

Community and Leisure Facilities Committee Minutes

Meeting held via Zoom on Tuesday 17th November 2020 at 7.30pm

Present: Cllrs Hewitt (Chair), Bailey, Henderson, Jones, Morris, Stewart, Louise Cooke (Tennis), Karl Miles (Colts), Alan Raven (Cricket), Andrew King (Groundsman), Ian Stuchbury (CUFC), Eddie Murphy (Rugby), Noel Hughes (Tennis) & RFO

In attendance: 1 member of the public

20L/064. Chairman's Introduction and Apologies – No apologies received.

20L/065. Public participation – No questions.

20L/066. To accept Declarations of Interest and Dispensations – None received.

20L/067. Minutes – Resolution that the minutes of the Committee meeting held on the 15th September 2020 be signed as a correct record. Proposed Cllr Stewart and seconded by Cllr Henderson.

RESOLVED

20L/068. Reports

- **Clerk report** – Report noted. Defibrillator parts due to expire soon. Cllr Henderson is going to call Community Heartbeat to source replacement parts.
- **Health & Safety reports** – Report noted. Recent updates –Vandalism on the railings at the back of the Skatepark, Clerk has been made aware. New signage has arrived and will be put up in the next day or two.
- **Major developments** – Report noted. Bellway now have a provisional schedule for pavement work. Persimmon will not be starting work on the roundabout until next year and this work will take approximately two months to complete, disruption is anticipated. Redrow have started work on site ahead of planning conditions, causing some conflict, this does mean that s106 monies will become available to us sooner. There have been constructive conversations between This Land and the Parish Council, it is likely that they will appeal, there are hopes that new plans will be improved and take into account the parish council views.
- **Village Hall & Nursery update** – Report noted. There are five spaces available to rent out in the hall. Practical completion is expected in early January. Emergency access road needs attention as does gate for the car park, lighting in the car park and the purchase of basic furniture for the hall. An application has been made for extended borrowing.
- **Youth report** – Report noted. Update received from the Connections Bus in what they can offer which includes a babysitting course and detached youth worker visits. The committee would be willing to support the purchase of the babysitting course sometime next year. To be included as an item at the next full council meeting in December.

20L/069. Community Facilities Audit – Greater Cambridge Shared Planning Service and SCDC audit of facilities is available for comment. Cllr Morris agreed to look at this and bring it to the next full council meeting on 1st December. Deadline is the 2nd December.

20L/070. 2021/2022 budget – Alongside the babysitting course CALF has asked for an item on the full council agenda in December to consider adding summer skateboarding lessons to the youth budget for 2021.

20L/071. Grounds maintenance – The groundsman scope of work for 2021/22 has been reviewed. Cllr Morris to send out a more detailed schedule to other committee members. Cllr Hewitt asked that Fen Reeves be added. Some discussion around a troublesome hedge in field 2 alongside the second pitch, could do with some attention as several footballs have been lost both over and in the hedge. Also, some discussion around the bins at the recreation ground; Cllr Hewitt, and

Stewart to talk to Clerk about locations of bins and these can then be added to the groundsman contract.

- 20L/072. Kids Club** – Spoke about actions needed to transfer Cambridge Kids Club into Zone 2 of the new Hall when feasible. Fit out for this would not be too expensive. The contract between Kids Club and the Parish Council needs to be agreed; Kids Club have suggested a fee which relates to percentage of sales. There was a working party agreed at the last full council meeting, some concerns about the remit/membership of the group which will need clarifying at the next full council meeting before the contract can be negotiated and agreed.
- 20L/073. Office** – discussion around actions needed to transfer Parish Office into new Hall. This could happen in mid-January but need to purchase appropriate storage and basic furniture first. Some discussion around staff working in the office during the pandemic which will require further discussion.
- 20L/074. Spoil heap** – There is a need to remove topsoil from its current location on the recreation ground. There are legal and practical concerns. Legal aspects need to be clarified with Wilby and Burnett and the practical issues surrounding moving the soil around the recreation ground need to be addressed as groundman concerned about damage to the rec. SEH to be asked how this might be managed to minimise damage.
- 20/075. New field** – This Land are currently indicating that they may be willing for us to purchase a piece of land at the recreation ground for £1. Discussion centred around the hire of a specialist consultant to look at this space in conjunction with the interested clubs to create a plan for its usage. Noel Hughes left the meeting at 8.51pm. The committee discussed the need for more assurance from This Land that the land will be available to the Parish Council. Subcommittee consisting of Cllr Hewitt, Eddie Murphy, Louise Cooke, Alan Raven, Ian Stuchbury, Cllr Stewart & Karl Miles set up with the purpose of negotiating a tendering process for professional services to design this part of the recreation ground.
- 20L/076. New Village Hall bar services** – The committee looked at the previous provision of bar services in the old village hall, which was run by volunteers. The PC have options to explore regarding the provision of bar services, firstly talk to Cottenham United Sports and Social Club (CUSSC) to see what their interest might be in running the new bars or look at a competitive procurement process. The committee agreed for Cllr Hewitt, Jones and Stewart to contact members of CUSSC to see if they are interested in further discussions re running the bar, what they could offer and whether this is in line with the parish council expectations. Cllr Hewitt lost internet connection at 9.17pm and was unable to re-join the meeting.
- 20L/077. Matters for consideration at the next meeting** - Use of changing rooms for the football club – Ian Stuchbury
- 20/078. Date of next meeting** – 12th January 2021
- 20/079. Close of meeting** - 9.26pm

Signed _____ (Chair) Date _____