

AGENDA REPORTS PACK

HIGHWAYS COMMITTEE

21st April 2020

20H/018. Minutes



DRAFT Highways Committee Meeting Minutes

Meeting held in the Pavilion, Recreation Ground, Cottenham on Thursday 30th January 2020 at 7.30pm

Present: Cllrs McCarthy (Chair), Ward, Morris, Hewitt and the Assistant Clerk

20H/001. Chairman's Introduction and Apologies – apologies accepted from Cllr Wotherspoon (Work).

20H/002. Any Questions from the Public or Press – None present

20H/003. To accept Declarations of Interest and Dispensations – None given

20H/004. Minutes – Remove resolution to appoint a speed survey consultant from **19H/035**. Resolution that the minutes of the Committee meeting held on 22nd October 2019, with resolution removed, be signed as a correct record. **RESOLVED.**

20H/005. Reports:

- **Clerks Report** – Report Noted. Assistant Clerk reported that there was difficulty getting updates from LHO. Has asked Cllr Wotherspoon to chase up gully jetting. Discussion regarding cars not stopping at new zebra crossing by Village College. Crossing has been checked, and lights are on the correct settings. Cllr Ward reported that loose drain cover by Baptist Church has been marked for repair. Vote of thanks to Assistant Clerk for organising Community Gritting Scheme. **RESOLVED.**
- **Response from Derek Crosby, Cambridgeshire constabulary** – Cllr Hewitt not yet managed to speak to Mr Crosby, will update at the next Highways meeting.
- **Response from Harradine** – Enforcement have visited the Gun Club in the last six months and reported that it will take two more years to complete work on bunds. Cllr Morris to arrange meeting with Harradine. Cllr Ward to respond to resident complaint.

20H/006. Motorcycles using the cut through from the High Street to Tenison Manor – Resident request to install no motorcycle signs in walkway. Agreed to send out a limited survey to nearby residents, in case of any objections, before considering installing signage. Cllr Hewitt to draft letter.

20H/007. Overnight parking in layby on Twenty Pence Road – Assistant Clerk confirmed appropriate signage is in place prohibiting overnight parking. SCDC Cllr Wilson has been corresponding with resident, looking into possible options. Current policing policy is that parking enforced by council. This may change after new Police and Crime Commissioner elected in May. Revisit options once new PPC appointed.

20H/008. Problem Parking outside the Co-op – Council felt there were limited solutions to restrict this, and police unlikely to respond to problem parking. Assistant Clerk to advise resident to contact the Co-op to raise their concerns.

20H/009. Parking in bus shelter on Histon Road – Assistant Clerk outlined the background. Highways have stated the bay is not on their records as a bus stop. Assistant Clerk to contact StageCoach to establish whether they recognise the bay as a bus stop, before considering further options.

20H/010. To consider potential Highways projects over the next five years – Cllr Morris circulated relevant section of Neighbourhood Plan. Areas identified as potential projects: Improving pavement between Butchers and Coop and corner of Lambs Lane/High St, 20mph limit in Village core, improving access to Coop car park, improving area around the war memorial.

20H/011. Local Highways Initiative (LHI) bid – To consider potential projects for 2021/22 LHI bid. Could apply for traffic calming measures on Rampton Rd or Twenty pence Rd, as per successful bid on Histon Rd. High St speed survey results could support bid but need further analysis of data. Resolution to appoint a traffic consultant to comment on results of Cottenham speed ATC survey, up to a value of £500, and to use this to inform an LHI bid for either Rampton Road or Twenty Pence Road with a Parish Council contribution of up to £5000. **RESOLVED.**

20H/012. Considerations for next meeting – Draft LHI bid.

20H/013. Date of next meeting: 21st April 2020

20H/014. Close of meeting: 8.59pm

Signed _____ (Chair) Date _____

20H/019. Reports

Clerks report

Highways

(LHO = Highways Officer, AC = Assistant Clerk)

Anything in bold is new or an update

- **Rooks Street** - HO has put forward Rooks St for the slurry scheme; with Network Management to inspect & to state if included in program. 9/1/19 LHO still waiting for Network Management to inspect, IF project got the go ahead, it would be approx. 2 yrs before works would be carried out. Added to rolling program, due to be done 2021/22. 22/8/19 - Footpaths up for slurry sealing in the new year.
- **Wilkin Walk** (High St end) – overgrown laurel and brambles. Removed 28/1/19. (stumps and lots of cuttings left in situ, AC has requested they come back and finish properly). 22/8/19 - Will be cleared and sprayed in next month with a view to grassing in spring 2020 (need further authorisation re. grassing)
- Junction of Victory Way/Lambs Lane - flooding issues raised with HO, awaiting response. Works ordered to install 1/2 gullies in front of bus shelter which should solve issue (within next 12 wks). Works cancelled 25/5/18 as new surfacing has solved issue (AC not convinced and will monitor). Still puddling, reported to LHO 19/10/18 – will be reassessed next financial year (2019/20). 22/8/19 – LHO will check puddling to Victory Way crossings when next wet.
- **Footpath from Pelham Way through to High St** – 13/9/18 LHO confirmed that the tree roots are too shallow for the path to be repaired, unsure what can be done. No footpath budget available - will be reassessed next financial year (2019/20). 21/1/19 LHO hoping to shave tree roots in May 2019. LHO meeting Works Manager w/c 26/8/19 to discuss how to do without damaging neighbouring property.
- **Blocked Gullies** – 22/1/19 jetting ordered for High St; Lambs Lane junction up to Church Lane roundabout. Will be picked up when the gully cleaner does the surface dressing area on Twenty Pence Road (31/8/19). Gulleys were cleared in September, but three still blocked. LHO to send out inspector 16/12. LHO has ordered jetting 17/1/20 **AC reported blocked gulleys on High St 28/02. Works ordered 16/04**
- **Twenty Pence road - surface dressing done.** 25/01/19 – LHO to request Gun Club pay for repairs to junction caused by HCVs delivering there. Repairs made by the Gun Club but they are starting to deteriorate. LHO will monitor (Aug 19).
- **Smithy Fen Bridge** – Asst Clerk reported crack to LHO Dec 2018, awaiting structures team to inspect. (No other reports received from residents). 16/1/21019 requested urgent action (no response). 17/1/19 – LHO reported that structural engineers have visited the site and the bridge is safe. 22/1/19 - bridge inspector has been out to site and confirms that there is no change in the brickwork from the last visual inspection and the current crack is due to damage from a previous impact damage. The main structural arch barrel does not show any further deterioration. They will continue to monitor this spandrel wall and will intervene as necessary. 23/1/19 – CCC bridge inspector has asked Engineers at Skanska to visit and report on this particular issue with the spandrel wall, they will also advise if CCC should add this bridge to our visual monitoring programme at a suitable frequency (quarterly or monthly etc) until they can programme in some repairs longer term.

- **High Street bollards** – CCC will replace any damaged bollards 'like for like'. If we wanted more visible ones, e.g. on the build outs at the north end of the High Street, we would need to fund ourselves. (Approx cost is £1,000 for a bright yellow bollard with keep right arrow). LHO has ordered replacement reflective tape for the 'Cambridge' bollards. Due to be re-taped 2/08/19. 22/8/19 – Still waiting for tape.
- **Denmark Road** – 22/8/19 gullies due to be cleared shortly. LHO will examine report when received to check for specific issues. Works not undertaken last year hence why it may have got worse. Gulleys were cleared in September, but three still blocked. LHO to send out inspector 16/12 LHO has ordered jetting 17/1/20 **LHO due to meet Maintenance Manager at the end of March to discuss Beach Road/Denmark Road and possible long term fix, postponed due to Covid restrictions.**
- **Potholes** – resident admitted to marking up potholes, AC reported to LHO 24/03
- **LHO reported Currently we are restricted to Cat1 defects only. So we are unable to arrange any planned works for the foreseeable future, including patching, drainage repairs etc. 01/04**

From County Highways website:

Coronavirus (COVID-19) service update:

In light of the Government guidance about 'stay at home', after speaking to our contractors and in order to protect the public and our workforce, we have taken the decision to close down all roadwork project sites. The Surface Treatments Programme 2020 is now on hold until further notice.

We want to keep our roads open and available for key workers and emergencies as well as protect the workforce and our contractors who are not able to work whilst adhering to the 2m / 6ft distance rule.

All emergency, safety critical work and essential maintenance will continue and resources will be prioritised for this work to be carried out.

Issues log sent separately

20H/020. Local Highways Initiative (LHI) bid

From: Local Projects <Local.Projects@cambridgeshire.gov.uk>

Sent: 01 April 2020 16:36

To: undisclosed-recipients:

Subject: Local Highway Improvement 2021/22

Good afternoon,

I am pleased to inform you that we are now accepting Local Highway Improvement (LHI) 2021/22 applications!

In light of the current COVID-19 situation, and in relation to the Local Highway Improvement for 2021/22, the deadline of 31st May has been removed and we will be accepting applications until further notice. We will regularly review the situation and provide as much notice as possible of when the submission deadline will be. Once a submission deadline has been agreed, this will affect and have an impact on the Local Highway Improvement timescale throughout the year. We will keep each and every one updated with any amendment and changes throughout this process.

Following the submission date, you will be contacted by an officer to develop your Feasibility Study. They will work with you to ensure your project scope and budget are accurate and achievable. Your Feasibility Study will then be presented to the LHI Member Advisory Panel.

Please ensure you have read through the supporting LHI guidance available online before completing the application. Please complete the application form electronically, save and submit via email Local.Projects@cambridgeshire.gov.uk.

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-your-local-highway/local-highway-improvement-funding/>

Scores for 2020/21 LHI bid (Oakington Road)

Persistent Problem 3.33

Road Safety 3.33

Community Impact 3.00

Added Value 3.67

Overall score 3.33

Scores for 2019/20 LHI bid (Histon Road)

Persistent Problem 4.0

Road Safety 3.67

Community Impact 3.67

Added Value 4.0

Overall score 3.83

Should we resubmit the same planned scheme for Oakington Road (and could we improve on the original application) or submit a new proposal.

Previous application forms for the 2020/21 and 2019/20 LHI bids sent out separately.

20H/021. Highways Volunteering Scheme

Winter volunteers - a big thank you and find out what else Community Highway Volunteers can get involved with

With spring around the corner, and a relatively mild winter almost behind us, we must say a very big thank you to all the volunteers who have taken part in our Community Gritting Scheme over the last few months for all their efforts.

If you'd like to find out more about the Community Gritting Scheme, where local volunteers help to keep their community moving in freezing weather, take a look at our Highways Volunteers webpage.

Our Community Highways Volunteering Scheme also allows parishes, towns and community groups to undertake small scale routine maintenance activities within their own communities, such as:

- Litter picking
- Cutting back vegetation
- Cleaning signs
- Siding of footpaths

There are information packs and FAQs available on the improving highways and the environment webpage.

If you or someone in your parish or town council would like to join any of our schemes or receive more information, please email highways@cambridgeshire.gov.uk or speak to your local highway officer.