

DRAFT Highways Committee Meeting Minutes

Meeting held in the Village Hall on Tuesday 22nd October 2019 at 7.30pm

Present: Cllrs McCarthy (Chair), Dewey, Morris, Ward, Young, Wotherspoon and Assistant Clerk

19H/031. Chairman's Introduction and Apologies

19H/032. Public participation – None present

19H/033. To accept Declarations of Interest and Dispensations – None given

19H/034. Minutes - To resolve that the minutes of the Committee meeting held on the 1st August be signed as a correct record - **RESOLVED**.

19H/035. Reports

- **Clerks Report** – Report noted. no recent updates as Asst Clerk unable to contact LHO. Cllr Wotherspoon still chasing up gully clearing. Cllr Hewitt arrived at 7.34. Asst Clerk to report damaged drain cover on High St near post office, blocked gully near Coolidge Gardens, and knocked down bollard on Rook street. Cllrs reminded to report highways issues through Highways website.
- **LHI Bids** – No date yet for work to start on Histon road. LHI bid for Oakington road was submitted by Cllr Morris and will go to panel in March.
- **Speed survey Twenty Pence Road** – Discussion of survey results. Speeding not significant and within police parameters. Query whether the average speeds would be adequate to reduce the speed limit to 20mph. Cllr Hewitt to contact Derek Crosby, from Cambridgeshire constabulary, to clarify County policy. Would be useful to extract data on volume of HGV traffic. Resolution to appoint traffic consultant to comment on results of Cottenham speed ATC survey, up to a value of £500 - **RESOLVED**
- **LED upgrade to footway lights** – As per reports pack. Asst Clerk to contact SCDC requesting they contact the PC before any work takes place on ornate lights.

19H/036. Arrangements for Remembrance Day parade – Waiting for road closure notices to arrive. Need additional road closed signs, as current signs state “except for access” which causes vehicles to try and go through. Resolution to purchase two road closed signs up to a value of £100 - **RESOLVED**

19H/037. Community Gritting scheme Currently a lack of volunteers. Cllrs Wotherspoon, McCarthy, and Hewitt volunteered to sign up to the scheme. PC would need to decide gritting routes. Resolution that Cottenham Parish Council sign up to the Community Gritting Scheme 2019/20 - **RESOLVED**

19H/038. Budget projection – Not currently spending the budget set but would struggle to fund a larger project if reduced. Felt that the budget should be index linked to include 5% increase. As there are no immediate projects planned, budget is currently adequate, but need to consider future projects at next meeting. Resolution to accept budget projection for next five years, indexed at 5% - **RESOLVED**

19H/039. Harradine Traffic – At previous meeting with Harradine they agreed to use various routes to spread load. They do not appear to be doing this now. Willingham have an agreement that muck trucks linked to Northstowe will not pass through. Traffic in Cottenham unlikely to come from Northstowe. Still several years until bunds at Gun Club will be complete. Resolution that the chair of the Parish Council writes to Harradine to request a meeting to discuss Harradine traffic movements through Cottenham - **RESOLVED**

19H/040. Cambridgeshire Highways Open Days Cllrs unable to make the date for Whittlesford depot open day but have found them useful in past. Resolution that the Assistant Clerk attend Cambridgeshire Highways Open Day on behalf of the Parish Council– **RESOLVED**

19H/041. Matters for consideration at the next meeting – Potential projects over the next five years. Outcome of consultant's report on ATC data. Update on pavement schemes for new estates. LHI bid for Oakington Road. Cycle studs on Histon Road.

19H/042. Date of next meeting – 30th January 2020

19H/043. Close of Meeting – 21.02

Signed _____ (Chair) Date _____