

AGENDA REPORTS PACK

HIGHWAYS COMMITTEE

16th September 2021

21H/018. Minutes

Highways Committee Meeting Minutes

Meeting held online via Zoom on Tuesday 23 March 2021 at 7.30pm

Present: Cllrs Ward (Chair), Morris, Henderson, Stewart, McCarthy, Wotherspoon and the Assistant Clerk
In attendance: one member of the public

- 21H/001. Chairman's Introduction and Apologies** – Apologies accepted from Cllr Hewitt (work). Cllr Wotherspoon to leave the meeting briefly at 8pm.
- 21H/002. Public Participation** – Standing Orders suspended 7.33pm. Resident attending to speak about Lambs Lane; previously emailed regarding dangers of street, vehicles mounting the kerb and speed of traffic. Cllr Ward explained that while CPC have little powers regarding highways issues, they can lobby for change. Resident stated that large vehicles still using road despite weight restriction. Has been in contact with police, who are unable to monitor regularly due to budgetary constraints. Standing orders reinstated 7.40pm.
- 21H/003. To accept Declarations of Interest and Dispensations** – None given.
- 21H/004. Minutes** – Resolution that the minutes of the Committee meeting held on 17 December 2020 be signed as a correct record. Proposed Cllr Stewart and seconded by Cllr Henderson. **RESOLVED.**
- 21H/005. Reports:**
- **Clerk's Report** – Noted. Clerk has spoken to Local Highways Officer regarding outstanding gully cleansing; Highways experiencing difficulties with their contractor. Highways maintenance contract changing hands shortly, so experiencing disruption due to this. Things may settle once new company has taken over. Confirmed that slurry sealing on Rook street taking place this year, but no date yet.
 - **Local Highways Initiative (LHI) schemes** – Report noted. Cllrs Ward, McCarthy and Hewitt to cover management of MVAS speed sign, risk assessment needed. Asst Clerk to enquire with engineer regarding post for MVAS. Cllr Wotherspoon left the meeting at 7.55pm. Have received confirmation that LHI bid for Oakington Road speed reduction measures was successful, subject to final approval in May. Lambs Lane potential location for additional MVAS post.
 - **Cycle paths** - deferred until later in the meeting
 - **Cycle stands** - deferred until later in the meeting
 - **Maximum waiting limit in parking bay outside the Post Office** – Query whether anyone has spoken to owner since previous meeting. Cllr Ward has spoken to him, he is aware it is two spaces affected, has experienced issues with deliveries. Things have improved slightly since putting notes on vehicles. Asst Clerk has spoken to LHO, who will mark up the two restricted bays. Discussion regarding parking enforcement and use of parking meters. Cllr Wotherspoon re-joined the meeting at 8.04pm.
 - **Cycle Stands** – CCC Tranche 2 Active travel stands will not be implemented until May. No further communication from Redrow regarding their planned sites for stands, following CPC comments from 21st February Planning Committee meeting.

- **Cycle paths** – Cottenham to Oakington – Almost completed transactions with all landowners along route – none objecting to scheme. Cottenham to Waterbeach – CCC officers have put in bid for Northstowe phase 3 s106 funding; eligible as Waterbeach station serves Northstowe. Once confirmed they will pursue negotiations with landowners. Understand concerns over creating public access to land and issues with fly tipping. No date for phase 3 to go to planning committee, likely no earlier than June.

21H/006. Future arrangements for Recreation Ground access road during school pick-up times – Cllr Ward has spoken to headteacher of Cottenham Primary. He understands that the school now need to manage the road closure. Less of a danger now building works have finished. The school will take over from beginning of summer term, after the Easter break.

21H/007. Modal filter at junction of Lambs Lane & Rampton Rd- Cllr Wotherspoon ran through what a modal filter would involve. Cllr Wotherspoon envisioned it as part of wider plans for 20mph zone, not a stand-alone scheme. Need to gather residents' opinions, making them aware of cons as well as pros, to gauge how much support the scheme would have. Discussion regarding traffic and speeding along Lambs Lane, and other forms of speed reduction measures such as speed humps, and pedestrian crossing. Standing orders suspended 8.24pm. Resident spoke regarding concerns over speeding, and cars mounting pavement. Concerned that residents on Lambs Lane need to be asked their opinion on modal filter, not just surrounding roads. Standing orders reinstated 8.25pm. Cllr Wotherspoon to survey public opinion to gather evidence base. Cllr Ward willing to support with this.

21H/008. 20mph Zone – Close to 24mph needed for 20mph zone. Cllr Wotherspoon stated informal traffic calming, such as parked cars, may be enough to lower it. Reducing speed is not enforced by police, physical barriers needed. Discussion regarding speed mitigations as part of Redrow development, and why they disappeared from the plans. Cllr Wotherspoon to find out more from County Highways. Round-a-bout design still not signed off; Persimmon have not released design yet.

21H/009. Annual Parish Meeting – to consider items to report at APM on 27th April 2021. Cllr Ward to write a report covering LHI bid for Oakington road, 20mph zone plans, gully cleansing, and 4-year strategy. Will circulate draft to rest of committee.

21H/010. CPC Highways 4-year strategy – To review draft of 4-year Highways strategy. Budgets need updating based on prices on County Council Highways website. Prices seem high compared to independent quotes, Cllr Wotherspoon stated questions being asked as part of change of maintenance contract at County Highways. CPC can purchase improvements from 3rd party, if safety audits conducted by County, roughly 3rd of the overall cost. Discussion regarding prioritising items; cost/benefit, proportion of residents who benefit and strategic value. Resident left at 8.45pm. Could get feedback from Traffic and Transport group, once further refined. Public benches to make walking more accessible. Cllr Henderson to review pavements and possible locations for benches. County Transport Improvement Programme – includes cycleway to Wilburton. Cllr Wotherspoon to check what is included for Cottenham. Parking enforcement: could lobby SCDC to

include Cottenham in their patch, but was stated this may displace cars to more dangerous locations. Working party to meet after Easter break to discuss further.

21H/011. Considerations for next meeting – Parking enforcement, 20mph zone, duelling of A428.

21H/012. Date of Next meeting –15th June 2021

21H/013. Close of meeting - 9.12pm

Signed _____ (Chair) Date _____

21H/019. Reports

Clerk's Report

(LHO = Highways Officer, AC = Assistant Clerk)

Anything in bold is new or an update

- **Rooks Street** - HO has put forward Rooks St for the slurry scheme. Pre-patching work was done 1/7/20. 05/1/21 LHO checking programme. 1/3 Network Manager confirmed will take place this year, waiting for date. 7/06/21 scheduled for 1st July. 1/7/21 - Didn't take place, LHO to chase for new date.
- **Wilkin Walk** (High St end) – overgrown laurel and brambles. 11/3 Cutting back vegetation could be carried out by volunteers under the Community Highways Volunteering Scheme
- **Junction of Victory Way/Lambs Lane** - 5/1/21 LHO to assess once drainage issues resolved in Victory Way. May require additional gully on Lane to reroute water into Victory Way. 01/07/21 AC chased up with LHO. Still needs to investigate cause.
- **Footpath from Pelham Way through to High St** –Resurfacing is beyond LHO's budget, but any Cat 1 issues will be fixed. 01/07/21 £50 million of funding available for footpaths. LHO has applied for resurfacing of footpaths on Pelham Way, including footpath to green.
- **Blocked Gullies** –Map of blocked gullies plotted <https://www.google.com/maps/d/viewer?ll=52.28948573227372%2C0.13009784187969053&z=15&mid=18l3xmqXhuTs738MzuraGOCov6Xrx1Bf9> cleansing started week commencing 16/11/20, and is ongoing. LHO has commissioned works along the roads worst affected by the flooding to jet all the main lines and check for any issues on the drainage runs. In particular Beach Road, High Street and Denmark Road. This will be in addition to the gully cleansing arranged by Network Management. 5/1/21 November gully cleansing missed Beach Road, LHO aware, and checking with team responsible to check if finished/let them know Beach Rd still to do. 11/03 LHO currently surveying Beach Road drainage to investigate cause of issues. Still waiting for ADC to carry out additional cleansing, having issues with them. All work due to be complete by 31/3. LHO hasn't received reports on gully cleansing done in Nov. Beach Rd and top of Green two areas known to have been missed. 01/07/21 Corbett street jetted recently and

system clear. Still waiting for outstanding scheduled works, LHO not receiving reports currently. Changing to new system, with jetting of half County each year over next two years, before a new programme of jetting is scheduled.

- **High Street bollards** – 01/07/21 9 bollards scheduled for replacement on High St in next two weeks.
- **Denmark Road** –17/1/20 LHO due to meet Maintenance Manager at the end of March to discuss Beach Road/Denmark Road and possible long term fix, postponed due to Covid restrictions. 22/05 Possible funding for surface work to Denmark Road from Junction of Rook st to Brenda Gautrey Way. 01/07/21 LHO still exploring funding possibilities.
- **Flooding on Broad Lane/High Street junction** – Highways have jetted, LHO reported further investigation required, due to take place in next week or so 06/5 further jetting 21/5 broken drainage pipe. LHO to schedule repair 11/06/20 -18m of blockage on Broad Lane possibly due to crushed/collapsed pipes. LHO to discuss next steps with Manager once mapping report received from ADC. 18/6 flooding to two properties reported. 23/6 LHO costing work today, likely to be done in August. Will pump any flood water that occurs before then. Test holes and jetting required to determine scope of work, possible 3+ day road closure required. 06/11 Works have now been completed to fix 2 breaks in this pipe and the system is now flowing. Due to the age and construction of this system it has been referred to our capital projects team to renew the piping along this stretch to prevent further failure. 5/1/21 LHO Waiting to hear if funding available to replace whole run, will know in next month or two.
- Missing 30mph sign Oakington Rd- 01/0/7/21 LHO has spoken to Development Management regarding missing 30mph signs. Has requested they put in temporary signage until official signage in place. Possibility that the 30mph limit will move, TTRO in place as part of planning application. Chasing up other issues on Oakington Road, including raised manhole cover
- 11/3/20 LHO to mark-up 2x limited parking bays by Post Office
- 05/3/20 Missing Solar Studs on Rampton Road Cycle path .**27/08 solar studs confirmed as replaced**
- County Highways have confirmed we have been awarded funding for Oakington Road LHI scheme, and the design has been circulated to the Highways Committee
- **06/08 Assistant Clerk attended Highways Liaison meeting with Cllr Gough and Dennis Vacher, Highways Maintenance Manager, as LHO on sick leave. List of issues passed on to Dennis to investigate in LHO's absence. Next meeting Nov/Dec**
- **LHI work on Oakington Road postponed following resident consultation. Engineer to redesign plan to move give way point further west towards new developments**

Local Highways Initiative (LHI) schemes – Assistant Clerk

Oakington Road LHI (2021/22 bid)

Bid submitted for traffic calming on Oakington Road:

- Introduction of a 40-mph buffer
- A chicane feature as you enter the 30mph limit
- Remarking the 30mph roundel plus red surfacing and dragon's teeth
- Two new sockets to mount our existing MVAS camera, one at the 30pmh limit and one 330 meters inbound from that point.

Additionally, MVAS sockets on other arterial roads (Rampton Road, Beach Road, Twenty Pence Road) and within the village centre.

Following our consultation with nearby residents, County Highways have reviewed the proposed layout of works and will move the give way feature further southwest to accommodate the developments as well. As such should the speed limit here be 40mph or 30mph they will install the give way feature. The Parish Council have not yet seen the redesigned plans, but a TTRO application has been made to carry out the work between 11th and 15th October.

Management of MVAS sign – Assistant Clerk

To follow

County Councillor report

To follow

Installation of new cycle stands – Assistant Clerk

Redrow funded cycle stands at Denmark Rd junction, Telegraph St junction and Lambs

Lane junction

Representatives from Vectos wrote to the Parish Council regarding the Redrow funded cycle stands, with planned proposals for their locations. These plans were reviewed at a meeting of the Planning Committee on February 21st, the relevant minutes from this meeting are included below:

21P/017. Cycle Stands - consider Redrow-proposed locations for cycle stands - The new cycle stands need to be in places where users would need them (e.g., near shops and other destinations) and where they do not adversely affect their surroundings. On this basis: the 4 stands to be sited at the junction of Telegraph St and High St are acceptable. The 8 + 5 cycle stands proposed near the junction of Lambs Lane and High St are not acceptable, as they are some distance from shops/destinations so would not be used and also create obstacles/clutter on pavements in a conservation area. A much reduced number (2) would be acceptable. The 5 + 7 stands located near the junction of Denmark Rd and High St and the listed War Memorial are not acceptable although a much-reduced number (2) would be acceptable. Furthermore, since the stands are to be sited on pavements, we feel it is important that they have a taper plate so that they do not create obstacles for the visually impaired.

No further update has been received.

CCC Tranche 2 Active travel stands at Pound Car Park, Co-Op and Butchers

These were previously reported as not due to be installed until May. No update has been received, Assistant Clerk has asked Cllr Gough to follow up.

SCDC Zero Carbon Communities grant funded stands at WARG field and Fen Reeves – Cllr Hewitt

Following an application to the Zero Carbon Communities grant, the District Council has approved a grant of £1,550 to Cottenham Parish Council, to provide cycle stands at WARG field, off Histon Road, and at Fen Reeves Wood on Twenty Pence Road. This will need to be spent by December 2021.

Bridleway applications on Church Lane, Long Drove - Assistant Clerk

From: James Stringer <James.Stringer@cambridgeshire.gov.uk>

Sent: 08 July 2021 10:00

To: 'clerk@cottenhampc.org.uk' <clerk@cottenhampc.org.uk>

Subject: M103-M106 applications to record a public bridleway on the Definitive Map and Statement

Dear Cottenham Parish Council,

For your information

Please find attached plans associated with four applications for Definitive Map Modification Orders to add public bridleways in the parish of Cottenham to the Definitive Map and Statement in Cambridgeshire. If you would like a copy of the applications, please let me know.

The applications has been made by a volunteer on behalf of the British Horse Society who are looking to record as many routes as possible on the Definitive Map and Statement before 1st January 2026 when the Countryside and Rights of Way Act 2000 will have the effect of extinguishing certain routes which are not already recorded on the Definitive Map.

The County Council currently has a backlog of applications and generally processes applications in the order that they are received. In certain circumstances, such as where the route applied for is likely to become permanently obstructed as a result of development, applications may be given a higher priority and dealt with out of turn. These cases has been placed in positions 28-31 of 40 on our list and so it is estimated that it will be a minimum of four years before we are able to start investigating the applications.

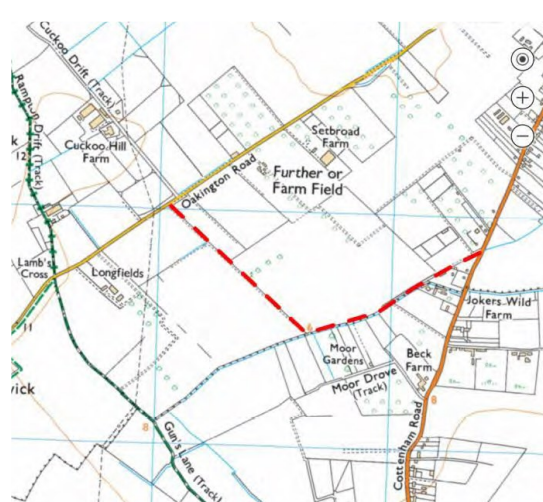
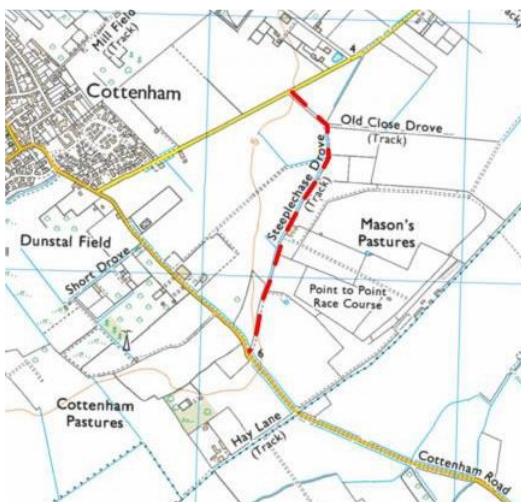
Please let me know if you have any questions about this matter.

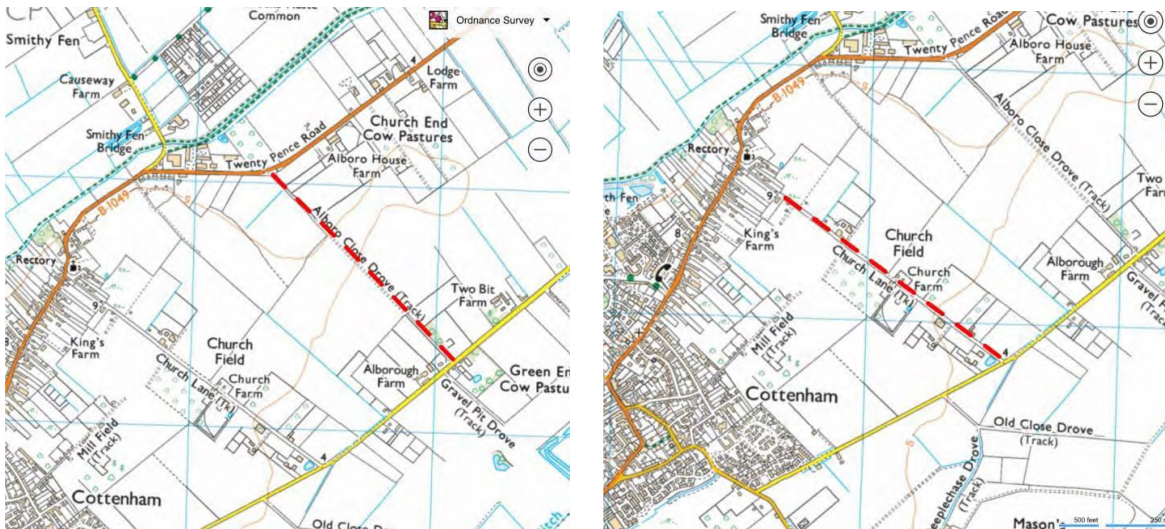
Kind Regards,

James Stringer

Asset Information Definitive Map Officer

Maps from applications shown below





20mph Scheme- Cllr Hewitt/Ward

Consider next steps for implementing 20mph zone in Cottenham.

Before asking residents whether they support the idea we need to understand exactly what is possible.

- how CCC Highways policy has changed since May
- what conditions now have to be met by communities requesting 20mph zones in certain areas
- what areas of the village could qualify for 20 mph (essential if we are to ask residents what they think about it)
- what costs would be involved etc
- then to cover 20mph in an additional committee meeting, which Cllr Gough can attend, so we can understand the issues outlined above.

As a reminder, the latest speed survey data (Oct 2020) was:

High St (Curry Palace)	North	23.4	South	23.9
High St (Baptist Church)	North East	24.6	South West	24.3
Denmark Rd	East	23.6	West	22.7

21H/020. No motorcycle' sign in cut through from Tenison Manor

To consider responses to resident survey and whether to approve siting of no motorcycle signs on cut through to Tenison Manor – Assistant Clerk

Dear Resident

A suggestion has been brought to the Parish Council that “no motorcycle” signs (see below) should be erected on the cut through from the High Street to the Birds Estate (Tenison Manor). We are interested in your views as someone who lives nearby. Please could you answer the questions below and return to the Parish Council office or scan and email to asstclerk@cottenhampc.org.uk by Friday 11th June 2021.

NB This is a preliminary survey. We do not at this stage know how feasible this action is nor the cost but would like to understand the extent of the concern and potential support.

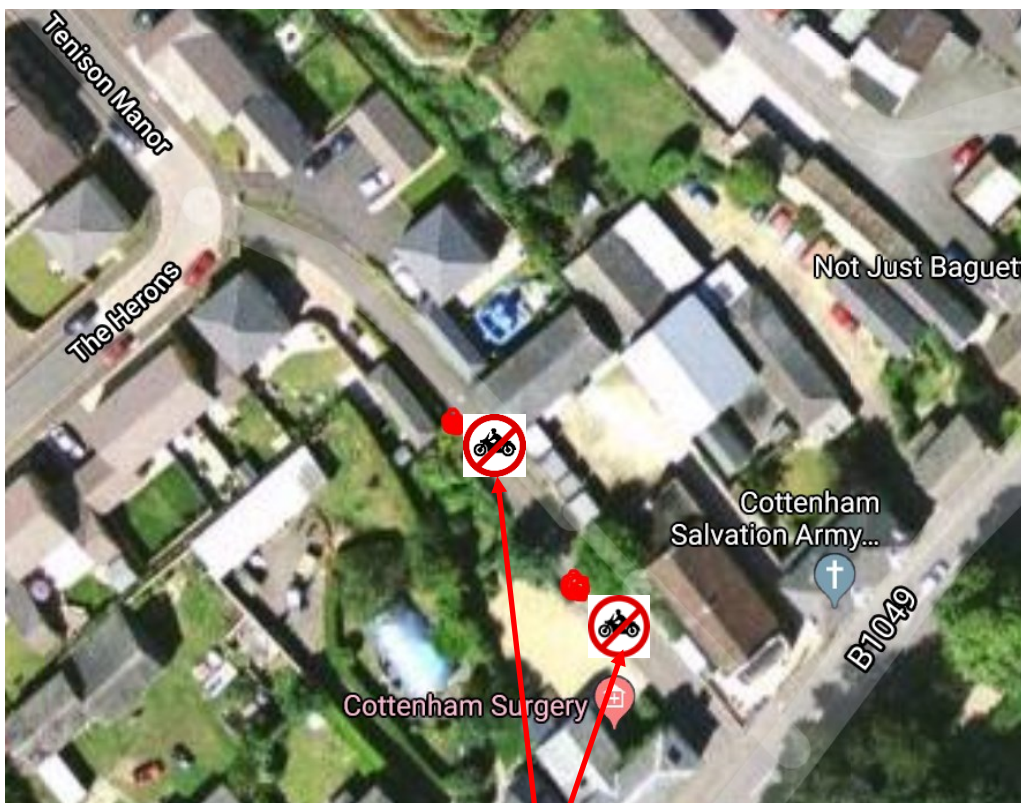
Q.1 Is there is a problem with motorbikes riding on the cut through? Yes/No

Q.2 My attitude to erecting “no motorcycle” signs is: Agree/Disagree/Neutral

Q.3 Do you think signs would deter motorcyclists from riding on the cut? Yes/No

Q.4 Other comments/suggestions:

Q.5 Your address _____



Suggested Sign location



Three responses were received in response to the above survey sent to residents in the immediate area, all were in favour of implementing the signs.

21H/021. CPC Highways 4-year strategy

To review current draft of 4-year Highway's strategy -Cllr Ward, Hewitt, and Henderson

Current draft of 4-year strategy document sent separately.

21H/022. LHI funding in 22/23

To consider bidding for LHI 22/23 funding – Cllr Ward

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-the-local-highway/local-highway-improvement-funding> the deadline is **30th September**. If successful CPC expected to contribute several thousand pounds. It is quite likely that the Highways budget for 22/23 would need to be reduced. Also, the main project we might consider for a LHI project (20mph zone) is not sufficiently developed for this round of applications.

21H/023. Community Transport Scheme

To consider running a Community Transport Scheme – Assistant Clerk

We have approx. £250k in S106 money which will become available in a 1- 2 years “towards the provision of a fixed timetable and demand responsive community vehicle serving the developments and whose destinations shall include Oakington Guided Bus Stop and Waterbeach station”. We need to start planning how this might work in practice.

We have previously explored how this could be used: see document ‘Setting up and operating a community bus scheme in Cottenham’, sent separately.

21H/024. Waterbeach to Cambridge Project

From: Greater Cambridge Partnership greatercambridge@public.govdelivery.com

Sent: 10 August 2021 15:12

To: clerk@cottenhampc.org.uk

Subject: Waterbeach to Cambridge Project Update

GREATER CAMBRIDGE PARTNERSHIP

On 1st July the GCP Executive Board approved the Strategic Outline Business Case (SOBC) for the Waterbeach to Cambridge Project that confirmed there is a strategic case - and public support - for a new high-quality public transport route between Waterbeach and Cambridge that would improve access to Cambridge from the north via the A10 corridor for journeys by public transport, cycling and walking.

The project team is now starting the technical work needed to take this project forward, including developing potential options for a preferred route. These will be based on the two areas of interest identified in the strategic business case - the Western area of interest and a revised central area of interest, as shown in the map below.

As part of the work to identify the preferred route we will be undertaking further stakeholder engagement later in the year. Our aim is to be able to undertake a public consultation on the preferred route for the Waterbeach to Cambridge project later next year.

The results of this consultation and stakeholder engagement will be taken to the GCP Executive Board alongside further technical work to ask them to take a decision on a preferred route.

If you want to get in touch about this project, please email us at contactus@greatercambridge.org.uk.

The map referred to in the above email can be found on slide 5 of the following pdf: <https://www.greatercambridge.org.uk/asset-library/2021-06-01-northern-area-meeting-pdf.pdf>

21H/026. Community Gritting Scheme

To consider taking part in Community Gritting Scheme – Assistant Clerk

Dear Parish Clerk,

This is a request for winter volunteers for this winter season 2021-2022.

We would like to take this opportunity to say a big thank you to all the volunteers that took part in our Community Gritting Scheme last winter.

For those hearing about the Community Gritting Scheme for the first time, this is a scheme where Local volunteers can help to keep their community moving in freezing weather. Under this scheme, the parish or town council decides on specific routes in their area which are important to the local community and agrees them with the county council.

If you are a parish or town council looking to join the scheme, please send your completed form by 31st October 2021.

I will need a form for each of your volunteers, including those who have volunteered before. The form is required annually ensure our health and safety standards are being met.

See below for a link to the Community Gritting registration form:

http://cambridgeshire-self.achieveservice.com/service/Community_gritting_registration_form

For further information please see our web page:

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/gritting-roads-cycleways-and-paths/help-with-gritting-and-clearing-snow/>

If you spot a grit bin that is empty or running low, please let us know through our [online reporting tool](#).