

DRAFT Highways Committee Meeting Minutes

Meeting held online via Zoom on Thursday 17th December 2020 at 7.30pm

Present: Cllrs Ward (Chair), Morris, Henderson, Stewart, Jones, Hewitt, and the Assistant Clerk

20H/055. Chairman's Introduction and Apologies – Apologies accepted from Cllr Wotherspoon (personal) and Cllr McCarthy (sick). Cllr Dence (Rampton Parish Council) joined the meeting at 7.33pm

20H/056. Public Participation – Standing Orders suspended 7.33pm. Cllr Dence attending on behalf of RPC in relation to item 20H/060. RPC interested in reducing the speed limit on Rampton Road, between Cottenham and Rampton, to 40 or 50mph. They have concerns over escalation of speed along a short stretch of road, and already experience problems with vehicles not reducing their speed as they enter Rampton. Standing orders reinstated 7.35pm.

20H/057. To accept Declarations of Interest and Dispensations – None given.

20H/058. Minutes – Resolution that the minutes of the Committee meeting held on 20 October 2020 be signed as a correct record. Proposed Cllr Hewitt and seconded by Cllr Henderson.
RESOLVED.

20H/059. Reports:

- **Clerk's Report** – Noted. AC still experiencing difficulties getting updates from Local Highways Officer. Recent whole system gully jetting was ordered by Highways Network Management dept. LHO has order for additional, more thorough cleaning in areas affected by flooding. Footpath to Persimmon site – due to be completed in January but nothing currently scheduled on one.network website. Clerk checking with Persimmon when work due to start. SCDC Cllr Wilson exploring possibility of temporary path in interim. Query regarding proposed cycle path to Oakington and possibility of cyclists crossing road. Cycle path not likely to in place in short term. Cllr Ward setting up a Community Flood Action Group, some interest from residents following article in newsletter. No change currently to School collection procedure.
- **Local Highways Initiative (LHI) schemes** – Report noted. Should receive feasibility study for 21/22 bid in next few weeks.
- **20mph zone** – Response from Redrow noted. Results of third speed survey showed average speed under 24mph. Two of three speed surveys showing an average of under 24mph. Cllr Wotherspoon not yet able to meet with County Highways to discuss proposal but has been in contact with other relevant bodies looking at how to sustain a 20mph limit. Can use measurements from core hours, rather than full 24 hours. Cllr Ward to examine data in more detail in January, and forward findings to Committee members. Discussion of report circulated by Cllr Wotherspoon prior to meeting, and whether it shows a reduction in HGV movement through the village. Standing Orders suspended 7.58pm. Query whether Rampton PC have explored possibility of 20mph zone. Cllr Dence will check. Standing Orders reinstated 7.59pm.

20H/060. Speed limit between Cottenham and Rampton – To review Rampton Parish Council's request to work together on a project to alter the speed limit and/or adding buffer zones between Rampton and Cottenham. Cllr Morris has recently received correspondence from RPC Chair on this matter. Housing developments on Rampton Road and associated street lighting are likely to result in a 40mph limit extending out of the village but will still leave a stretch at national speed limit. Current Highways policy is for speed limit to reflect drivers sense of place; the more built up the lower the limit. Query how limit was reduced to 50mph between Histon and Cottenham. This was lowered several years ago, possibly different policy in place then. Concerns that faster traffic entering Cottenham may come round bend into stationary traffic waiting to turn right into Redrow estate. Likely that existence of new developments will slow traffic. Query as to what Rampton PC are looking for from CPC. Standing orders suspended 8.05pm. Cllr Dence stated they are looking for

CPC's views and to ask what action we may be planning to take. Will inform whether they make an application to reduce the limit themselves, or possibly work together on this. Suggestion to write to County Highways requesting that the limit between the villages be reduced to 50mph. Standing Orders reinstated 8.07pm. Noted that speed limit on stretch between Willingham and Longstanton has been lowered to 40mph. Query regarding how built up the road is. Cllr Jones to check the extent of the 40mph limit outside Willingham. AC to contact Willingham PC to ask if they lobbied for this reduction. Resolution that Cottenham Parish Council are in support of extending the 40mph limit beyond the limit of the housing estates on Rampton Road. Proposed Cllr Ward and seconded by Cllr Stewart. **RESOLVED.** Cllr Dence left the meeting at 8.13pm.

- 20H/061. 5-year Strategy** – To review the 5-year Highways Strategy. Noted it should be a four year strategy as stated by TOR. Previous plan from 2014 started as wish list, informed by consultations with 50-60 residents. Indicative costs included, prioritised and then items spread over several years. Focus on pavements and creating a mobility scooter friendly route from areas of sheltered housing to centre of village. Includes items County Highways have responsibility for. Even if not CP responsibility, CPC can lobby for the work to be done. Also provides a wish list if additional money available from developers. Use same structure for future list of projects. Cllr Ward, Hewitt, Henderson and Stewart to work on list of priorities for review at next meeting. Possibility of actioning work ourselves rather than going through LHI process. Discussion regarding steering S106 funds to our priorities. Current S106 funds already allocated.
- 20H/062. Highways Committee Terms of Reference** – To review the Highways Committee's Terms of Reference. Queried whether we could make use of ability to add ad-hoc members to committee. Residents from new housing developments may have an interest in footways and drainage. Discussion regarding wording of section 3. a) and if it needed amending. Cllr Hewitt left the meeting at 8.39pm. Section 7. b) 'one other person' to be amended to 'one other councillor'. Clarification that 'Clerk' refers to Clerk of the Committee. Resolution to change wording of section 7. a) from 'one other person' to 'one other councillor' and to adopt the Terms of Reference. Proposed Cllr Ward and seconded by Cllr Jones. **RESOLVED.**
- 20H/063. Maximum waiting limit in parking bay outside the Post Office** – to consider request from the owner of Shaun's News to enforce the 30-minute maximum stay in the parking bay outside the shop. Noted not only a problem for this parking bay, experienced in other areas of the village. Parking is currently regulated by Police. Current policing policy does not give priority to dealing with problem parking. This could change following Police and Crime Commissioner election in May 2021. Noted previous owner put cones out prior to deliveries. AC stated that the owner has been putting notes on cars, which has had some effect but still facing problems. Noted there was a link on police website to report issues, including antisocial parking. Questioned whether notes left on vehicles could state from CPC. AC to check powers. Resolution for Cllr Ward to respond to owner of Shaun's News, to discuss situation and see if there is anything CPC can do. Proposed Cllr Ward and seconded by Cllr Morris. **RESOLVED.**
- 20H/064. Highways Service Stakeholder Survey** – To consider a response to the Highways Service Stakeholder Survey. Cllr Morris ran through survey and suggested responses. Cllr Ward to draft a response and send to committee members before responding under delegated representation. AC requested that response includes a comment on lack of communication, and suggested a liaison group with local clerks and LHO and/or other Highways representatives would be useful.
- 20H/065. Considerations for next meeting.** Draft Highways report to full council. Review of list for four year plan. Modal filter on Lambs Lane. School collection procedure.
- 20H/066. Date of Next meeting** – 23rd March 2021
- 20H/067. Close of meeting** - 9.21pm

Signed _____ (Chair) Date _____

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