

Draft Highways Committee Meeting Minutes

Meeting held at the Village Hall on Tuesday 22nd March 2022 at 7.30pm

Present: Cllrs Jones (Chair), Collinson, Loveluck, Ward, and the Assistant Clerk.

In attendance: Cllr Bolitho

22H/012. Chairman's Introduction and Apologies - Apologies accepted from Cllr Hewitt (sick).

22H/013. Public participation - Cllr Bolitho in attendance re: item 22H/017. Cycle stands.

22H/014. To accept Declarations of Interest and Dispensations – None given.

22H/015. Minutes – Resolution that the minutes of the Committee meeting held on 25th January 2022 be signed as a correct record. Proposed Cllr Loveluck and seconded by Cllr Ward. **RESOLVED.**

22H/016. Reports

- **Clerk's report** - Assistant Clerk ran through report, and correspondence received re: speeding on Rook Street. Flooding on Denmark Road to be raised at next liaison meeting with LHO.
- **Major Developments** – As per reports pack.
- **LHI update** – No date yet for work to begin, cannot take place until Persimmon have finished their upcoming footpath works on Oakington Road.
- **Community transport scheme** – Following Cllr Henderson's resignation, a volunteer is needed to draft terms of reference for the working group.
- **Cycle stands at Fen Reeves** – concern expressed over safety of cycling to Fen Reeves, recent volunteers for OLNW project were directed to access Fen Reeves via Brookfields. Need to check original application to see if WARG field was included as a location. Money may have to be returned if not used to install cycle stands at Fen Reeves.
- **20mph scheme** – Waiting for strategy to be published by CCC in July, likely to be similar to current LHI scheme, but with separate funding stream. Still need to decide scope of area proposed; could be presented at Fen Edge Festival to gauge public opinion. Cllr Jones to arrange informal meeting to decide scope, for approval at the next Highways Committee meeting.

22H/017. Cycle stands – To consider proposals for cycle stands at Shaun's Convenience Store/Post Office, Les Ward's/the Hopbine, and Gawthrop & Sons Butchers by Cambridgeshire County Council. Assistant Clerk ran through proposals; No longer proposing stands at Co-op, as they have installed own racks. Limited scope for other locations on the High Street, CCC have suggested removal of one parking bay by Les Wards/the Hopbine, to install cycle stands; they have a temporary stand that can be used to trial the location before installing permanent stands. They also changed location of stands in the Pound, to outside the Post Office. Cllr Bolitho expressed concern regarding locating cycle stands in the Pound; limited space for vehicles to turn around currently. Also concerned that bin outside Post Office would need removing to accommodate stands; CCC would contact SCDC to move bin, rather than remove. Cllr Bolitho left the meeting at 8.10pm. Agree to trialling stands in layby but would need sensitive communication with residents and nearby businesses. Discussion regarding proposals from Redrow to site additional cycle stands in various locations. Need to contact Redrow for an update on these; and find out if there is scope to change location of some of them. Resolution to accept proposals from Cambridgeshire County Council for cycle stands at Shaun's Convenience Store/Post Office, Gawthrop & Sons Butchers, and to trial a temporary cycle stand outside Les Ward's/the Hopbine. Proposed Cllr Loveluck and seconded by Cllr Ward. **RESOLVED.**

22H/018. Annual Parish Meeting - to consider items to report at APM on 25th April 2022 – Discussion regarding items to include in report for APM, Cllr Jones to draft the report.

- 22H/019. Review of Four-year Highways Strategy** – Current version of Highways strategy was briefly reviewed, and amendments suggested. Cllr Loveluck to draft update, to be reviewed at next committee meeting.
- 22H/020. WOW: walk to school challenge-** To consider working with the Primary School to participate in WOW: walk to school challenge and encourage active travel to school. Scheme and cost of participating was discussed; school could apply to Parish Council for grant to help cover cost of participating. FECA could also be approached for help with funding. Clerk to contact Primary School to discuss participating in scheme.
- 22H/021. Signing of S106 indemnity form** - Resolution to sign S106 indemnity form for Public Transport Infrastructure Contribution, from development of land on Oakington Road. Proposed Cllr Ward and seconded by Cllr Collinson. **RESOLVED.**
- 22H/022. Considerations for next meeting** - Four-year Highways Strategy, 20mph zone proposal, progress on Oakington Road Cycle path.
- 22H/023. Date of next meeting** - 14th June 2022
- 22H/024. Close of Meeting** – 8.40pm

Signed _____ (Chair) Date _____