

DRAFT MINUTES of FLAC Meeting

Held at the Village Hall, Lambs Lane, Cottenham:

On **Thursday 29th November 2018 at 7.30**

Present: Cllrs: Collinson, McCarthy, Morris, Smith (Chair), Wilson, RFO

18F/315. Chairman's introductions and Apologies – Cllr Young (work) Cllr Bolitho (Absent)

18F/316. To accept Declarations of interest and Dispensations

To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary. An interest is pecuniary if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter – None

18F/317. Minutes –Resolution that the minutes from the Finance committee meeting held on Tuesday 23rd October 2018 be signed as a correct record – **RESOLVED**

18F/318. Public Participation – *Public question time is dealt with prior to the start of the meeting and doesn't form part of the formal business of the Council. Time is limited to 30 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. NB: Councillors will not be able to respond on items on the agenda but will take notice of the views put forward – Two members of the public present who were present in support of their grant application for Fen Edge Community Association - item 18F/321.*

18F/319. Management accounts for October 2018 – Need to move 59K from the precept received in September into capital project fund. Investigate contingency fund line. Mobile Goals cost need to come from S106 Open Space Reserves. The committee subject to the above changes were satisfied that the management accounts are an accurate record.

18F/320. Review of the Bank Reconciliation to the end of October 2018 – The RFO and Cllr McCarthy completed a bank reconciliation earlier on in the month (19th November). The committee were satisfied that the Bank reconciliation is an accurate record.

18F/321. Consider donation/grant applications for 2019/20 – RFO

- Cottenham Mobile Warden Scheme – Have asked for £1150 towards the running cost of the scheme (project benefits 16 members and 6 associate members) – The committee discussed the application and it can qualify under Section 106a of the Transport Act 1985 to a maximum of £1150. Resolution that future applications from the Mobile Warden Scheme work out at not more than £50 per head - **RESOLVED.**
- Connections Bus Project - Have asked for £2400 to run two courses (Babysitting course and Generation game course for young people in the village) course capacity 15 for each course. The committee considered the application – the committee decided to look at whether this could be funded from our youth provision budget rather than a grant
- Girlguiding Cottenham – Have asked for £1210 following a complete overhaul of the Girlguiding programme and would buy each member a badge book (covers 7 groups and 170 members) – The committee were in favour of the application (£7 per head).
- Cambridge Search and Rescue – This request is for £300 towards a Garmin e-Trex GPS handheld unit and a printer which will aid mapping speed and accuracy which would help the search teams – doesn't qualify as a local organisation.

- Fen Edge Twinning Association – £800 to support the twinning weekend in Avrille from 24th to 27th May 2019 – Doesn't qualify as not all the participants are local residents.
- Fen Edge Community Association – have requested £2000 to support the 2019 Fen Edge Festival. The committee discussed the possibility of covering the cost of a band for the event under section 145 (Entertainments and the arts) to a maximum of £1500. (0.50p per head)
- Bikeability cycle training (Primary School run by Cambridge County Council) – might potentially be asking for a grant as Cambridgeshire County Council might have to withdraw the funding next year.
- By using the ranking system in our Grants and Loans Policy, it is (1)Fen Edge Community Association (2)Girl guides (3)Mobile Warden Scheme. Total expenditure on grants discussed this evening (£3860)

18F/322. Budget Planning - consider likely income and sources for 2019/20 – The committee continued to consider our potential income for the 2019-20 budget

18F/323. Budget planning – consider likely expenditure across broad revenue headings for 2019/20 - The committee continued to consider our potential expenditure in 2019-20 as part of budget planning.

18F/324. Consider likely capital expenditure and funding (e.g. Village Hall, Nursery, Carpark in 2019/20) – No updates at the current time

18F/325. Review section 3 of the Risk Register – Deferred

18F/326. Matters for consideration at the next meeting.

- Review of monthly management accounts
- Review of monthly bank reconciliation
- Section 3 of the risk register.

18F/327. Date of Next meeting – Thursday 13th December 2018 (if needed)

18F/328. Close of meeting –21.40

Signed _____ (Chair) Date _____