

Highways Committee Meeting Minutes

held in the Village Hall

on Tuesday 24th January 2017 at 7.30pm

Present: Cllrs McCarthy (Chair), Hodson, Morris, Nicholas, Ward, Wotherspoon and Assistant Clerk (AC)

In attendance: 5 Residents

Absent: Cllr Collier

17H/001. Chairman's Introduction and Apologies – Apologies received from Cllr Young (work)

17H/002. Public participation – Standing Orders suspended 7.30pm

Resident 1 asked if the Rooks Street one-way system was going ahead. Cllr McCarthy clarified that it's a suggestion at this stage. Cllr Ward said the project was discussed at our last meeting as part of a Local Highways Initiative (LHI) bid and we decided not to progress further at this stage. Resident 2 asked if the S106 money from Racecourse View had been received. Cllr Morris stated S106 money goes to Cambridgeshire County Council (CCC) not Cottenham Parish Council (CPC), we've been working with CCC devising schemes which are outlined in the reports pack. Resident 2 asked if a zebra crossing was going to be installed on Beach Road. Cllr Morris said there were not enough pedestrians to validate a zebra crossing at this location. Resident 2 asked if we can request speed checks along Beach Road. Cllr Morris advised resident to contact police with request. Resident 3 has been requesting for some time to remove speed bump from outside Wooden House - house is shaken by lorries during the night and cracks have appeared. Cllr Ward suggested we investigate ways forward before next meeting, AC to make enquiries. Resident 2 asked who funded chevrons installed on the junction of Smithy Fen/Twenty Pence Road. Cllr McCarthy said CCC installed because several cars had gone through the garden of house nearby. Resident 2 requested that we check height as they seem to be very high for car drivers. Resident 1 asked if CPC funded a speed camera; could we claim revenue? Cllr McCarthy said no as this was a police matter. Standing orders reinstated 7.54pm. Cllr McCarthy thanked residents for attending. Residents 1, 2 and 3 left at 7.55pm.

17H/003. To accept Declarations of Interest - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting. None received.

17H/004. Minutes - To resolve that the minutes of the Committee meeting held on the 8th November 2016 be signed as a correct record **RESOLVED**

17H/005. Reports

Matters for Consideration - Cllr Ward asked why these items were not shown as individual agenda items. AC error; noted that business items should have had a separate agenda item tabled. Cllr McCarthy outlined report circulated prior to meeting. Wooden House/removal of Speed Bump - AC to report to next meeting on how we can progress further. Bramley Close – Cllr Nicholas said that there are only 3 buses an hour and we have only had one complaint; we should not take further. Speed Indicator Devices - deferred to next meeting. Cllrs Nicholas and McCarthy to report at next meeting. Yellow Lines Project - deferred to next meeting.

Matters Arising Since Last Meeting Cllr McCarthy outlined report circulated prior to meeting – no further comments.

Local Highways Initiative (LHI) Bid – Update – Cllr Morris outlined report circulated prior to meeting. 3 ideas have gone forward as agreed at last meeting - Histon Road buffer zone/priority features, pavements on High Street, zebra crossing by Post Office – Cllr Morris to represent CPC at LHI meeting 30th January 2017.

Pavement Project - Update – Cllr Morris outlined report circulated prior to meeting. Safety checks have been completed. Now awaiting quote for lighting of zebra crossing and once received can be ordered.

17H/006. Commercial Company Covenant

Cllr Ward outlined; the HCV Group are keen to adopt the code and wanted to know if CPC had been advised by CCC. There will be some work involved - identify hauliers, send request, follow up and if not why not to use as evidence. Sub-contracted drivers should also be included. Cllr Nicholas – are we asking to drive slowly, use a different route? Cllr Ward clarified that we are asking for them to adhere items listed on covenant. Cllr McCarthy said we wrote to local farmers and they have made a big effort, so might work. Cllr Hodson said it seemed straight forward, but how do we manage? Cllr Ward said that enforcement is vague, it is an initiative, hauliers can publish the fact that they have signed up. We would need to know times/registration/estimated speeds to report. It would show that CPC are doing something in response to residents' complaints. Cllr Nicholas concerned about name and shaming. Cllr Morris concerned it would differentiate between the wealthier/poorer hauliers. **RESOLUTION:** to request local hauliers, and their sub-contractors, to adhere to the Commercial Company Covenant (a Voluntary Code of Conduct for Commercial Vehicle Operators), a community-owned initiative supported by Cambridgeshire County Council. **RESOLVED** AC to draft letter and list of relevant hauliers and circulate to Highways Committee before sending out.

17H/007. Cottenham Cycle Paths – Cllr Morris said there needs to be some co-ordination between CCC & South Cambridgeshire District Council (SCDC). Cllr Ward said that following on from the recent, well supported, clean-up organised by Sustainable Cottenham, some studs were not working, weeds growing through them and roots growing through tarmac. CCC have sent thanks to the volunteers and issues have been reported to CCC – defer to next meeting. Cllr Wotherspoon asked what about Cottenham to Rampton cycle path and thanked Cllr Ward for organising clean-up of Histon Road. **RESOLUTION:** to write a letter of complaint regarding the lack of upkeep and maintenance of the Cottenham to Rampton cycle path to SCDC/CCC. **RESOLVED** AC to draft letter and circulate to Highways Committee before sending out. Histon Road cycle path deferred to next meeting.

17H/008. Mud on Roads - Cllr McCarthy said there has been a marked improvement with cleaning up the roads and drivers being more considerate when driving through the village. **RESOLUTION:** to write thanking local farmers for their care with cleaning roads during the potato lifting season **RESOLVED** AC to draft letter and circulate to Highways Committee before sending out.

17H/009. Matters for consideration at the next meeting – Speed bump removal at Wooden House, Speed Indicator Devices, Yellow Line project, Coolidge Gardens potholes and white lining, broken road signs on Wilkin Walk, Paxton Close signage, pavement in Pelham Way and alleyway to the green, organising patrols of roads/pavements to ensure all areas are covered and issues reported accordingly.

17H/010. Date of next meeting – 28th March 2017

17H/011. Close of Meeting – 8.44pm

Signed _____ (Chair) Date _____