

**To: Members of Cottenham Parish Council**

You are hereby summoned to attend a Planning Committee Meeting  
To be held in the Village Hall, Recreation Ground, Cottenham on **Thursday 22<sup>nd</sup> November 2018 at 7.30pm**

**AGENDA**

The Public and Press are invited to attend

- 18P/203. Chairman's Introduction and Apologies** – Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present & that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA 1972, members present must decide whether the reason(s) for a member's absence are accepted.
- 18P/204. Any Questions from the Public or Press – Standing orders to be suspended**  
*Public question time is dealt with prior to the start of the meeting & doesn't form part of the formal business of the Council. Time is limited to 1 hour & each member of the public is asked to restrict their comments and/or questions to 3 minutes in order to allow other people to speak without the public session exceeding its allotted time. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting. However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.*
- 18P/205. To accept Declarations of Interest and Dispensations** – i. To receive disclosures of pecuniary & other interests from Councillors on matters to be considered at the meeting. ii. To receive written requests for dispensation. iii. To grant requests for dispensation as appropriate. (NB this does not preclude any later declarations).
- 18P/206. Minutes** – to resolve that the minutes of the Committee meeting held on 8<sup>th</sup> November 2018 be signed as a correct record.
- 18P/207. Planning Applications:**
- **S/3926/18/VC** – Variation of condition 2 (occupancy of annexe) of planning consent S/2479/18/FL for retrospective application for conversion of outbuilding to annexe, 101 High Street, Cottenham
  - **S/4172/18/FL** - Two storey rear extension to the rear of the property, 130 High Street, Cottenham
  - **S/4132/18/FL** - Single storey front extension, 4 The Stables, Cottenham
  - **S/3744/18/FL** - Extension and Loft Conversion, 17 Ellis Close, Cottenham
- SCDC Decisions – approvals**
- **S/3409/18/VC** – Variation of Condition 4 (removal of obscured glazing window condition) of planning consent S/2015/18/FL for two storey and single storey rear extension, Braemar, 150, Histon Road, Cottenham
- 18P/208. Neighbourhood Plan** – consider changes to development framework and Local Greenspace boundaries – Cllr Morris
- 18P/209. Enforcement** – consider updates from Enforcement Officers and additional items for enforcement
- 18P/210. Date of next meeting** – 6<sup>th</sup> December 2018
- 18P/211. Close of meeting**



Jo Brook, Clerk

15<sup>th</sup> November 2018