

DRAFT Highways Committee Meeting Minutes

Meeting held online via Zoom on Tuesday 20th October 2020 at 7.30pm

Present: Cllrs Ward (Chair), Morris, Henderson, Stewart, Jones, Hewitt, Wotherspoon and the Assistant Clerk

20H/041. Chairman's Introduction and Apologies – Apologies accepted from Cllr McCarthy (work).

20H/042. Public Participation – None present.

20H/043. To accept Declarations of Interest and Dispensations – None given.

20H/044. Minutes – Cllr Morris asked that under item 20H/032. Reports - Response from Derek Crosby, Cambridgeshire constabulary, the sentence on line 5 be amended to include 'long term' before 'objective', and 'NHP' amended to 'Neighbourhood Plan'. Resolution that the minutes of the Committee meeting held on 28th July 2020 be signed as a correct record, subject to these amendments. Proposed Cllr Henderson and seconded by Cllr Stewart.
RESOLVED.

20H/045. Reports:

- **Clerks Report** – Report noted. Assistant Clerk has been contacted by resident regarding missing 30mph sign on Oakington Road. Has been missing since at least April. Cllr Morris to raise with developer at next Liaison meeting. Query re: Jetting. Still no date. Asst. Clerk has been unable to get an update from Local Highways Officer. Query re: overgrown hedge on Rampton Road. Two week deadline to cut back ends on Friday, Asst Clerk to check next steps if not cut back by then.
- **Local Highways Initiative (LHI) schemes** – Report noted. Pole for Mobile Vehicle Activated Sign (MVAS) installed in wrong location, due to be installed in correct location on Histon Road in next few weeks. Asst. Clerk to check timings for feasibility study for current round of LHI schemes. Management plan and risk assessment needed for using MVAS.
- **New Cycleways (Oakington & Waterbeach)** – Report noted. Noted that work on footbridge over A10 has begun.
- **School Streets Scheme** – Report noted. Cllr Wotherspoon expressed disappointment in how few schools have been successful in getting a road closure. It was suggested a modal filter on Lambs Lane may help reduce traffic. Difficulty recruiting volunteers to man Recreation Ground car park closure to allow for parents to queue along entrance to Recreation Ground at school collection time. School due to review collection procedure at half term. Cllr Morris to email headteacher to see if they will be making any adjustments.
- **Remembrance Day** – Report noted. Publicity of online event/doorstop silence has now started.
- **Emergency Active Travel Funds Tranche 2** – Report noted. Cllr Wotherspoon to enquire when work is likely to start.

20H/046. Budget projection – deferred to follow item 20H/051.

20H/047. 20mph zone in Cottenham – To consider results of recent speed surveys and possible next steps in implementing a 20mph zone within Cottenham. Both Demark Road and High Street by Curry Palace showed average speeds below 24mph. Speeds on High St by Baptist Church just above 24mph. County Highways have expressed that speeds need to be 24mph or below to implement 20mph zone, and have concerns for a 20mph zone on the High Street due to high numbers of HGV's using the route. Believe our data shows numbers of HGV's are low, 88% vehicles are cars or delivery vans. Could change scope of 20mph zone to stop before the Baptist Church. Suggested layout of 20mph zone was based on Redrow's plans for traffic calming on Rampton Rd, however speed cushions have been removed from latest plans. Could remove Rampton Rd from zone, however lowering speeds there could help link new developments to centre of village. Suggested that Redrow might have removed speed cushions due to shared

responsibility of developers. Cllr Wotherspoon suggested County Highways taking an overly strict reading of guidance related to average speeds. Resolution to go back to County Highways for clarification on their reservation on implementing a 20mph zone in Cottenham. Proposed by Cllr Hewitt and seconded by Cllr Stewart. **RESOLVED.** Resolution to write to Redrow/Persimmon to ask why speed cushions have been removed from proposals. Proposed by Cllr Hewitt and seconded by Cllr Ward. **RESOLVED**

- 20H/048. Government Consultation: Pavement parking: options for change** – To consider response to consultation. Consultation noted.
- 20H/049. Community Gritting Scheme** – to consider participation in County scheme for winter 2020/2021. Resolution to participate in Community Gritting Scheme for 2020/21. Proposed Cllr Ward and seconded by Cllr Hewitt. **RESOLVED.**
- 20H/050. Amendment to Highways Committee Terms of Reference** – To consider asking Full Council to approve an extension to Highways Terms of Reference to include surface water drainage issues. Cllr Morris ran through the proposal to extend Highways Terms of Reference to include jetting of gullies in low lying and core areas of village, and management of water drainage systems for Tenison Manor, Brenda Gautry Way, Racecourse View, and new developments on Oakington/Rampton Rd. Questioned how these would be managed; likely a working party. Query regarding costs of contractor; funding from developers for drainage systems. Jetting likely to be same company County use. If funding through precept, suggested we would need to justify to Parish the extra cost for work County Highways already do, and query whether we need wider consultation. This would be a decision for Full Council as they agree final budget. Query regarding how often gullies currently jetted and how much of a problem it is. Cyclic jetting regime by County insufficient and has been an ongoing issue, as shown in previous Clerk's reports. Risk that we are seen as taking over responsibility of jetting, and any problems then fall on us. Concerns over wording: jetting "at least annually" as budget may not allow for this. Co-ordination over SCDC street sweeping and CCC gulley jetting needed, CPC can do this. Cllr Hewitt left the meeting at 9.00pm. Resolution to ask Full Council to approve an extension to Highways Terms of Reference to include surface water drainage issues as detailed in the reports pack, subject to removal of "at least annually" from wording. Proposed Cllr Ward and seconded by Cllr Morris. **RESOLVED.**
- 20H/051. Gulley Jetting** – To consider cyclic maintenance of central area key gullies and laterals – Cllr Morris ran through proposal for additional jetting of central gullies and laterals. Current cyclic jetting by Highways not enough. Cllr Morris is getting estimates and has suggested £10,000 for next years budget to be agreed by FLAC. Resolution for recommendation to Full Council that up to £10,000 for cyclic jetting of central area of key gullies and laterals be included in the budget. Proposed Cllr Morris and seconded by Cllr Jones. **RESOLVED.**
- 20H/046. Budget projection** - To consider the 5-year plan and see whether this meets the needs of the Highways Committee for budgeting purposes. This year the committee have spent £795 on speed surveys, committed to £4,974.91 for LHI work on Histon Road, and due to receive a bill shortly for work completed. From areas identified as potential projects, path between butchers and Co-Op seen as priority. Estimated that this could cost around £30,000 based on previous pavement works. Propose this amount to FLAC and obtain quotes to provide a more accurate estimate for Full Council budget decision in January. Cllr Morris to approach Durman Stern for a quote. Query where suggested projects came from. Asst. Clerk confirmed items decided last January. Need to look again at list to possibly expand, and then prioritise and look at possible costs. For 21/22 would need budget of £35,000 to include pavement improvement and LHI bid. Resolution to request a budget of £35,000 for 21/22 to include a project to improve the safety of the pavement between the butchers and the Co-Op. Proposed by Cllr Ward and seconded by Cllr Morris. **RESOLVED.**

20H/052. Considerations for next meeting – Modal filter on Lambs Lane, review Terms of Reference, review 5 year plan, school collection procedure.

20H/053. Date of Next meeting – 17th December

20H/054 Close of meeting - 9.44pm

Signed _____ (Chair) Date _____

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