public transport
- 43: Village college - shared sports
- 47: Phill Carr - welder/fabricator 07414731809
- 54: Rebecca Cole
- 57: Footpath group
- 58: Rugby club to maintain pitch
- 59: Renegades rugby, football, tennis, cricket
- 64: The original swimming pool committee for the CVC swimming pool would surely be on hand to pass on their skills and knowledge.
- 74: Twinkle Star Children's Trust for outdoor walks and cycling paths. The college and primary school have outdoor pools but something indoor and open to all would be welcomed by a large number of Cottenham residents.
- 79: The Fen Edge Community Association brings together a number of voluntary and charitable groups in Cottenham and other Fen Edge Villages. It would make sense to involve these groups because, even if they involve other villages, they still enhance the lives of the people in Cottenham. It would be silly to try and set up separate, overlapping groups doing the same thing. Also, it is hard enough to get volunteers for the existing groups without setting up parallel groups. The groups I am thinking of are the Footpaths Group, the Gardening Club etc. It is a shame that the swimming pool at the Village College was left to deteriorate.
- 83: Parish council
- 85: FECA
- 88: I am considering developing a sports development company to offer amongst other things, sports sessions for local young people, either after school or in the holiday periods, which when they are ready to progress can then link to a local sports club. I am sports development manager, who has 19 years of working in the sports and leisure industry, I am currently on maternity leave, and strive to develop sports opportunities for young people. My son, who is 5, is mad on sports and I want to offer him and local young people the opportunity to try different sports to help them to develop an interest in sport. Sally Gibson - 07900431298
- 89: Fen Edge Community Association - social and recreational activities and the festivals
- 97: Fen edge runners Cambridge triathlon club
- 98: Village college parish council
- 101: Toy library, babysitting circle, Salvation Army
- 105: Splash park... cottenham rainbows or brownies to help the design
- 106: The county council Neighbourhood watch
- 110: Sports clubs, village college, primary school, coop, local contractors
- 111: WI, the doctors' surgeries Patient Participation Groups
- 112: Students from the village college and primary school about links to other villages so they can see friends and family in other villages. The same applies for the elderly in the village. Local sports teams should be asked about what facilities they need in terms of the hard courts, running track, cycle paths ETC how to improve the running of their clubs and how to get new members.
- 119: Rugby club
- 123: Students of the village who want more facilities

- 127: Swimming pool at CVC; College sports centre
- 128: Cycling track to guided busway at Oakington
- 130: CTS & Sustrans for cycle facilities; Cottenham Gardening Club
- 132: Groundsman for green and rec through parish council funding
- 134: I am very interested in extending/maintaining cycle routes around the village. If you need any help let me know: Stephen Dingley 10 Pelham Cl stevedingley@virginmedia/com
- 146: as a cub scout leader I have a willing and able bunch of helpers alistair.brown@yahoo.co.uk (helped with litter pick)
- 149: Set up a Cottenham Community volunteers group
- 154: Renegades Rugby Club could manage the Rugby pitches.
- 155: Cottenham Renegades
- 156: Renegades rugby club, rascals rugby club, village college
- 157: Cottenham Renegades
- 160: Cottenham renegades
- 161: cottenhmam renegades
- 162: Renegades - rugby pitches
- 163: renegades rugby ckub
- 164: Renegades Rugby Club
- 165: Renegades Rugby Club
- 166: the renegades rugby team
- 167: Cottenham. Renegades new changing rooms and pitch
- 168: Cottenham Renegades, rugby pitches
- 171: Renagades Rufc
- 180: Would be happy to discuss ideas further: Stephanie & Rob Wright robwright.carpentry@hotmail.co.uk
- 181: (Outside group Woodland Trust give free trees to community projects). Sustainable Cottenham for Community Orchard and garden
- 195: We could apply for funding for a swimming pool from various groups: lottery, co-op community fund etc and FECA.
- 198: Bridge club; games facilities
- 199: Cottenham Community Centre
- 200: Childrens groups eg Cubs, Scouts, Beavers, Brownies etd
- 201: Gardening club for pond/wildlife area and sensory garden
- 203: primary school parents via pta
- 206: GP surgeries, dentist, other health providers chiropody etc
- 209: Reduce traffic speed and volumes. Make pedestrians and cyclists feel safe on our roads.
- 213: There are many groups already in existence ask them all or set up a new group, we are not short of volunteers in Cottenham! Coordinating a team of volunteers takes commitment though so give some thought to booking and other systems that can help.

2.3 Groups currently meeting outside village due to lack of facilities

Summary of spontaneous additional requests made 3+ times:

	No. mentions
Swimming/lessons	7
Tennis	3

Full list:

- 12: Several people have joined Histon tennis club and Cambridge Lawn Tennis club because facilities are not good here. Also nearly all parent take children to Cambridge for swimming lessons
- 18: A lot of people want to play tennis but current arrangements mean people go to Histon
- 25: children taken to other villages with better skate park facilities
- 38: Triathlon club - Impington. Swimming - Impington/Bottisham, Athletics - Cambridge
- 54: Woodcraft folk

- 64: Girl Guiding at District Level (Cottenham) would benefit from a central meeting place so that they could have a "Guide Hut" like the scouts have a scout hut. Although we are not meeting outside of the village, we could benefit from a central venue, 1 place with storage enough for the groups belongings. This way we could share items reducing costs. We could also offer more days so that more girls could be included.
- 79: In my experience, there are sufficient meeting places in Cottenham but they are not very well publicised and the costs can be off-putting. In many cases, people meet in each others' homes.
- 85: Me and my friends - because there is nowhere to socialise outside in the village without feeling like the 'yoof' the media always talk about even though we aren't
- 110: Swimming all at impington, too far
- 117: thai boxing
- 123: Children's centres for mother and baby group; athletics
- 128: Gardening Club - garden areas/orchard
- 132: Youth groups currently meeting in Willingham; Chris Mogg (Hogg?); drop in music jam evenings currently in Willingham and Landbeach
- 146: swimming
- 162: Netball, tennis
- 167: Cottenham. Renegades
- 168: Cottenham renegades
- 169: I don't know of groups who meet outside the village. However, for years I have taken my children to weekly swimming lessons and fun sessions at Impington swimming pool, along with lots of other Cottenham parents. Also, we have made use of the Impington sports centre for parties as Cottenham Sports Centre is not particularly appealing.
- 174: The Art group used to meet at the CVC
- 186: Many swimmers have to go to impington or cambridge or ely. Cottenham with a population of 6000 ought to have a pool
- 203: any swimming lessons

2.4 Other comments on the Vision Plan

- 3: Good luck
- 4: Good thinking
- 8: Several of the activities could use Rec ie kite-flying. Others are available at CVC or Sports Centre. It is hard for village shops now to compete so opening more wouldn't work. Pool must be indoor.
- 9: It is great that people are trying to improve things for local people - thanks. Would be happy to get involved in any project to improve transport facilities. (Beth Stevens 07779 480976)
- 11: Make great use of pubs for games 'club' and music club eg folk
- 13: The parish council's support for these kind of things is great and would definitely make the PC more accessible and visibly interested in the health and well-being of villagers
- 16: Anything that brings the people of Cottenham together can only be good for everyone
- 18: Need at least 2 dedicated tennis courts, ideally astroturf as hard courts to hard for older and younger players who are likely to fall. Plus combined with netball club. Shared clubhouse
- 19: Welcome suitability for all
- 20: Festival a brilliant idea and really well organised. Should be a regular event every 1 or 2 years. Range of activities and stalls were good and they covered all ages and all able to get involved
- 27: I think this is a fantastic idea and would provide fantastic community atmosphere - village hall would be great for events and would help with sports development
- 32: Bring it on
- 36: It would be nice to get back to being the close knit and welcoming community Cottenham used to be
- 37: Sensory garden should not be at Les King Woods as this is one of the very few dog walking facilities in Cottenham.
- 39: Still need to spend money on traffic calming and one way system around co-op
- 40: Harlestons road needs resurfacing urgently, Speed bumps in village
- 43: The village provides little for groups not interested in sport
- 45: Good idea - hopefully you will get a lot of people contributing

- 47: Great
- 54: There should be a village tree to protect the planet from global warming or some sort of large tree place
- 58: Bus service is irregular and does not follow timetable. Difficult from 6th form coll. Cycle path to Westwick would be useful to access guided bus. More direct buses to Cambridge
- 59: Fantastic idea, I really hope it succeeds
- 60: You only have to look at our surrounding villages to see that Cottenham is lagging behind with respect to its village hall and rec facilities. Cottenham is a large village and should be thinking on a large scale.
- 66: More dog friendly options would be appreciated. I understand that dogs shouldn't be on the playing fields as not all are well trained, but why can't i walk my dog to the playground and tie him up outside the play area while the kids play? It would only require a footpath from the car park to the play area. Otherwise i have to drag the kids out on a dog walk with no promise of a play. Would LOVE a splash pool for the kids. Groups of mums and kids from Cottenham frequently make the trip to Lammas Land or Cherry Hinton as there is nothing nearer. Film nights would also work well. Could be in the community centre. It's so hard to get to the cinema once you have kids!
- 74: I'd be more interested if the council took the speeding traffic seriously.
- 79: It is important that all voices are given equal weight. I would not wish this project to be skewed towards the views of a few loud voices on the Parish Council. The Parish Council must take account of the views of all the residents.
- 82: Glad to see that the vision is wider than the playing fields :)
- 84: i would dearly love to help run a model glider/rubber powered aircraft club in the village!
- 89: A lot of what you are proposing will improve the quality of life of residents and reduce the need to travel, but the biggest improvement of all will come from controlling the volume and speed of traffic.
- 90: I think the village would benefit if a good quality restaurant with parking facilities was opened
- 97: Re surfacing of broad lane would go a long way to improve the dog walking situation aswell!
- 103: I feel the facilities at the College are very expensive and it is a shame that there is not 3g pitches to hire at a small charge.
- 105: Splash park would benifit a lot of people. Also a picnic area down brad lane lake would benefit people
- 106: The village needs continuous support from the county council and other government backed projects and councils.
- 108: Cottenham really needs a swimming pool. Since the open air pool closed at CVC this has been a greatly missed facility. It brings together families and it also provides an excellent source for fitness and safe and sensible socialising for the teenagers in the village. At present, the older children have to get the bus or take their lives in their hands by cycling to Impington. Cottenham needs a pool. I have always said if I won the lottery I would pay for a new pool in the village.
- 113: Please endeavour to include the Gnomes as much as possible in any new project.
- 118: Improved off road buggy / wheelchair friendly, walking /cycling /access routes for village would be greatly appreciated. Looking forward to hearing results of survey and possible actions/ timeframe. Thanks for asking for feedback, very encouraging :)
- 121: Emphasis on all ages/abilities is good. Getting sponsorship for one=off costs like trim trail equipment is realistic but for larger projects with ongoing maintenance costs eg swimming pool - there needs to be some other type of funding
- 123: Don't delay!
- 125: current plan looks land hungry. Health and safety regulations will apply to most of the activities. Thank you for the wild flower reserve at Coolidge Gardens - the most beautiful thing in Cottenham. I am protecting a cowslip one.
- 127: Great idea!
- 128: Not out of Cottenham but Gardening Club had to move out of Village College due to a massive increase in charges and change in attitude to community education
- 129: CW: Page of notes basically saying Cottenham either already has these facilities or they would not be used or we used to have them but they were not used
- 130: Projects led by residents and local groups that build community and increase walking and cycling should be the priority

- 132: this project is excellent! We desperately need these to make Cottenham a village that caters for all ages and diversities to make it attractive for settling in and to take it forward. the younger members of the village have very few facilities - hasn't improved since I was a child sadly!
- 133: A very good idea, hopefully with some improvements
- 134: Very keen on improvement to cycling routes around the village
- 137: I would cycle to work if there was a cycle path between Cottenham and Westwick/Oakington
- 139: Great idea, good wishes
- 141: Reduce speed throughout village
- 142: The village needs smartening up; the Chequers had improved the area but the Mace shop needs to be a new business (farmer's shop or delikatessen). Swimming pool would be a great social place like Impington's. For village size it lacks facilities
- 143: The list provided is good and covers many interests. I hope more than 10% of residents complete the form so the eventual choices are not criticised.
- 145: Improve/develop cycle and walk ways to other villages
- 148: All for it - love this village and want to see it thrive
- 149: Prioritise a swimming pool; could be an outside one
- 150: Excellent
- 156: The renegades are now a club that will be here for the long term. It has not always been based in Cottenham and with a wide number of external members it will move to continue its growth if better facilities are available elsewhere. I have heard this discussed on a regular basis
- 160: Cottenham renegades's resources and playing surfaces are very basic and to try and train without rugby posts also pitches made of cones which are highly inaccurate. the team would highly benefit from at least one pitch and would help improve the team and their representation of the village.
- 164: More lighting around the rec/pitches would be good for training purposes in the winter
- 165: The recreation ground should be developed to become a recognised sports ground in Cambridgeshire. This then could be used for all the local sports clubs and also stage County events that could bring outsiders into the village which may bring in revenue to local shops, pubs and restaurants.
- 169: I think the project and seeking local opinion is excellent. As a daily dog walker, along with many other people I meet every day, I would not want to see all the local village space and walks "formalised", possibly therefore becoming 'dog walker unfriendly'. Also, as a family we would possibly like to make use of the guided bus, but with no cycle path to Oakington we are not likely to use it. I would love to see a cycle path along the Oakington Road. My son plays rugby on a Sunday am with Renegades juniors club at the recreation ground. Unfortunately we often feel like the poor relations - the football clubs seem to have major use of the facilities at the rec and the rugby club don't even have any posts. The club strives hard to make the rugby inclusive for all ages, abilities, and for young boys and girls, and I think it is a real asset to the village and the young people here, but I don't think it currently gets the support it deserves.
- 170: I think it's a brilliant idea. We tend to go out of Cottenham to do activities eg. Swimming, visiting ponds and wildlife , or work out local paths & routes for running and walking though these are often isolated and overgrown. We look forward to seeing an improved Cottenham in the future!
- 174: Renovations to the village hall are the most important to me (for Day Centre)
- 178: Rugby pitches should be put on far field as this surface is more suitable.
- 179: Swimming pool essential; do we need another village hall - sports & social club yes. We already have the church hall, British Legion, Cottenham club, community centre, CVC, 2-3 community rooms. A health centre would be better
- 180: Don't waste money on things we already have. Links to other village (ie cycle paths) - what a waste of money. Cyclists still use the road - hold up traffic. Let's make waves for the young and bring our community together
- 181: Great project. Any building works should have a plan to give back to nature ie plant trees, reserve a space for nature, the best cillages around the county have a thriving habitat, Cottenham is a bit dead - it is over farmed with is not natural
- 182: We hope to start a singing for pleasure group at the Salvation army hall for over 55s
- 184: Over have a great social club looking over the football pitches. I am a dog walking and would like to see the cut along Broad Lane to Smithy Fen cut so we can walk along there

185: It is good that all Cottenham residents have been included in this survey. Our large village definitely needs a swimming pool

186: I commend the parish council - I do hope it proves useful and receives a very good response

187: Refurbished village hall is necessary now that CVC is more expensive and other halls have limited parking

193: Links to other villages with cycle paths and footpaths will make the most difference

195: Swimming pool highest priority. When lessons sold at (primary?) school they are sold out. Many retired people mourn the loss of the outside pool. A nice indoor pool would be fantastic. Long term goal would be for it to be run as a business, with employees not just volunteers.

197: Excellent idea - PS more trees in Rook St would be appreciated

199: Not sure many of these options need to involve cost

201: I believe it is important to encourage villagers to do things in the village rather than go elsewhere, as I often had to do with my children

212: Could there be a drinks machine in the village hall.

213: Affordability must come into this surely? If this questionnaire helps shortlist a number of projects who will decide what is taken forward and how? Next steps must be transparent to all

214: Cottenham needs to consider it's Transport links and becoming a cycling village will improve this. Oakington and Histon have the guided bus. Waterbeach has a train station. Please could the parish council campaign for direct bus services to Cambridge bus and rail stations and then on to Addenbrookes.

217: Use 2nd field at rec for kites and small electric radio controlled aircraft when not in use by others. Wasted space for majority of time during weekdays. Ensure all are insured. Several fliers live in Cottenham or use village college like Impington

Christine Ward
19 October 2014

Item 14L/078

Health & Safety – finger entrapment

Ropsa report extract:

Finger Entrapment on side of gate. Adjust gate and posts and fit new rubber buffer to ensure a spacing of at least 12mm throughout the range of the gate to remove the entrapment. The 12mm gap also should apply on the hinge side of gate. The left hand gate post (hinge side) **is not** vertical. Position checked with spirit level and found that to be correct.

Dig out gate post and reset vertical to gate. This should give ample space to satisfy avoidance of finger entrapment at gate.

