

To: Members of Cottenham Parish Council **Community and Leisure Facilities Committee**  
You are hereby summoned to attend a meeting held via Zoom\* on Tuesday 17<sup>th</sup> November 2020 at 7.30pm

## AGENDA

The Public and Press are invited to attend

- 20L/064. Chairman's Introduction and Apologies** - *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.*
- 20L/065. Public participation – \* This meeting will be held virtually using Zoom software** - *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") come in to force on 4 April. The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. To obtain access to the meeting please contact the Clerk who will send you the invitation information. Public question time is dealt with prior to the start of the meeting and doesn't form part of the formal business of the Council. Time is limited to 30 minutes and each member of the public is asked to restrict their comments and/or questions to 3 minutes in order to allow other people to speak without the public session exceeding its allotted time. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.*
- 20L/066. To accept Declarations of Interest and Dispensations** – *i. To receive disclosures of pecuniary & non-pecuniary interests from Councillors on matters to be considered at the meeting. ii. To receive written requests for dispensation. iii. To grant requests for dispensation as appropriate. (NB this does not preclude any later declarations).*
- 20L/067. Minutes** – to resolve that the minutes of the Committee meeting held on the 15<sup>th</sup> September 2020 be signed as a correct record.
- 20L/068. Reports**
- **Clerk report**
  - **Health & Safety reports** – Cllr Bailey
  - **Major developments** – Cllr Morris
  - **Village Hall & Nursery update** – Cllr Morris
  - **Youth update** - Clerk
- 20L/069. Community Facilities Audit** – Consider response to Greater Cambridge Shared Planning Service and SCDC audit of facilities (by 2<sup>nd</sup> Dec) – Clerk
- 20L/070. 2021/22 budget** – consider adding summer skateboard lessons to youth budget (deferred from summer 2020) – Cllr Hewitt
- 20L/071. Grounds maintenance** – consider ground contractor's scope of work for 2021/2 – Cllr Morris
- 20L/072. Kids Club** – consider necessary actions to transfer Cambridge Kids Club into Zone 1 of the new Village Hall when feasible – Cllr Morris
- 20L/073. Office** – Consider actions to transfer Parish Office into new Hall when feasible – Cllr Morris
- 20L/074. Spoil heap** – consider options for temporary or permanent retention on site at the Recreation Ground – Cllr Morris
- 20L/075. New field** – consider appointing a specialist to advise on development options for new recreation space – Cllr Morris
- 20L/076. New Village Hall** – consider options for provision of bar services – Cllr Morris
- 20L/077. Matters for consideration at the next meeting**
- 20L/078. Date of next meeting** – 12<sup>th</sup> January 2021
- 20L/079. Close of Meeting**

