

Meeting Minutes of the Highways Committee
held in the Village Hall, Lambs Lane, Cottenham
On **Tuesday 8th November 2016 at 7.30pm**

Present: Cllrs McCarthy (Chair), Morris, Hodson, Ward, Nicholas, Young and Assistant Clerk (AC)

Absent: Cllrs Collier and Wotherspoon

16H/061. Any Questions from the Public or Press – Standing Orders suspended at 7.30pm – SCDC Cllr Lynda Harford arrived at 7.31pm and made a request for CPC's support in a Community Transport Scheme bid for a minibus to serve Over Day Care Centre, Cottenham and Rampton. Cottenham Day Centre's bus needs replacing, although low mileage, is very old and under-used. A new bus could be available for their use on Tuesdays. Over Day Care Centre have a section 19 licence, a condition of the bid application. Rampton is particularly bereft of public transport. SCDC Cllr Harford requests that CPC will support this bid and help with running costs, maybe funded by s106 development monies. The scheme will be greatly beneficial to Cottenham - several Cottenham residents attend Over Day Care Centre as Cottenham Day Centre is unable to support their needs; Over Day Care Centre offer care at level 3. A recent section 137 grant application from Over Day Centre was rejected by CPC due to high reserves, SCDC Cllr Harford reiterated that the money in reserves only meets running costs for 2 years.

Member of public arrived at 7.37pm. SCDC Cllr Harford left at 7.39pm. Member of public spoke about parking difficulties that will occur in relation to planning ref S/2517/16/FL (change of use from A1 to mixed use A1/A3, 230 High Street, Cottenham) Cllr McCarthy said that the planning committee was more appropriate. Resident said that there wasn't much discussion about the effect of increased parking requirements on close-by residents at the planning meeting on 3rd November 2016, there are so few spaces available. Cllr McCarthy said that as the subject is not on this agenda, it cannot be discussed. Cllr Morris pointed out that SCDC will make the planning decision, CPC's view is advisory. Resident was advised to comment on SCDC's planning website. Resident left at 7.42pm.

16H/062. Standing Orders reinstated at 7.42pm - Chairman's Introduction and Apologies – no apologies received.

16H/063. Declarations of Interest - *To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.* Cllr Ward declared a non-pecuniary interest on 16H/070; proposed one way system in the Lanes and will speak as resident.

16H/064. Minutes - To resolve that the minutes of the Committee meeting held on 13th September 2016 be signed as a correct record. Amends made to 16H/047 – inserted 'onto the High Street' between turning right and from Denmark Rd, budget restraints are those of Cambs County Council, 'foal' changed to 'foul', 'would' changed to 'are', 'the best solution' changed to 'more effective'. 16H/049, the word 'only' removed after High Street. 'Council' inserted between full and meeting. 16H/052 – costs changed to £2,500-£4,000. Cllr Nicholas queried as to why 16H/052 - Upgrading of illuminated speed warning signs - was not on tonight's agenda (as minutes infer), answer: omitted in error. **RESOLVED**

16H/065. REPORTS

- **Updates** TROs, Beach/Cottenham Road, Pavement Project - report circulated prior to meeting. Cllr McCarthy outlined report. Cllr Morris outlined Pavement project update. Cllr Nicholas commented that the bollards on Victory were originally installed to stop parking on the corner. Cllr Morris said that the bollards will be removed.
- **Highways Issues** - report circulated prior to meeting - Assistant Clerk.

Cllr Young queried as to why gullies had been jetted during leaf fall and not after and suggests jetting again after leaf fall. Cllr McCarthy said that CPC are not in control of schedule. AC to query with Cambs County Council (CCC).

Wooden House – CPC have looked at this issue several times – Cllr Morris suggested (approx. 2 years ago) to resident that they pay towards removal costs, approx. £2k. Cllr Ward asked how can CPC progress further. Cllr Hodson pointed out that the speed humps were required at time of installation; the complaint is about noise/vibration and not speeding. Cllr Nicholas suggested replacing the hump with speeds cushions, would CPC fund this? Cllr Morris said any proposed changes would need to go through CCC before any works can go ahead. Cllr Young asked if speed cushions were needed, as well as the two other humps already in place. The removal only benefits one household. Needs to be assessed along with other priorities. Cllr McCarthy to reply to resident that we have discussed the possibility of removing the speed hump and the item will go on next Agenda, 24th January 2017.

Bramley Close – to be discussed on next Agenda, 24th January 2017 – AC to investigate options and ascertain problem.

Lacks Close – Cllr McCarthy said that provided cars are parked safely there is not an issue – problem parking occurs on the junction - maybe yellow lines? Cllr Young said that most of the properties have driveways with garages and that parking schemes are generally for off road parking. Yellow lines to be investigated, along with other locations as part of one project.

16H/066. Post Office Crossing – to consider possibility of installing a crossing on the High Street near to Post Office. This was mentioned at the Feast by several residents and at the last full council meeting. Cllr Morris said that we need to consider the location, cost and need for the crossing to proceed further and a PV2 (pedestrian and vehicle count) survey would need to be conducted – an LHI bid would be quicker than waiting for CCC to install. Cllr Nicholas commented that if the crossing was situated close to the Post Office, it would make exiting Rooks Street difficult, maybe position it further south towards the Baptist Church. If positioned nearer to Broad Lane, for example, by the existing ‘cattle grids’ – would this be too far to walk to; if walking from Lambs Lane direction, you would then have to double back. Cllr Wards commented that the pavement by the hairdressers is wider – do we need a crossing? Cllr Hodson asked if CPC could carry out PV2 survey to which Cllr Morris replied yes. To be considered as part of an LHI bid (16H/070).

16H/067. Neighbourhood Plan – to consider traffic issues arising from emerging Neighbourhood Plan– Cllr Morris outlined report – i.e. are we missing anything? – nothing further to add. The list in the report is not in order of priority. Cllr Ward is keen on cycle ways to neighbouring villages particularly Landbeach and Oakington. Cllr Young pointed out that the cycling from Cottenham to Waterbeach railway station is very dangerous for cyclists. Supports Cllr Wards point. Cllr Nicholas commented that cycle lanes do not get used much during non-rush hour traffic. Cllr McCarthy said cycle traffic follows the same patterns as vehicular flows. Cllr Young agreed.

16H/068. Major Developments – to consider traffic implications of Major Developments – Cllr Morris outlined report circulated prior to meeting. CCC now agree that Cottenham’s trip rate data is higher than other areas due to higher car ownership in Cottenham, and its location. The Rampton/Oakington Road roundabout is currently seriously overloaded, Gladman’s solution technically solves the problem. Cllr Morris clarified how the roundabout would work – traffic has a longer window to get through. Cllr Ward said the benefits were limited to where single lane goes to double lane. What about pedestrians? Cllr Morris clarified the positioning of cycle paths around the edges; grass verges to be removed and replaced with cycle lanes. A Toucan crossing is in Gladman’s proposals, further along Rampton. Speed cushions have also been added to slow traffic and a further road to be added to link the 3 proposed developments creating rat-run for drivers wishing to avoid the roundabout. Cllr Young reiterated that the proposed road layout changes were dependent upon applications being approved.

16H/069. Community Minibus – to consider response to SCDC Cllr Harford’s request to bid for Community Minibus. Guidelines state that Parish Councils cannot apply and the scheme is aimed more for disabled children and education purposes. AC to respond – Thank you for attending our Highways Committee Meeting and making a case for us to consider supporting a bid for community bus funding. After reviewing the application guidelines, we are not able to bid as we do not meet the required criteria, especially the need to be a current section 19 licence holder. Also, after studying the scheme guidance we felt that the scheme is aimed at educational groups and a Cottenham/Rampton bid would not meet the requirements.

If you can find someone suitably qualified to lead a bid, this Committee could provide them with a letter of support. If the bid is successful we may look at ways for the Parish Council to offer financial support at a later date. As you know, our draft emerging Neighbourhood Development Plan currently includes a policy to "investigate provision of community bus services linking Cottenham to Ely, Oakington and Waterbeach."

16H/070. Local Highways Initiative (LHI) bid – to consider next step towards submission of Local Highways Initiative bid (closing date 20th November 2016). Standing Orders suspended at 9.15pm. Cllr Ward spoke as a resident; believes that the proposed one way system would not achieve the required effect as Margett Street is not used as a cut-through. Secondly; the plans effectively make Corbett Street a no through road, as drivers would not be able to exit onto Rooks Street. Thirdly; the speeding on Histon Road is a more deserving priority. Standing Orders reinstated at 9.17pm. Cllr Nicholas asked for clarification of the proposed one way system, most complaints are about speeding, but doesn't understand how they can speed down such a narrow road especially with cars parked either side. Cllr McCarthy gave examples of HGVs using Rook St. Cllr McCarthy said that cars will go faster if the road becomes one-way, as they don't have to worry about cars coming other way. Cllr Nicholas said that such a scheme would need lots of resident consultation. Cllr Young suggested narrowing entrances to stop HCVs entering and a narrowing in the middle to shorten sections of speeding. Cllr Nicholas doesn't see how the road can be narrowed further. Cllr Morris outlined the other LHI bid possibilities. 1. Speeding on Histon Rd – police are happy with CPC's principle and it meets with LHI bid criteria. 3. Pavement Improvements – pedestrians are often neglected in highways schemes, meets with LHI bid criteria, no police consultation required. 4. Twentypence Road Speeding – not supported by the police - view is that the current speed restrictions are fitting - thereby making it difficult to get through the bid process – idea scrapped. Adding a crossing by the Post Office fits in with LHI bid criteria. Cllr Young commented that we should put in one strong bid, so as not to dilute the others. Cllr Morris pointed out that there was evidence from the emerging Neighbourhood Plan and Issues Logs supporting the need for pavement improvements, current pavements are very uneven for pushchair and mobility scooter users. Standing Orders suspended at 9.34pm – Cllr Ward spoke as a resident; supports pavement improvements, most are narrow and uneven in some areas. Children's bikes with stabilisers almost tip into road. Standing Orders reinstated 9.35pm. Cllr Nicholas reiterated the need for yellow lines outside 93 & 95 Rooks Street as discussed at last meeting. These will be included in the yellow lines 'bundle' (16H/065) – to be discussed at next Highways Meeting. **RESOLUTION:** To take forward 3 LHI bids; Speeding on Histon Road, Crossing near to Post Office and Pavement Improvements. **RESOLVED** Cllr Morris to complete applications.

16H/071. Matters for consideration at the next meeting – Wooden House (removal of speed hump), Bramley Close (layby issues with bus blocking entrance), Speed Indicator Devices, yellow line project.

16H/072. Date of next meeting – 24th January 2017

16H/073. Close of meeting – 9.40pm

Signed _____ (Chair) Date _____