

COTTENHAM PARISH COUNCIL

ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2022

Contents

Income & Expenditure - Summary	2
Income & Expenditure - Income	3
Income & Expenditure - Expenses	4
Balance Sheet	5
Notes to the Accounts	6 to 10

COTTENHAM PARISH COUNCIL

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st MARCH 2022

Summary	<u>2022</u>	<u>2021</u>
Income	766,717	968,213
Expenditure	393,780	3,703,559
Net increase in total reserves *	<u>372,937</u>	<u>(2,735,346)</u>
Reserves b/f	<u>219,040</u>	<u>2,954,386</u>
Reserves c/f	<u>591,977</u>	<u>219,040</u>
	-	-

* This is the total increase in overall reserves, before re-allocation between reserves in note 7.

COTTENHAM PARISH COUNCIL**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st MARCH 2022****INCOME**

	<u>2022</u>	<u>2021</u>
Precept - main	157,436	168,028
Precept - supplementary	141,838	123,448
Receipts for Capital Projects		
Loan from Public Works board Nov 21	50,000	
§106 Community Facilities via SCDC	-	200,195
§106 Early Years via CCC	183,023	309,674
Recreation ground rentals		
Pre-school building	6,620	6,629
Cambridge Kids Club	10,603	7,628
Cricket Club	1,126	-
Pavillion bookings	70	-
Chestnuts Nursery	9,375	-
Village Hall bookings	15,176	-
Football Clubs	2,541	1,661
Bowls Club	1,238	1,262
Town Ground Rent	289	289
Green / rec hire	3,857	720
Other Income		
§106 Payments Open Space	-	93,053
§106 Bus Shelters	-	8,385
§106 Offsite sports	-	25,378
§106 Monies - MUGA	77,549	
§106: Burial space SCDC	27,320	
§106: Sports from SCDC	64,510	
FECA income	2,773	
Received from Church & Causeways	6,000	3,000
COVID grants	1,493	10,000
Bar income - net	937	
Sponsorship	-	-
Kiosk donation	72	
Skate park	-	100
Zero carbon grant	-	1,550
Recouped Utility Costs	1,751	857
Bank interest Received	230	6,015
Other income	889	340
Environmental Audit Group donation	-	-
	<u>766,717</u>	<u>968,213</u>

COTTENHAM PARISH COUNCIL

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st MARCH 2022

EXPENDITURE

	Note	<u>2022</u>	<u>2021</u>
Personnel & Expenses			
Staff costs		74,159	64,838
Clerk's and members expenses		-	-
Training		390	455
Office and Administration			
Postage & Stationery		721	749
Insurance		6,794	5,909
Telephone/Elec/Oil/Water		(1,128)	8,521
Office Rent		-	2,600
Clerk's expenses		29	
Rates		171	(604)
Computer costs		836	1,399
Website costs		470	535
Legal and professional			
Legal, Professional & Consultancy		4,265	3,885
Auditing Fees and year-end accounts		3,250	3,230
Subscriptions		1,283	1,298
External services			
Groundsman contract		47,750	38,000
Tree Works		-	2,209
Other Facilities costs			
Other Rec Ground expenses	2	5,971	6,472
Changing room running costs		18,631	17,446
Village hall cleaning		4,069	-
Village Hall Running Costs		13,458	5,858
Hire of Equipment		265	
Nursery maintenance and repairs		354	
Tennis court maintenance		2,140	
Village Hall Business rates		7,578	
Annual drainage		83	
Donations			
Xmas concerts		5,412	2,102
S106 Public Arts grant to All Saints Church		1,500	
Cottenham Chest		7,575	4,200
Local Projects			
Play Area		1,112	-
Memorial and open spaces		400	530
Neighbourhood plan		130	-
Highways		4,900	795
Capital Project - Village Hall / nursery	1	34,083	3,428,337
Footway Lighting		348	1,378
Youth Provision		4,570	1,440
Financial Costs			
Loan repayments including interest	3	141,838	100,118
Loan interest accrued		-	-
Bank charges		373	605
Other			
Bus shelters		-	-
The Pound		-	1,120
Phone box / defibrillator		-	135
Total Expenditure		<u>393,780</u>	<u>3,703,559</u>

COTTENHAM PARISH COUNCIL**BALANCE SHEET
AS AT 31st MARCH 2022**

	Note	<u>2022</u>	<u>2021</u>
Assets			
Debtors and prepayments	4	5,614	(462)
VAT Recoverable		(890)	33,095
Cash at Bank and in hand		601,815	386,465
		<u>606,540</u>	<u>419,098</u>
Liabilities			
Creditors	5a	10,990	196,725
Accruals	5b	2,000	2,000
Taxation		1,573	1,333
		<u>14,563</u>	<u>200,059</u>
Net Assets	6	<u>591,977</u>	<u>219,040</u>
Hall/nursery reserve	7	187,740	-
General reserve	7	100,000	86,726
Bar reserve	7	937	-
CUSSC TV donation	7	700	-
Grant for Covid screens	7	1,493	-
§106 reserves (see note)	7	298,231	130,352
Environment Reserve	7	24	411
Zero carbon reserve	7	1,550	1,550
Other reserve	7	1,302	-
Total reserves		<u>591,977</u>	<u>219,040</u>

COTTENHAM PARISH COUNCIL

NOTES TO THE ACCOUNTS

for the year ended 31 March 2022

1 - Long Term assets - assessment value

	<u>£</u>
Buildings	
Nursery	1,000,000
Village Hall	2,750,000
Ladybirds Building	499,000
Ladybirds Extension	
Building 1 (Shed)	3,000
Building 2 (container)	3,000
Sports Equipment Container	1,300
Oil Tank at Rec (behind VH)	1,500
Village Pound Walls	32,602
New Changing Rooms	640,000
	<hr/>
	5,005,402
Land	
Recreation Ground 1st field (part of KGV) ~2.4 hA	1
Recreation Ground 2nd field (part KGV) ~0.36 hA	1
Recreation Ground 2nd field (via Beazer) 0.36 hA	1
Recreation Ground 3rd field (lease from CCC) ~4.4 hA	1
WARG Field ~0.6hA	1
The Pound (public car park)	1
Fen Reeves community wood	1
Old Village Green (Broad Lane Recreation Ground)	1
The Pond	1
Village Green 0.59hA	1
Town Ground (agricultural let) ~2.1 hA	1
Open Space -Brenda Gautrey Way 0.63 hA	1
Open Space - Tenison Manor 0.33 hA	1
Land behind Dissenters cemetery (free transfer from Persimmon)	1
Land at corner of Rec ground approach road (Purchased for 10K)	10,000
Smithy Fen Landing Stage (amenity let) ~0.05hA	1
	<hr/>
	10,015
Grounds Equipment	
Tennis Nets x 3	1,500
Mobile goal posts x2	6,000
Athletics boom	205
	<hr/>
	7,705
Play Area Equipment	
Slide - Mound	4,198
Swing - Inclusive	
Swing - Junior - 2 Bay 4 Seat - With Anti-Wrap	
Swing - Toddler - 1 Bay 2 Seat - With Anti-Wrap	
Gym - double health walker	2,150
Gravity Bowl	
Spinner	
Wobble board	
Roll & rope	
Burma bridge	

Wavy bars	
Combo 6	
Log walk	
Lakeland table x 3	
Mega swing	
4m activity net	
Cradle swing	
Pony see-saw	
Play train	
Spring motorbike	
Basket Ball Net	
	6,348
Village Furniture	
Tree Guard	700
Notice Boards x 6	
Litter Bins	
Benches - 10 & Picnic Benches 4	5,100
Road Signs	
Defibrillator x 2 (added 30.09.19)	
Cycle stands x 2	
	5,800
Skate Board Park	75,000
Bus Shelters	
Victory Way	1,000
Green	3,000
Histon Road x 2	6,000
High St - opposite Premier convenience store	3,000
Cycle Shelters x 2 at rec	3,600
	<hr/> 16,600
Office Equipment	
Filing cabinets x 6/4 Chairs/2 tables	680
Clerk's Laptop	300
RFO's Laptop	300
Assistant's laptop	300
Printers	500
Projector	100
Projector Screen	100
Window blinds x 2	100
	<hr/> 2,380
Village Hall	
Village Hall - Chairs and Tables	10,500
Village Hall - White goods/Ovens	2,900
CCTV System	
Village Hall - Bar equipment (see below)	
Chiller x 2	1,100
Glass Washer	1,000
Glasses	200
Under counter fridge	100
Coffee Machine	300
Décor	20
Pavilion	
Pavilion kitchen equipment (cooker, dishwasher, fridge)	1,000
Pavilion furniture (tables, chairs)	1,400
Pavilion CCTV	6,800
	<hr/> 25,320

Village Furniture	
Flood Kit	2,000
Phone Box	1
Dog Bins	£ -
Village Sign	5,000
War Memorial	66,000
Graveyard Memorial	4,000
- chairs x 15	<u>77,001</u>
Total assessed asset value	<u>5,231,571</u>

2 - Other Recreation ground expenses

	<u>2022</u>	<u>2021</u>
Rec Ground Building Repairs and maintenance	1,377	677
Rec Ground General Costs	4,593	5,794
	<u>5,971</u>	<u>6,472</u>
	-	-

3 Loan Repayments - Public Works Loan Board 2020

	<u>2022</u>	<u>2021</u>
Balance b/f from previous year	2,741,167	2,841,720
Capital added in year	50,000	-
Interest added in year	81,239	41,285
Payments made in year	(141,838)	(141,838)
Balance c/f to next year	<u>2,730,568</u>	<u>2,741,167</u>

4 - Debtors

	<u>2022</u>	<u>2021</u>
BB Fitness	204	
Bowls Club		63
Cambridge Kids Club (prepaid 2021)		(525)
Cambridgeshire Budgerigar Society	517	
Cottenham Bowls Club	180	
Cottenham Colts	2,403	
Cottenham Village Society	60	
CUFC	646	
Danielle Guy (Strive Outdoor Bootcamp)	144	
Fen Edge Orchestra (Jeremy Rogers)	300	
Jen Richards	30	
Living Sport Cambridgeshire & Peterborough Sports Partnership Ltd	56	
Lovefit	144	
Marilyn Strand (SLCC)	120	
Sing and Sign	360	
Singing for Fun (Kathy Bye)	384	
WI (Brenda Beckford)	66	
	<u>5,614</u>	<u>(462)</u>
	-	-

5a - Creditors

	<u>2022</u>	<u>2021</u>
A J King	6,136	4,043
Backstop Ltd	60	60
Bonds held	300	-
British Gas	-	108
Business Consultancy Services	84	42
Calor Gas	1,341	-
CamAlarms Ltd	164	-
Cambridge Van Leyden	-	3,171
Cambridgeshire ACRE	-	15
CAPALC	-	75
Caprari	-	360
CB Creative Ltd	-	1,151
Chubb	824	-
CSA - Cleaning specialists	59	-
Debbie Seabright	37	29
GOPAK	-	1,687
Jo Brook	34	-
King & Co Solicitors	-	180
Lock Shop Warehouse	77	-
Parish Online	252	-
PH Pumps Ltd	581	-
Progress Cleaning	344	-
SEH French Construction	-	183,775
Shred Station	-	53
Staples	-	52
Tesco Mobile	17	-
The Society of Local Council Clerks	162	-
Travis Perkins	-	9
Urbancomms	83	-
Viking	435	711
Watch the Dot	-	78
Wybone Ltd	-	1,126
	<u>10,990</u>	<u>196,725</u>
	-	-

5b - Accruals

	<u>2022</u>	<u>2021</u>
Accountancy - year-end and audit	2,000	2,000
	<u>2,000</u>	<u>2,000</u>
	-	-

6 - Accumulated Surplus

		<u>2022</u>	<u>2021</u>
Surplus b/f from previous year	See Reserves Note for detail	219,040	2,954,386
Net increase / (decrease) in reserves	See Reserves Note for detail	<u>372,937</u>	<u>(2,735,346)</u>
Surplus c/f to next year		<u>591,977</u>	<u>219,040</u>

7 - Reserves

	Hall/nursery reserves	s106 reserves	Environment reserve	Zero carbon reserve	General reserve	Bar reserve	CUSSC TV donation	Covid screen reserve	Other reserve	TOTAL
Starting balance	-	130,352	411	1,550	86,726	-	-	-	-	219,040
Public works loan	50,000	-	-	-	-	-	-	-	-	50,000
CCC grant	183,023	-	-	-	-	-	-	-	-	183,023
Expenditure from specific reserves	(34,083)	(1,500)	(387)	-	-	-	-	-	-	(35,970)
MUGA	-	77,549	-	-	-	-	-	-	-	77,549
SCDC Burial space	-	27,320	-	-	-	-	-	-	-	27,320
FECA donation	2,773	-	-	-	-	-	-	-	-	2,773
Grant for Covid screens	-	-	-	-	-	-	-	1,493	-	1,493
Transfer	(13,274)	-	-	-	13,274	-	-	-	-	-
Transfer of loan element of precept	141,838	-	-	-	-	-	-	-	-	141,838
Loan repayments	(141,838)	-	-	-	-	-	-	-	-	(141,838)
s106 Off-Site Sports Contribution	-	64,510	-	-	-	-	-	-	-	64,510
Bar profit	-	-	-	-	-	937	-	-	-	937
Surplus of income v expenditure	-	-	-	-	-	-	-	-	-	-
Transfer donation to bar TV fund	(700)	-	-	-	-	-	700	-	-	-
Remaining surplus for the year	-	-	-	-	-	-	-	-	1,302	1,302
Closing balance	187,740	298,231	24	1,550	100,000	937	700	1,493	1,302	591,977