

**COTTENHAM PARISH COUNCIL**

**ACCOUNTS FOR THE YEAR**  
**ENDED 31st MARCH 2022**

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**COTTENHAM PARISH COUNCIL**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31st MARCH 2022**

<b>Summary</b>	<b><u>2022</u></b>	<b><u>2021</u></b>
Income	768,792	968,213
Expenditure	395,855	3,703,559
Net increase in total reserves *	<u>372,937</u>	<u>(2,735,346)</u>
Reserves b/f	<u>219,040</u>	<u>2,954,386</u>
Reserves c/f	<b><u>591,977</u></b>	<b><u>219,040</u></b>
	-	-

*\* This is the total increase in overall reserves, before re-allocation between reserves in note 7.*

**COTTENHAM PARISH COUNCIL****INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31st MARCH 2022****INCOME**

	<u>2022</u>	<u>2021</u>
Precept - main	157,436	168,028
Precept - supplementary	141,838	123,448
<b>Receipts for Capital Projects</b>		
Loan from Public Works board Nov 21	50,000	
s106 Community Facilities via SCDC	-	200,195
s106 Early Years via CCC	183,023	309,674
<b>Recreation ground rentals</b>		
Pre-school building	6,620	6,629
Cambridge Kids Club	10,603	7,628
Cricket Club	1,126	-
Pavillion bookings	70	-
Chestnuts Nursery	9,375	-
Village Hall bookings	15,176	-
Football Clubs	2,541	1,661
Bowls Club	1,238	1,262
Town Ground Rent	289	289
Green / rec hire	3,857	720
<b>Other Income</b>		
s106 Payments Open Space	-	93,053
s106 Bus Shelters	-	8,385
s106 Offsite sports	-	25,378
S106 Monies - MUGA	77,549	
S106: Burial space SCDC	27,320	
S106: Sports from SCDC	64,510	
FECA income	2,773	
Received from Church & Causeways	6,000	3,000
COVID grants	1,493	10,000
Christmas donations	2,075	
Bar income - net	937	
Sponsorship	-	-
Kiosk donation	72	
Skate park	-	100
Zero carbon grant	-	1,550
Recouped Utility Costs	1,751	857
Bank interest Received	230	6,015
Other income	889	340
Environmental Audit Group donation	-	-
	<u>768,792</u>	<u>968,213</u>

COTTENHAM PARISH COUNCIL

INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31st MARCH 2022

EXPENDITURE

	Note	<u>2022</u>	<u>2021</u>
<b>Personnel &amp; Expenses</b>			
Staff costs		74,159	64,838
Clerk's and members expenses		-	-
Training		390	455
<b>Office and Administration</b>			
Postage & Stationery		721	749
Insurance		6,794	5,909
Telephone/Elec/Oil/Water		(1,128)	8,521
Office Rent		-	2,600
Clerk's expenses		29	
Rates		171	(604)
Computer costs		836	1,399
Website costs		470	535
<b>Legal and professional</b>			
Legal, Professional & Consultancy		4,265	3,885
Auditing Fees and year-end accounts		3,250	3,230
Subscriptions		1,283	1,298
<b>External services</b>			
Groundsman contract		47,750	38,000
Tree Works		-	2,209
<b>Other Facilities costs</b>			
Other Rec Ground expenses	2	5,971	6,472
Changing room running costs		18,631	17,446
Village hall cleaning		4,069	-
Village Hall Running Costs		13,458	5,858
Hire of Equipment		265	
Nursery maintenance and repairs		354	
Tennis court maintenance		2,140	
Village Hall Business rates		7,578	
Annual drainage		83	
<b>Donations</b>			
S106 Public Arts grant to All Saints Church		1,500	
Donation to Dissenters Cemetery		3,000	
Donation to Goode Bequest		3,000	
Cottenham Chest		3,650	4,200
<b>Local Projects</b>			
Play Area		1,112	-
Memorial and open spaces		400	530
Neighbourhood plan		130	-
Xmas concerts		5,412	2,102
Highways		4,900	795
Capital Project - Village Hall / nursery	1	34,083	3,428,337
Footway Lighting		348	1,378
Youth Provision		4,570	1,440
<b>Financial Costs</b>			
Loan repayments including interest	3	141,838	100,118
Loan interest accrued		-	-
Bank charges		373	605
<b>Other</b>			
Bus shelters		-	-
The Pound		-	1,120
Phone box / defibrillator		-	135
<b>Total Expenditure</b>		<b><u>395,855</u></b>	<b><u>3,703,559</u></b>

**COTTENHAM PARISH COUNCIL**

**BALANCE SHEET  
AS AT 31st MARCH 2022**

	<b>Note</b>	<b><u>2022</u></b>	<b><u>2021</u></b>
<b>Assets</b>			
Debtors and prepayments	4	5,614	(462)
VAT Recoverable		(890)	33,095
Cash at Bank and in hand		601,815	386,465
		<b><u>606,540</u></b>	<b><u>419,098</u></b>
<b>Liabilities</b>			
Creditors	5a	10,990	196,725
Accruals	5b	2,000	2,000
Taxation		1,573	1,333
		<b><u>14,563</u></b>	<b><u>200,059</u></b>
<b>Net Assets</b>	<b>6</b>	<b><u>591,977</u></b>	<b><u>219,040</u></b>
Hall/nursery reserve	7	187,740	-
General reserve	7	100,000	86,726
Bar reserve	7	937	-
CUSSC TV donation	7	700	-
Grant for Covid screens	7	1,493	-
§106 reserves (see note)	7	298,231	130,352
Environment Reserve	7	24	411
Zero carbon reserve	7	1,550	1,550
Other reserve	7	1,302	-
<b>Total reserves</b>		<b><u>591,977</u></b>	<b><u>219,040</u></b>
		-	-

## COTTENHAM PARISH COUNCIL

### NOTES TO THE ACCOUNTS for the year ended 31 March 2022

#### 1 - Long Term assets - assessment value

	<u>£</u>
<b>Buildings</b>	
Nursery	1,000,000
Village Hall	2,750,000
Ladybirds Building	499,000
Ladybirds Extension	
Building 1 (Shed)	3,000
Building 2 (container)	3,000
Sports Equipment Container	1,300
Oil Tank at Rec (behind VH)	1,500
Village Pound Walls	32,602
New Changing Rooms	640,000
	<hr/>
	<b>4,930,402</b>
<b>Land</b>	
Recreation Ground 1st field (part of KGV) ~2.4 hA	1
Recreation Ground 2nd field (part KGV) ~0.36 hA	1
Recreation Ground 2nd field (via Beazer) 0.36 hA	1
Recreation Ground 3rd field (lease from CCC) ~4.4 hA	1
WARG Field ~0.6hA	1
The Pound (public car park)	1
Fen Reeves community wood	1
Old Village Green (Broad Lane Recreation Ground)	1
The Pond	1
Village Green 0.59hA	1
Town Ground (agricultural let) ~2.1 hA	1
Open Space -Brenda Gautrey Way 0.63 hA	1
Open Space - Tenison Manor 0.33 hA	1
Land behind Dissenters cemetery (free transfer from Persimmon)	1
Land at corner of Rec ground approach road (Purchased for 10K)	10,000
Smithy Fen Landing Stage (amenity let) ~0.05hA	1
	<hr/>
	<b>10,015</b>
<b>Grounds Equipment</b>	
Tennis Nets x 3	1,500
Mobile goal posts x2	6,000
Athletics boom	205
	<hr/>
	<b>7,705</b>
<b>Play Area Equipment</b>	
Slide - Mound	4,198
Swing - Inclusive	
Swing - Junior - 2 Bay 4 Seat - With Anti-Wrap	
Swing - Toddler - 1 Bay 2 Seat - With Anti-Wrap	
Gym - double health walker	2,150
Gravity Bowl	
Spinner	
Wobble board	
Roll & rope	
Burma bridge	
Wavy bars	
Combo 6	
Log walk	
Lakeland table x 3	
Mega swing	
4m activity net	
Cradle swing	

Pony see-saw	
Play train	
Spring motorbike	
Basket Ball Net	
	<b>6,348</b>
<b>Village Furniture</b>	
Tree Guard	700
Notice Boards x 6	
Litter Bins	
Benches - 10   & Picnic Benches 4	5,100
Road Signs	
Defibrillator x 2 (added 30.09.19)	
Cycle stands x 2	
	<b>5,800</b>
<b>Skate Board Park</b>	<b>75,000</b>
<b>Bus Shelters</b>	
Victory Way	1,000
Green	3,000
Histon Road x 2	6,000
High St - opposite Premier convenience store	3,000
Cycle Shelters x 2 at rec	3,600
	<hr/> <b>16,600</b>
<b>Office Equipment</b>	
Filing cabinets x 6/4 Chairs/2 tables	680
Clerk's Laptop	300
RFO's Laptop	300
Assistant's laptop	300
Printers	500
Projector	100
Projector Screen	100
Window blinds x 2	100
	<hr/> <b>2,380</b>
<b>Village Hall</b>	
Village Hall - Chairs and Tables	10,500
Village Hall - White goods/Ovens	2,900
CCTV System	
Village Hall - Bar equipment (see below)	
Chiller x 2	1,100
Glass Washer	1,000
Glasses	200
Under counter fridge	100
Coffee Machine	300
Décor	20
<b>Pavilion</b>	
Pavilion kitchen equipment (cooker, dishwasher, fridge)	1,000
Pavilion furniture (tables, chairs)	1,400
Pavilion CCTV	6,800
	<hr/> <b>25,320</b>
<b>Village Furniture</b>	
Flood Kit	2,000
Phone Box	1
Dog Bins	-
Village Sign	5,000
War Memorial	66,000
Graveyard Memorial	4,000
- chairs x 15	77,001
	<hr/> <b>77,001</b>
<b>Total assessed asset value</b>	<hr/> <b>5,156,571</b> <hr/>

**2 - Other Recreation ground expenses**

	<b><u>2022</u></b>	<b><u>2021</u></b>
Rec Ground Building Repairs and maintenance	1,377	677
Rec Ground General Costs	4,593	5,794
	<b><u>5,971</u></b>	<b><u>6,472</u></b>
	-	-

**3 Loan Repayments - Public Works Loan Board 2020**

	<b><u>2022</u></b>	<b><u>2021</u></b>
Balance b/f from previous year	2,741,167	2,841,720
Capital added in year	50,000	-
Interest added in year	81,239	41,285
Payments made in year	(141,838)	(141,838)
<b>Balance c/f to next year</b>	<b><u>2,730,568</u></b>	<b><u>2,741,167</u></b>

**4 - Debtors**

	<b><u>2022</u></b>	<b><u>2021</u></b>
BB Fitness	204	
Bowls Club		63
Cambridge Kids Club (prepaid 2021)		(525)
Cambridgeshire Budgerigar Society	517	
Cottenham Bowls Club	180	
Cottenham Colts	2,403	
Cottenham Village Society	60	
CUFC	646	
Danielle Guy (Strive Outdoor Bootcamp)	144	
Fen Edge Orchestra (Jeremy Rogers)	300	
Jen Richards	30	
Living Sport Cambridgeshire & Peterborough Sports Partnership Ltd	56	
Lovefit	144	
Marilyn Strand (SLCC)	120	
Sing and Sign	360	
Singing for Fun (Kathy Bye)	384	
WI (Brenda Beckford)	66	
	<b><u>5,614</u></b>	<b><u>(462)</u></b>
	-	-

**5a - Creditors**

	<b><u>2022</u></b>	<b><u>2021</u></b>
A J King	6,136	4,043
Backstop Ltd	60	60
Bonds held	300	-
British Gas	-	108
Business Consultancy Services	84	42
Calor Gas	1,341	-
CamAlarms Ltd	164	-
Cambridge Van Leyden	-	3,171
Cambridgeshire ACRE	-	15
CAPALC	-	75
Caprari	-	360
CB Creative Ltd	-	1,151
Chubb	824	-



CSA - Cleaning specialists		59	-
Debbie Seabright		37	29
GOPAK		-	1,687
Jo Brook		34	
King & Co Solicitors		-	180
Lock Shop Warehouse		77	
Parish Online		252	
PH Pumps Ltd		581	
Progress Cleaning		344	
SEH French Construction		-	183,775
Shred Station		-	53
Staples		-	52
Tesco Mobile		17	
The Society of Local Council Clerks		162	-
Travis Perkins		-	9
Urbancomms		83	
Viking		435	711
Watch the Dot		-	78
Wybone Ltd		-	1,126
		<b>10,990</b>	<b>196,725</b>
		-	-
		<b>2022</b>	<b>2021</b>
<b>5b - Accruals</b>			
Accountancy - year-end and audit		2,000	2,000
		<b>2,000</b>	<b>2,000</b>
		-	-
<b>6 - Accumulated Surplus</b>			
		<b>2022</b>	<b>2021</b>
Surplus b/f from previous year	See Reserves Note for detail	219,040	2,954,386
Net increase / (decrease) in reserves	See Reserves Note for detail	372,937	(2,735,346)
<b>Surplus c/f to next year</b>		<b>591,977</b>	<b>219,040</b>
		-	-

**NOTES TO THE ACCOUNTS**  
for the year ended 31 March 2022

## 7 - Reserve movements and balances

	Hall/nursery reserves	s106 reserves	Environment reserve	Zero carbon reserve	General reserve	Bar reserve	CUSSC TV donation	Covid screen reserve	Other reserve	TOTAL
<b>Starting balance</b>	-	130,352	411	1,550	86,726	-	-	-	-	<b>219,040</b>
Public works loan	50,000	-	-	-	-	-	-	-	-	<b>50,000</b>
CCC grant	183,023	-	-	-	-	-	-	-	-	<b>183,023</b>
Expenditure from specific reserves	(34,083)	(1,500)	(387)	-	-	-	-	-	-	<b>(35,970)</b>
MUGA	-	77,549	-	-	-	-	-	-	-	<b>77,549</b>
SCDC Burial space	-	27,320	-	-	-	-	-	-	-	<b>27,320</b>
FECA donation	2,773	-	-	-	-	-	-	-	-	<b>2,773</b>
Grant for Covid screens	-	-	-	-	-	-	-	1,493	-	<b>1,493</b>
Transfer	(13,274)	-	-	-	13,274	-	-	-	-	<b>-</b>
Transfer of loan element of precept	141,838	-	-	-	-	-	-	-	-	<b>141,838</b>
Loan repayments	(141,838)	-	-	-	-	-	-	-	-	<b>(141,838)</b>
s106 Off-Site Sports Contribution	-	64,510	-	-	-	-	-	-	-	<b>64,510</b>
Bar profit	-	-	-	-	-	937	-	-	-	<b>937</b>
Surplus of income v expenditure	-	-	-	-	-	-	-	-	-	<b>-</b>
Transfer donation to bar TV fund	(700)	-	-	-	-	-	700	-	-	<b>-</b>
Remaining surplus for the year	-	-	-	-	-	-	-	-	1,302	<b>1,302</b>
<b>Closing balance</b>	<b>187,740</b>	<b>298,231</b>	<b>24</b>	<b>1,550</b>	<b>100,000</b>	<b>937</b>	<b>700</b>	<b>1,493</b>	<b>1,302</b>	<b>591,977</b>
	-	-	-	-	-	-	-	-	0	-

## 8 - Breakdown of closing reserves with "s106 reserves" above

	<b>2022</b>	<b>2021</b>
s106 Burial Services	27,320	-
s106 Bus Shelter	8,385	8,385
s106 MUGA reserve	77,549	-
s106 Off-site Sports	25,378	25,378
s106 Open Spaces	93,053	93,053
s106 Public Art	2,036	3,536
s106 Sports Provision	64,510	-
	<b>298,231</b>	<b>130,352</b>
	-	-

## 9 - Commentary on reserves

**Hall/Nursery reserves**

We received £183,023.00 from Cambridgeshire County Council in s106 monies for the Village Hall/Nursery  
In the year we have borrowed an additional £50K for 15 years from the PWLB to support the investment in the Village Hall.  
We were given a grant from FECA for £2773 which was used towards the hearing loop at the village hall.  
We paid the larger loan payment of £141,838 using the supplementary precept.

**Other s106 receipts (all from Persimmon)**

Received £77,549.00 towards a (MUGA) Multi use games area (planning ref S/1606/16/OL)  
Received 27,320.00 towards Burial space (to be disbursed to the bodies managing burial grounds in Cottenham (planning ref S/1606/16/OL)  
Received 64,510.00 towards Off site sports provision (planning ref S/1606/16/OL)

**Environmental reserve**

The £387.00 was used to fix a number of Swift boxes to buildings at the recreation ground  
Zero Carbon reserve  
As yet unspent, the intention is to use for bicycle racks.

**General reserve**

In the previous year we had had to use just over £13K towards the Village Hall/Nursery projects however we were able to replenish this within the 21/22 financial year.  
CUSSC (Cottenham United Sports and Social Club) TV donation (reserve)  
We have kindly been granted £700 for screening facilities at the Village Hall  
SCDC grant for COVID related equipment.  
As yet unused and discussions will be held about this reserve

**Other reserve**

£1302.00 this is the amount left over from our revenue.

**Other**

We granted All Saints Church £1500 from the Art reserve towards restoration of the church clock