

DRAFT Finance, Legal and Administration Committee (FLAC) Minutes

Meeting held in the Village Hall, Recreation ground, Cottenham on Tuesday 26th November 2019 at 7.30pm

Present: Cllrs Bolitho, Collinson, Morris, Smith (Chair), Wilson, Young & RFO

19F/130. Chairman's Introduction and Apologies for absence – Cllr McCarthy (Work)

19F/131. To accept Declarations of Interest and Dispensations – None given

19F/117. Minutes – Resolution that the minutes of the Finance Committee meeting held on Tuesday 29th October 2019 be signed as a correct record. **RESOLVED.**

19F/132. Public Participation – None present.

19F/133. PHS invoice - Consider whether to take legal advice over early termination fee from PHS – The committee agreed for the RFO to contact Roger Cavall regarding what action to take and the costs involved. To be taken to full council.

19F/134. Grant applications – We have received three applications for grants. Cottenham Brass Juniors have requested £200 towards waistcoats for band members – the committee discussed the application and recommended a donation of £200. Cottenham Mobile Warden Scheme have applied for £1000 (benefitting 20 members) to help with the running costs of the scheme – the committee discussed the application and recommended a donation of £1000. Fen Edge Twinning Association have applied for £450 towards hosting guests from Avrille – the committee considered the application and the nature of the entertainment proposed is outside of the village and therefore not seen as compliant. All application requests will go to the full council for consideration.

19F/135. Budget planning for 2020-2021 – The committee considered out expenses and income for 2020-2021. Expenses budget £197,700, Income budget £29,672 net £168,028. This will be taken to the full council meeting in January.

19F/136. Matter for consideration at the next meeting –

Management accounts

Bank reconciliation

Financial Regulations - credit checks

19F/137. Date of next meeting – 12th December 2019

19F/138. Close of meeting – 21.55

Signed _____ (Chair) Date _____