

HIGHWAYS COMMITTEE

AGENDA REPORTS PACK – JUNE 2015

Item 15H/045



Minutes of the Highways Committee

Held in the Village Hall, Recreation Ground, Lambs Lane, Cottenham

On Tuesday 14th April 2015 at 7.30pm

Present: Cllrs Heydon (Chair), Collier, McCarthy, Morris and Ward

In attendance: 3 members of the public

15H/017. Any Questions from the Public or Press – Standing orders to be suspended

15H/018. Standing Orders re-instated - Chairman's Introduction and Apologies – apologies accepted from Cllrs Leeks (holiday), Nicholas (personal) and Wotherspoon (work).

15H/019. Declarations of Interest *To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.* None.

15H/020. Minutes – Resolution that the minutes of the Committee meeting held on the 10th February 2015 be signed as a correct record. **RESOLVED.**

15H/021. Reports

- **Clerk** – report circulated prior to the meeting detailing outstanding Highways issues and update on matters arising since the last meeting. Update given re. white lining which is now being scheduled. Harlestones Road is being investigated for suitability for micro-surfacing.
- **Cottenham Speedwatch & annual co-ordinators meeting update** – Cllr Heydon stated that events had been held on Rampton Road and Denmark Road. Co-ordinators meeting: lighter signs being rolled out and eventually lighter units, both of which will make the role easier for the volunteers.
- **HCV update** – Cllr Ward stated that 2 years ago there were environmental tests done on 6-8 parishes on B roads with heavy use by HCVs. The HCV group are a pressure group to discourage the use of the B roads and get the vehicles to use the main roads instead. The draft report is ready with the final report being distributed shortly for feedback. There is an offer to present the report directly to the Council at the meeting. The next step may be a consultation which will incur costs. The next meeting of the group is 21st May which Cllr Ward is unable to attend however Cllr McCarthy may step in.
- **Northstowe Transport Working Party** – Cllr Heydon shared data internally prior to the meeting. We are allowed to use the data but not publish it. Cllr Heydon expressed surprise that the traffic count was higher than she expected compared to the Speedwatch figures.

15H/022. Gritting of Landbeach Road - Update on progress and liaison with CVC - Cllr Collier has requested a meeting with CVC to discuss further. We need to remind County that they should consult with us before the gritting season and this didn't happen in 2014. Need to ask our County Cllrs to take up this cause. Standing Orders suspended at 7.56pm. Resident stated that a road between Haddenham and Witchford had been gritted specifically for school buses, despite not being on the primary gritting route. NB: this may be East Cambs. Standing Orders reinstated at 8.02pm.

15H/023. Child-designed street signs - Update on progress – Cllr Collier hasn't had any response from CPS as yet. She has contacted various youth groups in the village who are already working on designs. We need to confirm the deadline, judges, locations and quantities. Details of the competition to go in the newsletter and on Facebook/website. County will need to agree the locations and fit the signs. Resolution to announce on Facebook, CPC website and in Cottenham Newsletter a competition for children to design road safety signs. **RESOLVED.** NB: Need to speak to Steve Thulborn regarding this project to see what the process is – Clerk to follow up. Cllr Ward to assist Cllr Collier.

15H/024. Waiting restrictions – to consider installation of waiting limit signs for layby's on the High Street & Twentypence Road - Cllr Heydon outlined. Standing Orders suspended at 8.25pm. Resident stated that the laybys along the High Street weren't introduced as traffic calming. She would like a no

overnight/no HCV's waiting restriction placed on the layby near the church to remove the issues associated with lorries stopping overnight. NB: a restriction of 2 hours would impede on evening events in the vicinity. Standing Orders reinstated at 8.28pm. This project will require a TRO. Clerk to check the process and most economic way with David Lines/Steve Thulborn. Consider adding other laybys at the same time i.e. Dissenters Cemetary.

- 15H/025. Double yellow lines** – to consider installation of double yellow lines on Lambs Lane junctions with Pelham Way and Harlestones Road – this would require a separate TRO to the waiting restrictions. Clerk to check the process and most economic way with David Lines/Steve Thulborn.
- 15H/026. Pedestrian safety survey** – to consider implementing an independent survey of possible measures to improve pedestrian safety in the area of Corbett, Margett, Rook and Telegraph Streets and Denmark Road; the survey to be house-to-house in the immediately affected area and via the CPC website and the Cottenham Newsletter – Cllr Morris outlined. The only way to move forward is to get an understanding from residents of the issues. Suggestion that we have a house to house survey to test the degree in which residents agree/disagree with the points mentioned in the report. Some discussion about the need to advise residents of the implications for the options at the time of the survey. The survey must be independent and would be valued more highly by County; this would incur a cost potentially of a few thousand pounds. Resolution to implement an independent survey of possible measures to improve pedestrian safety in the area of Corbett, Margett, Rook and Telegraph Streets and Denmark Road; the survey to be house-to-house in the immediately affected area. **RESOLVED.**
- 15H/027. Park That Bike Scheme** - to consider any locations that would benefit from free provision of cycle stands (NB fitting costs are not covered) – Inform Telegraph Street surgery and the Cottenham Club about the scheme to see if they require bike parking.
- 15H/028. Quarterly Committee report** – to consider acceptance of the April 2015 Highways Committee Quarterly Report and Supplement - Cllr Heydon outlined. Suggestion to remove items i.e. minutes which aren't needed. Resolution to accept the April 2015 Highways Committee quarterly report and supplement. **RESOLVED.**
- 15H/029. Supplement to the AGM report** – Resolution to accept the Supplement to the previously resolved Highways Committee Annual Report to the Annual Meeting. **RESOLVED.** NB: AGM to be amended to Annual Meeting.
- 15H/030. Working parties** - To consider setting up the following Working Parties reporting back to the Highways Committee bi-monthly/as necessary:
- Local Highways Infrastructure Bid 2015 – not necessary at this time.
 - Child-designed road signs – Cllrs Collier and Ward
 - Pedestrian safety survey – Cllrs Collier (delivering letters only), Morris and Ward
 - Resolution to set up 2 working parties to look at child-designed road signs and undertake a pedestrian safety survey. **RESOLVED.**
- 15H/031. Matters for consideration at the next meeting** – Child-designed road signs (Cllr Collier), double yellow lines on Lambs Lane, layby waiting restrictions. Standing Orders suspended at 9.21pm. Resident asked if the speed camera sign near the church was legal and who installed. Clerk to investigate. Standing Orders reinstated 9.22pm.
- 15H/032. Date of next meeting** – 23rd June
- 15H/033. Close of meeting** – 9.22pm.

Signed _____ (Chair) Date _____

Minutes of Extra-Ordinary Meeting of the Highways Committee
Held in the Parish Office, Community Centre, High Street, Cottenham
On **Monday 18th May 2015 at 7.30pm**

Present: Cllrs Nicholas (acting Chair), McCarthy, Ward, Wotherspoon and Jo Brook (Clerk)

In attendance: 1 member of the public

- 15H/034. Any Questions from the Public or Press – Standing orders to be suspended** – Resident, a regular user of the road, wanted to check details of the buffer zone.
- 15H/035. Standing Orders re-instated - Chairman’s Introduction and Apologies** – Apologies accepted from Cllr Morris (holiday). Cllr Collier arrived at 7.37pm.
- 15H/036. Declarations of Interest** *To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.* – None received.
- 15H/037. Beach Road** - To consider revised design for proposed speed limit changes on Beach Road as part of the S106 agreement for the Pelham Grange development – Cllr Collier queried whether additional lighting was needed on the road and if this was included in the cost of the scheme. Clerk to ask Karen Lunn (County) to check whether we can add the blue police speed check signs at the same time as installing the speedlimit signs. Also check whether we can add roundels onto the road to reinforce the speed limits. Resolution to accept County proposals for speed limit changes on Beach Road as part of the Pelham Grange development. **RESOLVED.**
- 15H/039. Date of next meeting** – 23rd June. NB: Cllr Ward gave apologies (holiday).
- 15H/040. Close of meeting** – 7.54pm

Signed _____ (Chair) Date _____

Item 15H/046 – Child designed street sign locations

I have purposely avoided locations next to any other signage and away from existing traffic calming as these are re-enforcement posters and shouldn't distract from official notices and orders. I have mainly looked at areas where drivers might be inclined to 'put their foot down' on straighter stretches of the highway. I have also tried to consider that people may not want a sign right outside the front of their homes so I have tried to avoid this.

The proposed locations are -

Lamp Number L8HDD

- Outside no. 41 Denmark Road. This sign is intended to target drivers into the village from Landbeach although positioned on the other road if you are to drive that route I think you would agree that after bend your eye would naturally be catch that area.



coming side of the the tight

Lamp Number L72HDC

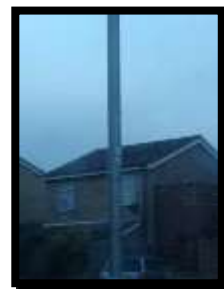
- Outside no. 41 High Street. This lamp post is closer to the carriageway, and being in a more prominent position, is more noticeable. This is at the beginning of that straighter stretch of road near Rosie's nursery on Ivatt Street so I feel it's appropriate although have to discuss this with the residents of the property behind.



but quite we may

Lamp Number L28HDC

- Junction of Lyles Road from the High Street. Again, it's a little existing traffic calming but before the busy centre section of the village so would hopefully target drivers before they get to the community centre and Co-op area. The post outside the chip shop might be more appropriate but I thought it might be too close to the blind bend that needs your full focus.



way after

Lamp Number L22HDE

- Opposite 111 Rampton Road. This is past the existing traffic just before the school sign. This sign would hopefully begin to peoples minds about the area they are approaching after driving section.



calming and
feed
on a 60mph

Lamp Number L48HDC

- Outside Mitchell House/Frameworks. To target drivers approaching the centre area of the village from the other This would be in advance of the pen crossing, doctors surgery, tight bend, bus stop.



direction.
school road,

Item 15H/047 – Waiting restrictions

We have received complaints regarding lorries parking overnight in the layby near the church. This is causing a nuisance to neighbours and there aren't adequate facilities in the layby therefore meaning that it is being used as a toilet. The suggestion is to install a day waiting limit as per other laybys in the village and a ban on stopping overnight.

The only laybys in the village that currently have waiting restrictions are those between King & Co and Les Ward (although County have yet to provide signage for all of them). The intention is to bring other village laybys into line by introducing similar waiting restrictions i.e. layby outside Shaun's newsagents.

Item 15H/048 – Double yellow lines

There are regular parking issues on Lambs Lane during the school run periods. Cars are parking badly near the junctions with Harlestones Road and Pelham Way in particular. In addition to causing problems for residents living in the vicinity it is causing congestion and is a significant safety issue both to other drivers and with the increased volume of pedestrians during those times. We have received several complaints by residents about these issues and have asked to look at the possibility of installing double yellow lines.

NB: 047/048 - Unfortunately the need to advertise TRO's hasn't been removed yet due to parliament closing before the new legislation was looked at and it may well be the autumn before it is looked at again. We can however raise several TRO's together but just have the one press notice. Once we've decided what we want we need to consult with residents in the direct areas – a letter drop is fine and we don't need to give more than 2-3 weeks to respond. We also need to run the plans past Derek Crosby (police) to get his permission. If all is well we can pass to David who will start the statutory process. This could take between 3-9 months depending on the level of complexity and whether there are any committee hearings (for more controversial schemes).



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