

Cottenham Parish Council
Minutes of Highways Committee
Held in the Village Hall, Recreation Ground, Lambs Lane, Cottenham
On Tuesday 14th October 2014 at 7.30pm

Present: Cllrs Heydon (Chair), Bolitho, McCarthy, Morris, Ward and Clerk (Jo Brook).

In attendance: 10 members of the public

14H/016. Appointment of Chair for Highways Committee – Resolution that Cllr Heydon be ratified as Chair of the Highways Committee. **RESOLVED.**

14H/017. Any Questions from the Public or Press – Standing orders to be suspended. Bob Lee spoke regarding getting the streetlight reinstated on Lyles Road. Residents feel that the bend is now dangerous and visibility has been greatly reduced. The pavement surface is also poor. Cllrs Heydon and Nicholas have both visited the site. Balfour Beatty has explained the rationale for the removal. This differed from information Cllr McCarthy had been given which said that Balfour kept lights on bends. Resident mentioned the number of cyclists and children which use this route. Cllr Morris mentioned that CPC were looking at smoothing the pavement in this area.

Robin Heydon spoke re. 20mph zone. There are a group of residents who would like to put this forward as an idea as part of the Highways Committee 4 year plan. A report has been submitted today for circulation to the Councillors. Concerns were raised about policing a speed reduction. Mr Heydon stated that where the scheme had been implemented it had been proven to lower speeds. Cllr Bolitho queried whether speed humps were needed and it was noted that it would be possible to implement a reduction in some parts of the village already since the correct infrastructure was in place.

Colin Coe spoke regarding parking on pavements in the vicinity of the newsagents. He already experiences problems outside his property and the possible re-siting of the post office would increase issues in this area. He would like bollards installing outside his property (136 High Street) to alleviate the problem. Cllr Heydon clarified the police view of pavement parking which is that tickets won't be issued if there is still space for pedestrians to pass. It was however recognised that mobility scooters would need greater space than a pedestrian.

14H/018. Standing Orders re-instated - Chairman's Introduction and Apologies – Apologies accepted from Cllrs Collier (sickness) and Wotherspoon (work).

14H/019. Declarations of Interest *To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting* – there were no declarations however for transparency Cllr Heydon clarified that a member of the public was her husband.

14H/020. Minutes - Correction to the minutes by Cllr Heydon - "the" was replaced by "whether there is a" before 'the need to increase the service to the far end of the village'. Resolution that the minutes (circulated to members) of the Committee meeting held on the 12th August be signed as a correct record. **RESOLVED.**

14H/021. Reports

- **Clerk** – report circulated prior to the meeting. Clerk updated that a meeting was taking place on 16th October with CCC Cllr's Jenkins and Mason to go through all the outstanding Highway maintenance issues. Emma Murden had been contacted again regarding the Denmark Road flooding.
- **HCV joint committee & B1049 weight limit application** – Cllr Ward gave a verbal update. The committee meet every couple of months with a view to reducing the weight limit on the Twentypence Road bridge (B1049). This is a joint effort with villages to the north of Cottenham. A report is being produced which will be presented to CPC shortly. There will be exceptions to the weight limit i.e. for loading and access; this could be stipulated. There will be costs involved with this project.
- **Northstowe Traffic working group** – report circulated prior to the meeting. Cllr Ward asked for clarification on the monitoring. The data is collected twice a year and is available for parish council's. The information is a requirement of the S106 agreement. Cllr Bolitho raised concerns regarding Oakington Road which Cllr Heydon clarified. There is no proposal for phase 2 link with Oakington. Cllr Heydon will re-circulate the A14 consultation document.

- 14H/022. Speedwatch signage** – To consider installing Speedwatch signs on Rampton Road at a cost of £138+VAT for 2 (minimum) - Cllr Heydon stated that the signs would negate the need to carry mobile signs by the Speedwatch team. Resolution that the Highways Committee recommends the purchase and installation of 2 Speedwatch signs on Rampton Road at a cost of £138+VAT. **RESOLVED.**
- 14H/023. Street inspection** – To consider a walk around the village assessing pavements, general maintenance, with the relevant County Council Officer – It was agreed that this was a good idea. There is no CCC Officer in situ at the moment but once a replacement is found for Martin Allen a meeting should be arranged.
- 14H/024. Street lighting** – To consider funding the re-instatement of a lamp column outside 13 Lyles Road, due to the removal by CCC in the new street lighting project, at a cost of £1850 + VAT plus £30 annual maintenance plus £30 energy per year – Standing Orders suspended at 8.17pm. Cllr Nicholas (not a member of this Committee) ran through the history of the street lighting project. It is within our remit to supply lighting. Emphasis was placed on the link between Lambs Lane and the High Street as well as the high usage by school children of this route. Standing Orders reinstated 8.27pm. Concerns were raised that this would set a precedent however the route warrants the additional lighting. Resolution that the Highways Committee recommends that the lamp column outside 13 Lyles Road in reinstated at a cost of £1850 + maintenance and energy charges. **RESOLVED.**
- 14H/025. 20mph zone** - To consider a 20mph zone in the four year strategy, based on collaborative resident input. (Deferred item from August 12th ref: 14H/004) – Item to be deferred to December agenda. Cllr Heydon to circulate report received from residents.
- 14H/026. Expenditure from 2014/15 budget** - Resolution to recommend the proposed implementation this year of approximately £20K of highways-related projects in the context of a 4-year strategy – Cllr Morris circulated a map showing various ideas and their locations. Standing Orders suspended 9.15pm. Cllr Nicholas was asked to clarify the layout on Pelham Close/Wilkin Walk regarding location of existing bollards and the land possibility suitable for additional parking. Standing Orders reinstated at 9.16pm. From the list provided in the agenda reports pack eight suggested projects were put forward for inclusion in the £20k spend this financial year:
- Harlestons Rd/Pelham Way/Lambs Lane junction double yellow lines
 - Review speed bumps/humps/tables near the Wooden House and church hall
 - Mirrors (2) with signage reinforcement; 2 near Coop
 - Convex / mirror signage at Lamb's Lane Junction
 - Additional footway lighting
 - Add Parking spaces on Harlestons Road
 - Add Parking spaces on Wilkin Walk
 - Additional street lighting (item 14H/024)
- Resolution that the Highways Committee put together a package of improvements up to the value of £20k. **RESOLVED.**
- 14H/027. Bus petition** – To consider setting up a subgroup of councillors to finalise a Bus Users Survey for submission to the Cottenham Newsletter and the Parish Council web page, subject to final council approval. The intention is to provide feedback from the Bus Users Survey to County Councillors and Officers – Cllr Heydon outlined. It was clarified that we are looking at a survey rather than a petition. Cllrs Ward & Heydon to work as a subgroup.
- 14H/028. 2015/16 Precept** – To consider recommending a budget request of up to £65,000 from the 2015/2016 precept to accommodate the 2014 LHI Bid and pedestrian improvements alongside funding from the Section 106 provision is submitted to the Finance Committee for consideration – It was confirmed that the LHI bid would be part of next year's budget. The exact package of measures can be tweaked depending on if we get the £10k grant. Standing Orders suspended at 9.50pm. Resident confirmed that the Local Sustainable Transport Fund paid for the cycle path to Milton plus other paths in the area and that no contribution would be required from the Parish. Standing Orders reinstated 9.51pm. Resolution that the Highways Committee recommends a budget of £60k from the 2015/16 precept. **RESOLVED.** NB: suggested projects are:
- Main access roads traffic calming: Phase 1 Beach Road/Denmark Road
 - Main access roads traffic calming: Phase 2 Histon Road/Oakington Road

- Main access roads traffic calming: Phase 3 Rampton Road/Twenty Pence Road
- Speed reducing 'soft' signs produced by kids (5 sets of 4?)
- Priority signs on Smithy Fen bridge (2)
- Speed camera zone signs on 5 village approaches and at 3 key High Street locations
- Strategic Mobility Routes: Phase 1a Linking Coolidge Gardens to High Street
- Strategic Mobility Routes: Phase 1b Linking Franklin Gardens to High Street
- Strategic Mobility Routes: Phase 1c Linking Stevens Close to Lambs Lane
- Strategic Mobility Routes: Phase 1d Linking Franklin Gardens to Lambs Lane
- Strategic Mobility Routes: Phase 1e High Street and Lambs Lane crossings
- Clean up Lambs Lane/Victory Way junction
- Limited scale (sample 300?) consultation on road markings –remove or add?, 20mph zones etc.
- Additional street lighting (3)

14H/029. Cycle path - Resolution that Cottenham Parish Council supports the concept of a cycle path between Cottenham and Landbeach, as per a request received from Landbeach Parish Council - Cllr Heydon outlined the background. Landbeach PC has provided us with their strategy and has asked us to support the idea. Cllr Ward highlighted that this fitted well with the Vision Plan results so far with 69% of respondents asking for better village links. Resolution that Cllr Heydon will write to Landbeach PC to support the concept of a cycle path between Cottenham and Landbeach. **RESOLVED.**

14H/030. Dunstal Field - Update - County Council Highways works; road and pothole filling at T junction of Dunstal Field with the B1049 – There is no further update and it will be brought up in a meeting scheduled for 16th October with CCC Cllrs Jenkins and Mason to discuss outstanding County Highways issues.

14H/031. Matters for consideration at the next meeting – bus survey update, 20mph zone, Dunstal Field, Denmark Road drains.

14H/032. Date of next meeting - Tuesday 9th December.

14H/033. Close of meeting – 10.03pm.

Signed _____ (Chair) Date _____