

AGENDA REPORTS PACK

HIGHWAYS COMMITTEE

28th November 2017

17H/070. Minutes**Highways Committee Meeting DRAFT Minutes**

Meeting held in the Village Hall on Tuesday 26th September 2017 at 7.30pm

Present: Cllrs McCarthy (chair), Dewey, Morris, Ward, Wotherspoon and Assistant Clerk

17H/054. Chairman's Introduction and Apologies - Apologies received from Cllrs Nicholas (personal) and Young (personal), Cllrs Collier and Hodson absent.

17H/055. Public participation – none present.

17H/056. To accept Declarations of Interest and Dispensations – none received.

17H/057. Minutes - To resolve that the minutes of the Committee meeting held on the 25th July 2017 be signed as a correct record. **RESOLVED**

17H/058. Reports

- **Assistant Clerk** – report circulated prior to the meeting to highlight matters on agenda & update on matters arising since last meeting. Asst Clerk added that the High St from the Co-op to the Zebra Crossing has been marked out for repair – date of works to be confirmed. Cllr Ward pointed out that neighbouring property has submitted a tree order application to pollard some of the trees along the walkway through to Leopold Walk. Cllr McCarthy expressed his disappointment about the poor condition of Beach Road and believes the whole length needs more than just a new surface. Cllr Dewey pointed out the subsidence problems, particularly affecting cyclists.
- **Pavement Project** - Cllr Morris outlined as per reports pack – disappointed that project not started and will continue to chase.
- **Roads and Pavements Patrols** - Cllr McCarthy outlined as per reports pack. Cllr Dewey suggested that when advertising the link to the CCC Highways website, instructions need to be made clearer.
- **Speed bump removal at Wooden House** - Update - Assistant Clerk – no further comments.
- **Traffic and Transport Strategy Working Group** – A Moveable Vehicle Activated Speed Sign (MVAS) to be trialled on the High Street (between the junction of Broad Lane and the Church) for 2 weeks, supplied by the A14 Integrated Delivery Team – dates to be confirmed. Cllr Dewey to join group.
- **Measurement of NO2 levels on High St** – Cllr Ward outlined as per reports pack – other parishes also taking part, 4 tubes to be installed this weekend.
- **Major Developments** – Update – Cllr Morris outlined as per reports pack, 3 out of the 4 major developments have been approved, awaiting reserved matters applications. CPC has secured a higher S106 contribution than originally offered. Cllr Ward asked timescales re toucan crossing on Rampton Road, Cllr Morris said that Gladman have agreed a £38k contribution towards it, timescales to be advised.

17H/059. Long Drove - to consider installing advisory single carriage road with passing places signs – Asst Clerk to query as to whether costs quoted include installation. Resolution: Upon confirmation of total costs; to propose at next full agenda; consider funding the installation of 2 advisory single carriage road with passing places signs at each end, as recommended by Highways. **RESOLVED**

17H/060. Local Highways Initiative (LHI) bid – Resolution to submit an LHI bid for a zebra crossing near the Post Office (deadline 15th October 2017) – Cllr Morris to prepare **RESOLVED**

17H/061. Cottenham Feast – to consider items for display at Cottenham Feast on Sunday 15th October 2017 – Traffic and Transport Working Group, including sign-up sheet and County Highways Reporting with clearer instructions.

17H/062. Cambridgeshire Highways Depot Open day – to consider attendance at open day on Monday 16th October at Whittlesford Highways Depot – Cllr Morris and Asst Clerk to attend

17H/063. Remembrance Parade – to consider arrangements for Remembrance Parade on Sunday 12th November 2017. Cllr McCarthy outlined as reports pack, Cllr Dewey to assist on the day.

17H/064. Matters for consideration at the next meeting – updates: LHI Bid, T&T WG, Pavement Project

17H/065. Date of next meeting – 28th November 2017

17H/066. Close of Meeting – 8.26pm

Signed _____ (Chair) Date _____

17H/071. Reports

Assistant Clerk

Anything in bold is new or an update.

- **Rooks St** - HCVs ignoring advisory signs 4/4 - AC emailed David Lines for advice/suggestions – awaiting response. Emailed 12/5 CCC Cllr Wotherspoon. New HO has advised this would need to be covered under an LHI bid or similar – he only covers repairs. HO suggests implementing a weight limit, **Cllr Wotherspoon investigating.**
- **Rooks Street** - Cllr Morris and Asst Clerk met with Highways Officer (HO) on 17th Oct 2017 - several areas of footpath and road were marked out for urgent repairs, road works completed 24th, pathway repairs will be a while longer (upto 12 weeks). He's also going to enquire as to whether we can get the pavements slurry sealed (a homogenous mixture of emulsified asphalt, water, well-graded fine aggregate and mineral filler that is used to fill small surface cracks and provide a thin covering on the existing pavement). **Concrete bollard at the entrance to Fitzwilliam House broken – replacement ordered.**
- **Wilkin Walk (High St end)** – overgrown laurel and brambles, lightly trimmed, nettles cleared, cuttings left in situ. Visited as part of village walk with HO. Some areas identified for cutting back. **HO has advised that County are responsible for up to path edges only (normally up to a concrete border) - any verges/vegetation are the residents' responsibility, however, upon checking CCCs map it says CCC are responsible for the Wilkin Walk bit – HO to check with searches team; awaiting update.**
- **Leopold Walk** (Pathway to High St) – overgrown trees/shrubs, blocking light. Neighbouring property has submitted a tree works application for works to the 7 plum trees. **Works undertaken 27th Oct 2017 (to rear boundary of 315 High St). Bulb replaced in street lamp 19th Oct 2017.**
- **Beach Road** – HO and CCC Cllr Wotherspoon visited 24th August 2017. Road is under guarantee and the contractor has indicated that they will be taking responsibility for remedial works. It is their intention to carry out “Hydroblast Texturing” and patching, TTRO applied for road closure, date of works TBC. At the County Highways Open Day on 16th Oct 2017, Martin Gowler (Network Management Officer) advised that they are aiming to complete works during Nov/Dec – dependant on surface temperature, equipment, and workmen availability. **Road to be closed for works; 29th Nov to 1st Dec, 09:30-15:30 – diversions will be in place.**
- Rampton Rd/County Farms Hedge – reported 7/7/17 obscuring speed warning sign. 12/7/17 HO trimmed area immediately around the sign and has asked County Farms to request tenant gives the hedge a trim early next month after the end of the bird nesting season. **Hedge and nettles have been cut alongside allotments and broken foot/cyclepath sign reported to county.**
- **Coolidge Gardens** – back on 2017/18 schedule for resurfacing.
- **Speed Bump** at Wooden House - **removed 31st Oct – 1st Nov**
- Blocked gully outside 243 High St - works ordered, **scheduled for 28th Nov to 1st Dec including patching from zebra crossing to Co-op bend.**
- **Lambs Lane** - HO hoping to get patched next financial year, during a school holiday (aiming for Whitsun) - school zig zags will get repainted then (not quite at 70% faded at the moment).
- **Junction of Ellis Close/Rampton Rd** - Cambridge Water to rectify 'split' in road following on from their emergency water main repairs carried out in July. **COMPLETED**
- **Junction of Victory Way/Lambs Lane** - potholes and flooding issues raised with HO, awaiting response. **Planning to install 1/2 gullies in front of bus shelter which should solve problem, date of works TBC**
- **Cottenham Court Signs** that appeared at the beginning August, are temporary and can be in place for up to 3 months - PCs are not consulted when permission is sought.

Pavement Project - awaiting update from project manager.

Traffic and Transport Strategy Working Group

- Speedwatch - our Newsletter appeal for volunteers yielded just one response. I have asked PC Jenkins from Cambourne Police Station to attend one of our meetings to highlight the benefits of Speedwatch and what becoming a volunteer involves.
- Mobile Vehicle Activated Signs - Balfour Beatty have given permission for the 2-week trial of a speed sign. The A14 Team will fit the sign on 27th Nov 2017, and date reported back to us.
- Next meeting 13th Dec 2017.

Measurement of NO2 levels on High St

The locations of the NO2 tubes were:

- Old Rectory, Twentypence Rd
- High St next to Co-op
- 282 High St/War Memorial
- Opposite Cottenham Village College

They were in place for 4 weeks from 30/9/17. The results are back (although I personally don't have them) but need some analysis before sending on and I don't know whether this will have been done before the meeting.

Major Developments

Update on speculative developments:

- Bellway Homes have submitted a "Reserved Matters" application setting out the detailed site layout, house designs etc.
 - The designs are generally good, if a little bland but there is concern over the lack of attention to drainage.
 - Multiple objections are being lodged against surface water drainage, road design and urban design.
- Gladman have outline permission but have not yet submitted a Reserved matters application
 - Indications are that s.106 contributions to Primary and Early years are being challenged.
- Persimmon have not yet signed their section 106 agreement so, technically do not yet have outline planning permission
- County Council application has not yet been determined; CPC, while objecting to the proposal, will participate in s.106 discussion.
 - Indications are that a revised application is imminent.

LHI Bid - submitted 3rd Oct 2017 for a zebra crossing near the Post Office

17H/072. Rampton to Cottenham Cycle Path

Please could you pass this email and following information on to Cottenham Parish Councillors and ask them if we have their support to go ahead and accept the grant offered. If Cottenham Councillors are happy for us to go ahead, please could they indicate if they would like to be involved in any further decisions relating to this that might need to be made.

Rampton Parish Council are delighted to have been offered a £2000 grant by the Cambridgeshire Rural Fund to install solar powered embedded cycle studs in the unlit section of the foot/cycleway between Cottenham and Rampton. The grant offer must be accepted by **8th December 2017** for it to be actioned.

Lynda Harford has kindly done the research on this matter and Cambridgeshire Highways are happy for us to continue, their comment to Lynda was:- "Thank you for coming back to me and confirming that the studs will be of the reflective type. On that basis I am more than happy for the Parish Council to proceed with accepting the quote and installing the studs. I have let Jon Clarke (Highways Maintenance Manager) know, but if you could also make James Broder aware once the work is scheduled that would be helpful"

3 quotes have been procured:

Installation of Solar studs on cycleway between Rampton and Cottenham 2017
Revision 3: Inclusion of quote expiry date & Note on Grant spending.

| Product/ company/Contact/ Quote expiry date | Service | Number of studs at approx. 18m spacing on 1200m path length | Unit cost | Total cost |
|--|---------------------|--|------------------|---|
| Solar Eyes/ Onthecase/ Jamie Wood/ None given in email quote | Supply & Install | 72 (1 row) 144 (2 rows) | - | £4958.64 + VAT £9917.28 + VAT* |
| SolarEye80/ Lakesidefilms/ Hayley Farrow/ 31-12-2017 | Supply & Install | 72 (1 row) 144 (2 rows) | £52 £38 | £3744.00 + VAT + £5472.00 + VAT + Shipping if applicable |
| Solarlight Flush/ Clearview Intelligence/ Peter Cattell/ 16-1-2018 | Supply & Install | 72 (1 row) 144 (2 rows) | | £4989.83+ VAT** £9364.52+ VAT** |
| *This estimate based on factoring the original quote of £18,320.00 + VAT for 266 studs (there is no discount for increasing quantity) ** Additional VAT has been assumed as no mention was found either way on the quote. | | | | |

Expenditure of grant note:

The Grant Offer from CCF includes the condition that the grant should be spent by 31-03-2018.