

AGENDA REPORTS PACK

HIGHWAYS COMMITTEE

22nd March 2022

22H/015. Minutes

Draft Highways Committee Meeting Minutes

Meeting held at the Village Hall on Tuesday 25 January 2022 at 7.30pm

Present: Cllrs Jones (Chair), Collinson, Henderson, Hutchison, Loveluck, Ward, and the Assistant Clerk.

In attendance: one member of the public

- 22H/001. Election of Chairman** - Cllr Ward declared she was stepping down as Chair of the Committee. Resolution that Cllr Jones takes the Chair. Proposed Cllr Collinson and seconded by Cllr Loveluck. **RESOLVED.** Cllr Jones thanked Cllr Ward.
- 22H/002. Chairman's Introduction and Apologies** - Apologies received from Cllr Hewitt (work).
- 22H/003. Public participation** - Standing orders suspended 7.32pm. Resident attending to ask questions on the proposed 20mph scheme: 1. Which roads are being considered? Cllr Jones ran through some of the possible areas being considered. 2. What mechanism to garner public support? The committee is keen to gather public opinion, the PC have previously been contacted by residents supporting a scheme. The Committee are meeting with Chair of County Council Highways committee next week, to discuss 20mph schemes. Standing orders reinstated 7.43pm. Member of the public left the meeting at 7.43pm.
- 22H/004. To accept Declarations of Interest and Dispensations** – None given.
- 22H/005. Minutes** – Small typo noted. Resolution that the minutes of the Committee meeting held on 16 September 2021 be signed as a correct record. Proposed Cllr Henderson and seconded by Cllr Loveluck. **RESOLVED.**
- 22H/006. Reports:**
- **Clerk's Report** – Assistant Clerk ran through the reports. Small section of Pelham Way has been resurfaced; rest of road will be done as part of larger scheme. Cllr Loveluck reported gulley cleansing has started. Issues with Denmark Road flooding raised; Assistant Clerk to check with LHO if any progress for funding for this area at next liaison meeting. Resident has been in contact regarding problems with parking/heavy vehicles using Rook Street; recent road closure highlighted problems in this area. Could be looked at when next reviewing the 4-year strategy.
 - **Major Developments** – Still waiting for update on when work due to start on Oakington Road pavement. Next developer liaison meeting scheduled for Thursday; Assistant Clerk to attend.
 - **Update on LHI bids** – report noted.
 - **Management of MVAS** – Speedwatch have confirmed they are willing to take on management of speed sign. MVAS can be attached to lampposts; require permission from Balfour Beatty. Cllr Jones to identify suitable lampposts.
 - **Installation of new cycle stands** – Report noted. Cllr Lovelock to research stands for WARG field/ Fen Reeves.
- 22H/007. Community Transport Scheme** – Numbers in report on Community Transport scheme may be out of date. Project needs careful planning to ensure future sustainability. Newsletter article was deferred; Assistant Clerk to submit an article for April/May edition (deadline 20th Feb). Could research other schemes and how they operate. Already have Community Care Car providing individual lifts for people in need. Questioned whether free bus passes would apply? Cllr Hutchison left the meeting at 8.30pm. As well as providing service for commuters, could also bring people into the centre of the village from outlying developments. Resolution to establish a working party for the community scheme. Proposed Cllr Henderson and seconded by Cllr Ward. **RESOLVED.** To comprise of Cllr Jones, Henderson, Collinson, and the Assistant Clerk. Cllr Henderson to draft terms of Reference for the working party.
- 22H/008. 20mph Scheme** – CCC now in favour of 20mph limits. Motion passed at CCC Highways Committee meeting to develop a 20mph scheme, similar to current LHI scheme. Discussion regarding how to consult residents, and what we should be asking. Discussion regarding possible scope of scheme. Feasibility of proposals can be discussed with Peter McDonald, from

CCC Highways Committee, at meeting next week. Cllr Jones to forward updated maps to PC Highways Committee, in advance of this meeting.

- 22H/011. **Considerations for next meeting** – Review 4-year plan, report for Annual Parish Meeting.
- 22H/012. **Date of Next meeting** –22nd March 2022
- 22H/013. **Close of meeting** - 9.04pm

Signed _____ (Chair) Date _____

22H/016. Reports

Highways

(LHO = Highways Officer, AC = Assistant Clerk)

Anything in bold is new or an update

- Blocked Gullies – 16/09 Still waiting for outstanding gully cleansing; gullies taking longer to cleanse than previously, and large backlog of work. Some jetting has been carried out on Beach Road, and Lambs Lane. Reporting system currently being updated, LHO will have a clearer picture of which areas have been covered. Cyclic cleansing of system due to take place in quarter 4: Jan-March. Some work started wk beginning 24/1
- 11/3/20 LHO to mark-up 2x limited parking bays by Post Office
- Overgrown hedges – Brenda Gautrey Way/ Beach Road: Raised with LHO 16/09. Laurels cut back. LHO investigating who owns bramble strip
- Anglian Water work has now begun on Rampton Road.
- Missing bollards from outside Cottenham Club raised in Highways liaison meeting
- Members of CPC Highways committee met with Peter McDonald, Chair of County Highways committee, to discuss 20mph zones.
- **Primary school have requested lines are repainted outside school, AC to raise at next Highways Liaison**
- **Cllr Ward contacted skip company re: sweeping of cycle path along Histon Road**
- **Weekend closures of Rampton Road, for water connection on the Tila site, scheduled to take place on 21st and the 29th May, with two way lights for the week in between.**
- **Water pooling at junction of Denmark Rd/Rook Street and Denmark Rd/Telegraph Street**
- **CCC Local Flood Risk Management Strategy documents are now available online**
<https://www.cambridgeshire.gov.uk/business/planning-and-development/flood-and-water/flood-risk-management>

Major Developments

Persimmon to undertake pavement works in April. There will be 2-way lights in operation during off-peak hours. The road resurfacing will be more disruptive. The speed limits will be amended at the same time and lighting installed. Works will take around 6 weeks. The delay on this work has pushed back our LHI work, as this cannot take place until Persimmon have completed their works.

Following pressure from SCDC, Bellway will be providing a programme for their outstanding S278 works to widen the Rampton road footway between Oakington Road and the Green.

Meeting undertaken with County Highways to discuss roundabout situation. Jez Tuttle to come up with alternative suggestions. Still trying to arrange an onsite follow up meeting.

Next developer liaison meeting is 27th April.

22H/017. Cycle stands

Dear Jo,

It was good to meet you and John on 10 February. I wanted to set out what was discussed that day re. the cycle parking so councillors can assess our proposals:

Shaun's Convenience Store/Post Office

2 black Sheffield stands, placed at a 45 degree angle, to be installed to the right of Shaun's Convenience Store/Post Office and left of the post box – see 1st attachment. The litter bin could perhaps be moved a metre or so to the left and the two slotted concrete wheel slabs removed; in this way access to the notice board could still be maintained. I've included an example of the sort of stand we would install (715mm wide, 800mm high).

Les Ward's/the Hopbine

Remove one parking space and trial a Cycle Hoop Car Bike Port (4.1m long, ie. length of a small car) – see 3rd attachment for an example (outside Kingston Arms in Cambridge). Also: [The Car Bike Port | Cyclehoop](#)

Gawthroup & Sons Butchers

We have asked our contractor to work out a solution – it would be on private land (owned by the butchers). The footway is narrow and the space for cycle parking is also narrow (see 4th attachment) so the solution may be 1 long bar against the wall or 3 shorter wall bars. The slotted concrete wheel slabs would need to be removed. More to follow!

22H/019. Review of Four-year Highways Strategy

Strategy document sent separately

22H/020. WOW: walk to school challenge

<https://www.livingstreets.org.uk/walk-to-school>

A scheme designed to encourage more children to walk to school. There is a small cost involved but given the problems we have with cars/parking/pollution on Lambs Lane the Clerk has suggested that the Highways Committee may wish to approach the Primary School to see whether it's something that we could work on together and support? NB: It's a long-term scheme, but there is also a walk to school week in May. It could have quite a benefit to the community.

22H/021. Signing of S106 indemnity form

Dear Jo

As you will likely be aware, a Section 106 Agreement was entered into in respect of the above development with effect 30 November 2017. This required the Developer to pay over a Public Transport Infrastructure Contribution. The Council has received this contribution and it is the intention for the money to be remitted to the Parish Council, upon the Parish Council entering into an appropriate form of Indemnity, for use for such purposes in accordance with the Section 106 Agreement that relates to securing the use of the monies in this manner. The Agreement can be viewed on the website by using the planning application search. It will be listed under the documents tab.

<https://applications.greatercambridgeplanning.org/online-applications/search.do?action=simple&searchType=Application>

I attach a copy of an appropriate Indemnity for execution on behalf of the Parish Council and, assuming the Parish Council is content to proceed on this basis, perhaps two copies of the indemnity form can be printed

and that both copies could be executed in pursuance of an appropriate resolution of the Parish Council. You will see that the document provides for the date of the resolution to be inserted and I would be grateful if this could be completed and for the document to be executed by two Parish Councillors on behalf of the Parish Council.

Once executed, please date the Indemnity and return one part to the council offices marked for my attention, retaining the other copy for the Parish Council's records. As I am currently working from home please could you also email a copy to me. I will then arrange for the Public Transport Infrastructure Contribution to be remitted as quickly as possible.

Kind regards
Theresa

Theresa Roberts | S106 Monitoring Officer