

AGENDA REPORTS PACK

HIGHWAYS COMMITTEE

22nd October 2019

DRAFT Highways Committee Meeting Minutes

Meeting held in the Village Hall on Thursday 1st August 2019 at 7.30pm

Present: Cllrs McCarthy (Chair), Dewey, Morris, Ward, RFO and Assistant Clerk

19H/020. Chairman's Introduction and Apologies – Apologies received from Cllr Nicholas (sick), Cllr Young (sick), Cllr Wotherspoon (personal)

19H/021. Public participation – None present

19H/022. To accept Declarations of Interest and Dispensations – None given

19H/023. Minutes - To resolve that the minutes of the Committee meeting held on the 23rd April 2019 be signed as a correct record. **RESOLVED.**

19H/024. Reports

- **LH Bid update** – The bid was successful and will be used for traffic calming measures on Histon Road. CPC met with the engineer who went through the proposed works. Provisional designs for sign-off within a month with work to follow soon afterwards.
- **Oakington Road cycle path** – At the Cottenham Liaison meeting on the 24th July the representative from Greater Cambridge Partnership gave a report on the current project. Preliminary designs are underway and negotiations with the landowners have begun. Funding is due to run out in April 2020 so additional/alternative funding will need to be sourced.
- **Setchell Drove "gating" consultation** – District Council is consulting on a proposal to gate Setchell Drove and a key to the gate would be provided to legitimate users. The plan allows full access for cyclists and pedestrians. This is to address the issue to illegal fly-tipping for which Setchell Drove has been a particular target.

19H/025. Remembrance Day parade – The arrangements for the Remembrance Day parade on Sunday 10th November were discussed. Proposal to apply for the temporary road closure - **RESOLVED** Cllr McCarthy and Assistant Clerk to action. The need for additional signage needs to be discussed at the next full council meeting.

19H/026. 20 mph scheme – The committee considered whether to conduct speed surveys and possible locations in response to discussions from the Traffic & Transport working party. Speed reduction measures already planned for Rampton Road as part of the new developments and Histon Road as part of the LH bid. We are due to receive a mobile vehicle activated speed sign by the end of this year which only needs a socket to be fitted to be placed in various locations. The committee considered whether we need additional sockets and the need to establish how much the sockets cost. Proposal to employ a consultant to conduct a speed survey on Twenty Pence road as soon as possible - **RESOLVED**

19H/027. Combined Authority Transport Plan consultation – The committee discussed the consultation and have concerns that Cottenham may not benefit or will be forgotten. Proposal that Cllr Ward will coordinate two meetings with Cllr McCarthy, Cllr Dewey and Cllr Morris to look at the consultation in more detail and draft a response – **RESOLVED.** Feedback to be given at the September full council meeting.

19H/028. LHI Bid 2019/20 – The committee considered a simple scheme to re-position the 30 mph and introduce a 40-mph buffer zone with traffic calming signage on Oakington road. Proposal that CPC submit an outline LHI proposal based on revised traffic-calming of Oakington Road, offering £5K towards overall costs – **RESOLVED.** Cllr Morris to complete the application process.

19H/029. Community Transport Service – The committee considered priorities for a Community Transport Service based on S106 provisions. Proposal that CPC begin work on a proposed financially sustainable Community Transport Service, complementary to existing and proposed public transport services in and around Cambridge – **RESOLVED**

19H/030. Matters for consideration at the next meeting – Remembrance Day parade.

19H/031. Date of next meeting – 22nd October 2019

19H/032. Close of Meeting – 20.48

Signed _____ (Chair) Date _____

19H/035. Reports

Clerks report

Anything in bold is new or an update.

Highways

(LHO = Highways Officer, AC = Assistant Clerk)

- **Rooks St** - HCVs ignoring advisory signs 4/4 - Resolution at Highways Meeting on 18/1/18 to explore differences between types of weight restrictions (e.g. access only/except for loading), cost implications and to liaise with Derek Crosby (Police Traffic Management Officer) regarding feasibility.
- **Rooks Street** - HO has put forward Rooks St for the slurry scheme; with Network Management to inspect & to state if included in program. 9/1/19 LHO still waiting for Network Management to inspect, IF project got the go ahead, it would be approx. 2 yrs before works would be carried out. Added to rolling program, due to be done 2021/22. 22/8/19 - Footpaths up for slurry sealing in the new year.
- **Wilkin Walk** (High St end) – overgrown laurel and brambles. Removed 28/1/19. (stumps and lots of cuttings left in situ, AC has requested they come back and finish properly). 22/8/19 - Will be cleared and sprayed in next month with a view to grassing in spring 2020 (need further authorisation re. grassing)
- Junction of Victory Way/Lambs Lane - flooding issues raised with HO, awaiting response. Works ordered to install 1/2 gullies in front of bus shelter which should solve issue (within next 12 wks). Works cancelled 25/5/18 as new surfacing has solved issue (AC not convinced and will monitor). Still puddling, reported to LHO 19/10/18 – will be reassessed next financial year (2019/20). 22/8/19 – LHO will check puddling to Victory Way crossings when next wet.
- **Footpath from Pelham Way through to High St** – 13/9/18 LHO confirmed that the tree roots are too shallow for the path to be repaired, unsure what can be done. No footpath budget available - will be reassessed next financial year (2019/20). 21/1/19 LHO hoping to shave tree roots in May 2019. LHO meeting Works Manager w/c 26/8/19 to discuss how to do without damaging neighbouring property.
- **Histon Road Cycle/Foot path** – Works rescheduled to after completion of the Histon crossroads works. 130 new studs will be installed between Cottenham and Histon – the whole unlit length. Will leave the existing ones in place, and then fill in the gaps between them with new studs, spaced as before in pairs at 18 metre intervals. Needs siding out, will be late this financial year or early next financial year (19/20). Can then be fully evaluated for repairs. 22/8/19 - LHO to follow up with Jason Tyrell.
- **High St road markings** –18/10/18 LHO advised that paint used on High St lining (church to Histon Rd) was not to CCS's specification, and is being sorted out at levels above LHO. 17/1/19 testing shows reflectivity is below CCC specification and markings due to be re-done. LHO chasing contractors for date (Aug 19). 22/8/19 – contractor still being chased. Some works have also been missed. LHO to follow up w/c 2/9/19. **Majority appear to have been redone w/c 7/10/19.**
- **Blocked Gullies** – 22/1/19 jetting ordered for High St; Lambs Lane junction up to Church Lane roundabout. Will be picked up when the gully cleaner does the surface dressing area on Twenty Pence Road (31/8/19).
- **Twenty Pence road - surface dressing done.** 25/01/19 – LHO to request Gun Club pay for repairs to junction caused by HCVs delivering there. Repairs made by the Gun Club but they are starting to deteriorate. LHO will monitor (Aug 19).
- **Smithy Fen Bridge** – Asst Clerk reported crack to LHO Dec 2018, awaiting structures team to inspect. (No other reports received from residents). 16/1/2019 requested urgent action (no response). 17/1/19 – LHO reported that structural engineers have visited the site and the bridge is safe. 22/1/19 - bridge inspector has been out to site and confirms that there is no change in the brickwork from the last visual inspection and the current crack is due to damage from a previous impact damage. The main structural arch barrel does not show any further deterioration. They will continue to monitor this spandrel wall and will intervene as necessary. 23/1/19 – CCC bridge inspector has asked Engineers at Skanska to visit and report on this particular issue with the spandrel wall, they will also advise if CCC should add this bridge to our visual monitoring programme at a suitable frequency (quarterly or monthly etc) until they can programme in some repairs longer term.
- **High Street bollards** – CCC will replace any damaged bollards 'like for like'. If we wanted more visible ones, e.g. on the build outs at the north end of the High Street, we would need to fund ourselves. (Approx cost is £1,000

for a bright yellow bollard with keep right arrow). LHO has ordered replacement reflective tape for the 'Cambridge' bollards. Due to be re-taped 2/08/19. 22/8/19 – bollard replacements along High St due shortly. Still waiting for tape.

- High Street (near to green) – 9/1/19 LHO chasing Cambs Water re loose/noisy water drainage cover. AC reported to Anglian water. Aug 19 - Has now been marked up for repair. County surface water drain; will be jetted then replaced. Waiting costing to come through.
- Beach Road – LHO checking weekly and road is currently acceptable if driven to the lowered speed. TTRO received 28/8/19 stating road closure for resurfacing in October half term.
- Denmark Road – 22/8/19 gullies due to be cleared shortly. LHO will examine report when received to check for specific issues. Works not undertaken last year hence why it may have got worse.
- Cadent – issues with traffic lights on Histon Road causing long delays during peak times. Streetworks altered regime to 9.30am-3.30pm but this changed without warning on 26/9/19. Following up with Streetworks.

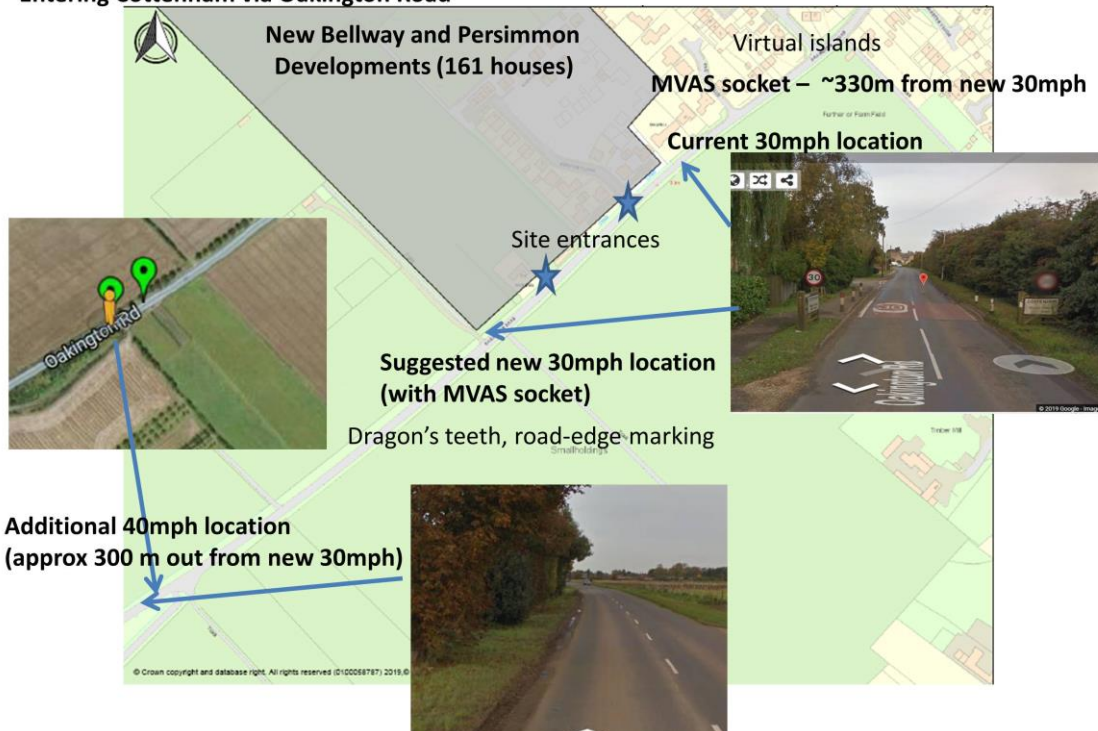
LHI Bid update

Oakington Road proposal

Following the addition of 161 new houses that will increase traffic on Oakington Road and make the current positioning of the 30mph obsolete, we wish (see diagram) to:

- Move the existing 30mph signage, with gating and priority features, outward to beyond the two new development entrances;
- Include two or three virtual islands between the roundabout and new 30mph position;
- Add a 40mph buffer zone extending 300 metres beyond the new 30mph location
- Improve road-edge marking throughout the 40 mph buffer zone
- Add dragon's teeth highlights and red roundel on the approach to the new 30 mph signage.
- Add two MVAS sockets – one at the new 30mph location, the second around 330 metres inbound from that point.

Entering Cottenham via Oakington Road



Speed surveys

See separate report

LED upgrade to footway lights

Dear Jo,

I work at South Cambridgeshire District Council who is looking to upgrade the footway lights it maintains across the district to LEDs. We have installed some LEDs already, which include lights in Hardwick and Ickleton as demonstration projects, to inform a wider replacement program. These LED demonstrations are modelled to achieve energy savings above 70% within the two parishes.

As part of preparations for a wider upgrade we have undertaken a review of the footway lights on our inventory, collected further data and undertaken structural testing/inspections on all of the lights. This work has provided us with a new detailed inventory which will inform the extent of the works required within the upgrade, including whole units/columns that will need to be replaced.

I am contacting you ensure that you were firstly aware of the intentions to upgrade the footway lights and to also share with you the list of lights we have in Cottenham following the recent work, that are therefore to be included in the upgrade. This is attached for your information and review.

Please note that within the attached:

- The review of the inventory identified 3 ornate lights in Cottenham which are highlighted in yellow. Please let me know if this is not correct, particularly if the review has missed any. Ornate lights we will consider within a second phase of works as they will take further consideration.
- 3 of the lights highlighted in green have already been converted to LED as they will have required this ahead of a program of works.

I am aware that you will have recently been contacted by Cambridgeshire County Council regarding changes to their administration of billing for electricity use and they too will have sent you a list of lights. Please continue to use the list they provided you with for the purposes of setting up your future billing arrangements and once we have completed the upgrade in your area we will issue you with a new inventory with all the relevant codes for the new LEDs to reduce your bills. You may, however, wish to exclude the light SC9 which our contractor reported as not found.

In terms of timescales for the works, our Business Plan commits us to upgrade the footway lights by March 2021. I will share further details of the upgrade as we move forward.

Kind regards

Helen

Helen Taylor | Development Officer, Environment Commissioning

19H/037. Community Gritting Scheme

Dear Parish Clerk,

This is a request for winter volunteers for this winter season 2019-2020.

I would like to take this opportunity to thank the volunteers that took part in our Community Gritting Scheme last winter.

For those hearing about the Community Gritting Scheme for the first time it is a scheme where Local volunteers can help to keep their community moving in freezing weather. Under this scheme, the parish or town

council agrees specific routes in their area which are important to the local community and agrees them with the county council.

If you are a parish or town council looking to join the scheme, please send your completed form by the end of October by reply to this email or speak to your local highway officer. I will need a form for all of your volunteers, this includes those who have volunteered before. The form is required annually ensure our health and safety standards are being met.

For further information please see our web page:

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/gritting-roads-cycleways-and-paths/help-with-gritting-and-clearing-snow/>

I look forward to hearing from you.

Regards

Catherine Howes

Business Support Assistant

Highways Service

Cambridgeshire County Council

19H/038.

See copy of budget projection

19H/039. Harradine Traffic

Issues log Oct 2019

Date	Issue	Further details	Follow up
08/10/2019	Haradine lorries	major upsurge in Harradine trucks travelling through the village in the recent working days. As discussed a while back, the Cambridge Gun Club bunds should have been completed some time ago but the Harradine trucks still seem to be going to the site.	Following up with Haradine
15/10/2019	Haradine lorries	Lots of lorries and coming through at what appears to be too fast	
15/10/2019	Haradine lorries	Lorries coming through 3 at a time and driving in a potentially dangerous maner	
18/10/2019	Haradine lorries	Can I ask if you have contacted Harradine haulage? I have recently contacted them about the constant speeding down Oakington Road and the danger and disruptions L to the residents. I have sent them an email and still awaiting a response	

Cambridgeshire Highways OPEN DAYS

March Depot

Monday 28 Oct | 10am to 3pm

Melbourne Avenue | March | PE15 0EN

Witchford Depot

Tuesday 29 Oct | 10am to 3pm

Stirling Way | Witchford | CB6 3NR

Huntingdon Depot

Wednesday 30 Oct | 10am to 3pm

Stanton Way | Huntingdon | PE29 6PY

Whittlesford Depot

Thursday 31 Oct | 10am to 3pm

Station Road | Whittlesford | CB22 4NL

Come along and meet our officers to find out about ...

Winter maintenance



Local highway
improvement schemes



Traffic management



Street lighting



Speed Watch



Pothole repairs - see our
Dragon Patchers in action



Resurfacing programs



Traffic Regulation
Orders



NO NEED TO BOOK, JUST DROP-IN