

To: Members of Cottenham Parish Council **Community and Leisure Facilities Committee**  
You are hereby summoned to attend a meeting held in the Village Hall on Tuesday 12<sup>th</sup> April at 7.30pm

## AGENDA

The Public and Press are invited to attend

- 22L/014. Chairman's Introduction and Apologies** - *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.*
- 22L/015. Public participation** – *Public question time is dealt with prior to the start of the meeting and doesn't form part of the formal business of the Council. Time is limited to 30 minutes and each member of the public is asked to restrict their comments and/or questions to 3 minutes in order to allow other people to speak without the public session exceeding its allotted time. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.*
- 22L/016. To accept Declarations of Interest and Dispensations** – *i. To receive disclosures of pecuniary & non-pecuniary interests from Councillors on matters to be considered at the meeting. ii. To receive written requests for dispensation. iii. To grant requests for dispensation as appropriate. (NB this does not preclude any later declarations).*
- 22L/017. Minutes** – to resolve that the minutes of the Committee meeting held on the 8<sup>th</sup> February 2022 be signed as a correct record.
- 22L/018. Reports**
- **Clerk report**
  - **Health & Safety reports** – Cllrs Bailey/Hewitt/Kidston
  - **Major developments** – Cllr Hewitt
  - **Village Hall** – Cllrs Hewitt, Ward & the Clerk
  - **Youth update** – Clerk
  - **Toddler playground redevelopment** – Cllr Kidston
- 22L/019. Village Hall business plan** – consider updated document – Cllr Ward
- 22L/020. BEWG framework/ToR** – review and consider adoption of Bar and Events Working Group document – Cllr Jones
- 22L/021. CALF Terms of Reference** – review proposed changes to CALF ToR – Cllr Jones
- 22L/022. Equipment security** – consider installing chain/fencing mechanism to enclose area behind the pavilion with installation of 'private/keep out' signage – Clerk
- 22L/023. Cricket nets** – consider appointing Sports & Play Consulting to undertake design, planning, tender and delivery of cricket nets – Cllr Hewitt
- 22L/024. Youth provision** – consider additional youth provision measures - Clerk
- 22L/025. Matters for consideration at the next meeting**
- 22L/026. Date of next meeting** – 21<sup>st</sup> June
- 22L/027. Close of Meeting**



Jo Brook - Clerk

5<sup>th</sup> April 2022