

**Finance, Legal and Administration Committee (FLAC) Minutes**  
Meeting held via Zoom on Tuesday 8<sup>th</sup> December 2020 at 7.30pm

**Present:** Cllrs Bolitho (chair), Collinson, Jones, Morris, Young, Clerk & RFO

**20F/069. Chairman's Introduction and Apologies for absence** – Cllr McCarthy (work)

**20F/070. Appoint a chair for FLAC committee** – Resolution to appoint Cllr Bolitho as the chair of the FLAC committee - **RESOLVED**

**20F/071. To accept Declarations of Interest and Dispensations** – None given

**20F/072. Minutes** –Resolution that the minutes of the Finance Committee meeting held on Thursday 12<sup>th</sup> November 2020 be signed as a correct record. **RESOLVED.**

**20F/073. Public Participation** – One member of the public present.

**20F/074. Management Accounts (to 30<sup>th</sup> November 2020)** – Cllr Young requested that the three s106 figures in the income section from May 2020 be shown in the same way as the later figures in July and September for consistency. Query over the loan repayment in April being included in the expenses section, it was explained that this was because the figure was accrued in the year end accounts, future loan repayments will be taken from the Hall/Nursery reserve. Cllr Morris spoke about the Hall/Nursery fund shortfall and the options being examined to help this situation. Resolution to allow Cllr Morris to contact our MP Anthony Browne asking for support with contacting the parish borrowing team at MHCLG, as communication from them has not been forthcoming and the loan application was submitted approximately 8 weeks ago - **RESOLVED.** With the above amendments to the three figures the committee were satisfied that the management accounts are an accurate record.

**20F/075. Bank Reconciliation (to 30<sup>th</sup> November 2020)** - The RFO and Cllr McCarthy completed a bank reconciliation. The committee were satisfied that the bank reconciliation is accurate record.

**20F/076. Budget planning 21-22 - consider likely income/expenditure** – The committee continued the process of looking at our expected income and expenditure for the next financial year (April 1st, 2021 to March 31<sup>st</sup>, 2022). Tax base for 21-22 is 2434. The RFO had updated the spreadsheet to show last year's budget figures and the first half of this year for comparison. Standing orders suspended at 8.11pm for the member of the public to speak about the budget. The committee looked at priority/essential spending and items that could wait and be considered in future years. Standing orders reinstated at 8.16pm. There was discussion around the expected income from the Village Hall next year and the uncertainty surrounding this. Cllr Young left the meeting at 8.29pm. The RFO will summarise the discussion and update the spreadsheet for consideration at the full council meeting on the 12<sup>th</sup> January. It was noted that the date for submission of the precept to SCDC is the 20<sup>th</sup> January 2021 which is earlier than previous years.

**20F/077. Consider commenting on the Cambridgeshire and Peterborough combined authority draft budget for 2021/22** – Cllr Morris had looked at the draft budget and summarised some interesting areas including the A10, affordable housing, Cycling and Walking projects. Resolution to allow Cllr Morris to make a representation to them about some of these issues - **RESOLVED**

**20F/078. Consider sharing information with Future Parks Accelerator (FPA) Project** – The committee studied a draft document detailing our expenditure on our open spaces and projects/improvements that we would like to carry out but have insufficient funds. Resolution that this document be submitted to Future Parks Accelerator Project - **RESOLVED**

**20F/079. Matter for consideration at the next meeting** –

**20F/080. Date of next meeting** – TBA

20F/081. Close of meeting – 8.54 pm

Signed \_\_\_\_\_ (Chair) Date \_\_\_\_\_